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2004

# ANNUAL REPORTS

of

**The Town and School District of**



## Newfields

**New Hampshire**

**For Fiscal Year Ending December 31, 2004**



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2004

**ANNUAL REPORTS**

**of the**

**TOWN AND SCHOOL OFFICERS**

**of the**

**TOWN OF NEWFIELDS**

**NEW HAMPSHIRE**

**for the**

**FINANCIAL YEAR ENDING**

**DECEMBER 31**

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**2004**





Maureen Hackett  
9/19/36 – 6/07/04



The 2004 Newfields Town Report is dedicated to the memory of Maureen Hackett. Maureen will be remembered for her service on the Newfields School Board and especially for bringing the delight of William Shakespeare to Newfields' students for nearly 30 years.






TOWN OF NEWFIELDS  
2004 ANNUAL REPORT

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School District Annual Reports and Budgets



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**TOWN OFFICERS  
AS OF MARCH 2005**

**SELECTMEN**

David A. Dwyer, Jr.	Term expires March 2005
Betsy A. Coes	Term expires March 2005
James M. McIlroy	Term expires March 2005

**TOWN CLERK/TAX COLLECTOR**

Sue E. McKinnon	Term expires March 2007
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**DEPUTY TOWN CLERK/TAX COLLECTOR**

Wendy V. Chase	Term expires March 2007
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**TREASURER**

Donald D. Doane	Term expires March 2007
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**MODERATOR**

William Davis	Term expires March 2006
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**TRUSTEE OF THE TRUST FUNDS**

John "Jack" Burke	Term expires March 2007
Eldon Moran	Term expires March 2005
Raymond Trueman	Term expires March 2006

**LIBRARY TRUSTEES**

Larry Arend	Term expires March 2006
Robert MacPherson	Term expires March 2007
Marguerite Moran	Term expires March 2005

**LIBRARY**

Doris H. Goerner – (Librarian)  
Deborah Chaze – (Director)

## **SCHOOL BOARD**

Jan Trueman	Term expires March 2007
Michael Grant	Term expires March 2005
Mark Bouzianis	Term expires March 2006
Margaret O. Doane, Treasurer	Term expires March 2005
Carolyn Bellisio-Kelly, Clerk	Term expires March 2007
William Davis, Moderator	Term expires March 2005

## **SCHOOL AUDITOR**

Elizabeth Sheehy	Term expires March 2005
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## **HEALTH OFFICER**

Eugene Perreault	Term expires March 2005
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## **EMERGENCY MANAGEMENT**

Thomas H. Conner, Director	Term expires March 2006
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## **PLANNING BOARD**

Michael Price, Chairman	Term expires March 2006
Robert J. Devantery	Term expires March 2007
John M. Hayden	Term expires March 2007
Michael Todd	Term expires March 2006
William Meserve	Term expires March 2007
Raymond Trueman, Alternate	Term expires March 2005

## **BOARD OF ADJUSTMENT**

Mary August Littlefield, Chairman	Term expires March 2005
David P. Sweet	Term expires March 2007
Steven Coes	Term expires March 2007
Oakes K. Lawrence III	Term expires March 2007
Jared N. Rumford, Sr.	Term expires March 2006
Catherine Nelson Smith	Term expires March 2006

## **HIGHWAY DEPARTMENT**

Brian Knipstein, Road Agent	Term expires March 2007
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## **BUILDING INSPECTOR**

Larry G. Shaw	Term expires March 2006
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## **FIRE/RESCUE**

Jeffrey Buxton, Chief	
Ray P. Buxton, Jr., Assistant Chief	Term expires March 2006



Christine Wilson, Captain of Rescue Squad  
Ray P. Buxton, Jr., Forest Fire Warden

### **POLICE DEPARTMENT**

Arthur A. Reed, Chief  
Christopher Hutchins, Corporal

### **SUPERVISORS OF THE CHECKLIST**

Diana L. Toth	Term expires March 2010
Dona H. Morrill	Term expires March 2006
Barbara C. Hayden	Term expires March 2008

### **CONSERVATION COMMISSION**

David Mason, Chairman	Term expires March 2006
Raymond LaBranche	Term expires March 2007
Carolyn H. Scanlon	Term expires March 2005
Barbara B. Byrne	Term expires March 2007
Lindsay Carroll	Term expires March 2005

### **TOWN LANDING**

David A. Dennehy, Overseer	Term expires March 2005
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### **TOWN AUDITOR**

Plodzick & Sanderson, CPA's

### **TOWN ATTORNEY**

Francis F. Lane, Jr.

### **NEWFIELDS VILLAGE WATER & SEWER DISTRICT**

#### **COMMISSIONERS**

Ray P. Buxton, Jr., Chairman	Term expires March 2006
R. Vernon Glass	Term expires March 2007
Catherine Nelson Smith	Term expires March 2005
Peter Helfach, Superintendent	

### **CEMETERY TRUSTEES**

William R. Dawson	Term expires March 2007
Jared N. Rumford, Sr.	Term expires March 2005
Terry Maisey	Term expires March 2006

## **MODERATORS' TOWN/SCHOOL MEETING PROCEDURES**

Newfields, New Hampshire  
William R. Davis, School Moderator  
William R. Davis, Town Moderator

### **VOTING PROCEDURE**

1. Arrive at Meeting
2. Check in with Supervisors of the Check List
3. Receive VOTING CARD
4. Sign Voting Card in presence of Supervisors
5. Display Voting Card for all "show of hands" votes
6. Present Voting Card to Ballot Clerk to obtain ballot for each ballot vote

### **RULES OF ORDER**

1. Raise your hand when you wish to speak
2. Stand when recognized by the Moderator
3. Use the microphone, state your name
4. The person who has the floor is not to be interrupted
5. Keep remarks brief and to the point
6. No one will be allowed to speak a second time, and no motion which will terminate debate will be recognized, until all wishing to speak have had a chance.
7. Requests for secret ballot votes apply to the main motion only and not to any amendments
8. Requests for secret ballot votes will be reviewed by the Moderator to determine if a right to a secret ballot exists under prevailing law
9. No more than one amendment on the floor at any one time
10. All amendments must be in writing
11. A motion to reconsider must be made immediately following the subject vote
12. Any ruling made by the Moderator can be challenged by seven voters, overruled by majority vote
13. Any motion to terminate debate which has been seconded will be voted on immediately and without debate and requires 2/3 majority of those voting to pass
14. No substantive actions may be taken under the "any other business" article. Votes of appreciation or recognition may be taken, but only ayes shall be called for
15. These meetings are a forum at which to ask questions, but more importantly, they are a place for debate. **Proper respect and decorum will be expected by all.**

Town of Newfields, New Hampshire  
Town Warrant

1. To see if the Town will vote to raise and appropriate the sum of up to ONE MILLION AND FIVE HUNDRED THOUSAND (\$1,500,000.00) DOLLARS for the purpose of conserving up to 340+- acres of land off Halls Mill and Piscassic Roads in the Town of Newfields and Schanda Drive in the Town of Newmarket (including but not limited to all of, some of, or portions of the following lots: Newfields Map 208, Lot 1, Map 211, Lot 1 & 2 and Map 212, Lots 3.2, 4, 5 & 6 and Newmarket Map R7, Lots 14-E & 31); ONE MILLION AND FIVE HUNDRED THOUSAND (\$1,500,000.00) DOLLARS of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the payment of any fees or expenses associated with the issuance of such bonds or notes for this purpose; to authorize the Selectmen to issue, negotiate, sell and deliver said bonds and notes and to determine the rate of interest thereon and the maturity and other terms thereof; to authorize the Selectmen to apply for, obtain, accept, and pass through any federal or state grants or private gifts, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the Selectmen to take any other action or to pass any other vote relative thereto; and to authorize the Board of Selectmen to expend such funds to acquire the fee, conservation easement, or other real estate interest in the parcels, together with other open space organizations as co-grantees, or in collaboration with other open space organizations, if deemed appropriate by the Board of Selectmen, and to convey said land, or interests therein, to governmental or nonprofit conservation organizations for conservation purposes (3/5 ballot vote required) (The Selectmen recommend passage of this article)
2. Shall the Town of Newfields raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling One Million Two Hundred Ninety One Thousand Three Hundred and Eleven Dollars (\$1,291,311)? Should this article be defeated, the default operating budget shall be One Million Two Hundred Sixty Three Thousand Seven Hundred Twenty Nine Dollars (\$1,263,729), which is the same as last year, with certain adjustments required by previous action of the Town of Newfields or by law or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Selectmen recommend passage of this article)



3. Shall the Town vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for the purchase of a new police vehicle. Nine Thousand Four Hundred Dollars (\$9,400) to be taken from the Police Cruiser Capital Reserve Fund, with up to Ten Thousand Dollars (\$10,000) of income generated from police details, and the balance to be raised by general taxation, Ten Thousand Six Hundred Dollars (\$10,600).  
(The Selectmen recommend passage of this article)
4. Shall the Town vote to raise and appropriate the sum of Three Thousand Four Hundred Seventy Dollars (\$3,470) and to expend the funds received to purchase bullet proof vests for the Police Department, the US Department of Justice will reimburse the Town 50%, One Thousand Seven Hundred Thirty Five Dollars (\$1,735) through a grant.  
(The Selectmen recommend passage of this article)
5. Shall the Town vote to appropriate the sum of Seventy Thousand Dollars (\$70,000) for the purchase of a new fire truck? And to authorize the Selectmen to withdraw the Seventy Thousand Dollars (\$70,000) from the previously established Fire Truck Capital Reserve Fund. This amount withdrawn will be reduced in the event the Fire Department receives an applicable grant.  
(The Selectmen recommend passage of this article)
6. Shall the Town vote to raise and appropriate the sum of Forty Five Thousand Dollars (\$45,000) to be placed in the previously established Fire Truck Capital Reserve Fund for the purchase of a new fire truck?  
(The Selectmen recommend passage of this article)
7. Shall the Town vote to authorize the Trustees of the Newfields Public Library to appropriate from the previously established Capital Reserve Fund for the future expansion of the Paul Memorial Library a sum not to exceed Fifteen Thousand Dollars (\$15,000) for the development of a Capital Improvement Plan for the Library expansion?  
(The Selectmen recommend passage of this article)
8. Shall the town vote to raise and appropriate Fifteen Thousand Dollars (\$15,000) to be placed in the previously established Sidewalk Expendable Trust Fund?  
(The Selectmen recommend passage of this article)
9. To see if the Town of Newfields will vote to authorize the Newfields Fire Department to go to the aid of another city, town, village or fire district, within or without the state, for the purpose of extinguishing a fire, rendering other emergency assistance, or performing any detail as requested, in accordance with NHRSA 154:24-30?  
(The Selectmen recommend passage of this article)

10. To see if the town will vote to discontinue the Celebration Committee Capital Reserve Fund in accordance with RSA 35:16.a. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund.

(The Selectmen recommend passage of this article)

11. To see if the Town will vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the Town Hall Expendable Trust Fund.

(The Selectmen recommend passage of this article)

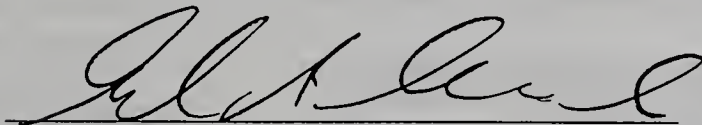
12. To see if the Town will vote to raise and appropriate the sum of One Hundred Thirty Thousand Dollars (\$130,000) for the purchase of the former Newfields Post Office building and land.

(The Selectmen recommend passage of this article)

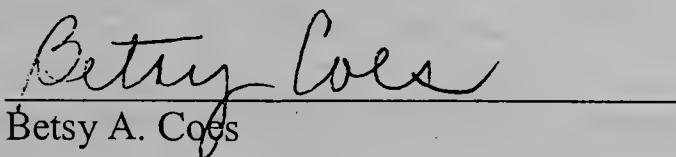
13. Upon Citizen's Petition properly received, of at least 25 registered voters. Shall we rescind the provisions of RSA 40:13 (known as SB2), as adopted by the Town of Newfields on March 9, 2004, so that the official ballot will no longer be used for voting on all questions, but only for the election of officers and certain other questions for which the official ballot is required by the state law? By voting yes on this petitioned Warrant Article we shall bring back the town meeting.

(3/5 majority vote required)

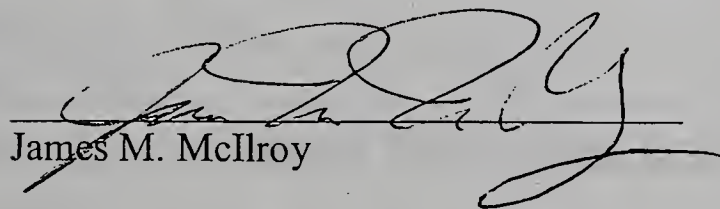
Given under our hand and seal this 27<sup>th</sup> day of January in the year of our Lord, Two Thousand Five.



David A. Dwyer, Chairman



Betsy A. Coes



James M. McIlroy

# BUDGET OF THE TOWN/CITY

OF: Newfields

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2005 to December 31, 2005

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the entire budget in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below.

This is to certify that this budget was posted with the warrant on the (date) January 28, 2005.

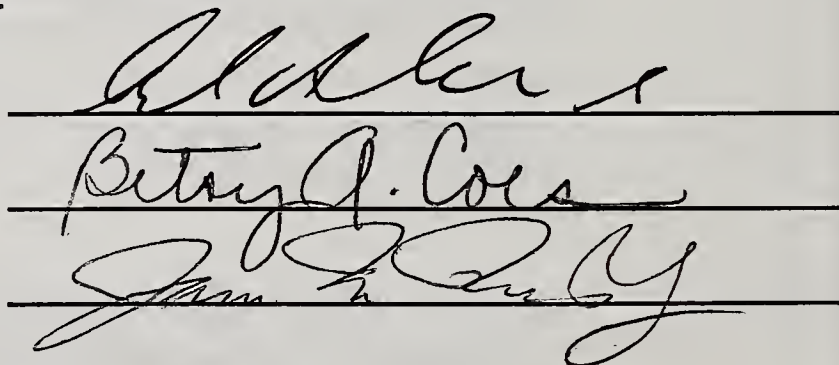
### GOVERNING BODY (SELECTMEN)

*Please sign in ink.*

David A. Dwyer, Chairman

Betsy A. Coes

James M. McIlroy



**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
GENERAL GOVERNMENT			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive		72,000	68,367	80,000	
4140-4149	Election,Reg.& Vital Statistics		9,756	12,039	7,185	
4150-4151	Financial Administration		11,000	10,349	10,849	
4152	Revaluation of Property		14,600	15,700	14,700	
4153	Legal Expense		20,000	36,241	25,000	
4155-4159	Personnel Administration		25,000	93,422	25,000	
4191-4193	Planning & Zoning		1,500	21,619	33,000	
4194	General Government Buildings		10,000	14,163	15,032	
4195	Cemeteries		16,000	25,233	26,550	
4196	Insurance		62,000	61,513	70,600	
4197	Advertising & Regional Assoc.		2,600	2,745	2,600	
4199	Other General Government		23,000	37,190	23,000	
PUBLIC SAFETY			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police		228,437	257,617	251,172	
4215-4219	Ambulance		5,200	5,333	5,200	
4220-4229	Fire		42,000	33,081	42,000	
4240-4249	Building Inspection		3,500	11,828	3,500	
4290-4298	Emergency Management		15,700	13,665	25,100	
4299	Other (Incl. Communications)		13,842	11,513	15,200	
AIRPORT/AVIATION CENTER			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations					
HIGHWAYS & STREETS			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4313	Administration					
4312	Highways & Streets		181,600	154,414	181,600	
4313	Bridges					
4316	Street Lighting		7,000	6,937	7,000	
4319	Other					
SANITATION			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration					
4323	Solid Waste Collection		70,900	62,952	64,000	
4324	Solid Waste Disposal		49,000	34,936	41,000	
4325	Solid Waste Clean-up		6,000	5,675	8,000	
4326-4329	Sewage Coll. & Disposal & Other					



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv.& Other					
<b>ELECTRIC</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4411	Administration					
4414	Pest Control		0	600	0	
4415-4419	Health Agencies & Hosp. & Other		7,379	7,379	8,550	
<b>WELFARE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4441-4442	Administration & Direct Assist.		2,500	1,903	2,500	
4444	Intergovernmental Welfare Pymnts					
4445-4449	Vendor Payments & Other					
<b>CULTURE &amp; RECREATION</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4520-4529	Parks & Recreation		4,105	4,156	4,200	
4550-4559	Library		25,382	24,861	33,063	
4583	Patriotic Purposes		5	85	100	
4589	Other Culture & Recreation		5	4,536	3,600	
<b>CONSERVATION</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4611-4612	Admin.& Purch. of Nat. Resources		1,750	1,750	2,000	
4619	Other Conservation		5	32,086	5	
4631-4632	<b>REDEVELOPMENT &amp; HOUSING</b>					
4651-4659	<b>ECONOMIC DEVELOPMENT</b>		5	0	5	
<b>DEBT SERVICE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4711	Princ.- Long Term Bonds & Notes		200,000	200,000	200,000	
4721	Interest-Long Term Bonds & Notes		66,000	66,000	60,000	
4723	Int. on Tax Anticipation Notes					
4790-4799	Other Debt Service					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>CAPITAL OUTLAY</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4901	Land					
4902	Machinery, Vehicles & Equipment					
4903	Buildings					
4909	Improvements Other Than Bldgs.					
<b>OPERATING TRANSFERS OUT</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund					
4916	To Exp.Tr.Fund-except #4917					
4917	To Health Maint. Trust Funds					
4918	To Nonexpendable Trust Funds					
4919	To Agency Funds					
<b>SUBTOTAL 1</b>			<b>1,197,771</b>	<b>1,339,888</b>	<b>1,291,311</b>	

If you have a line item of appropriations from more than one warrant article, please use the space below to identify the make-up of the line total for the ensuing year.

Acct. #	Warr. Art. #	A m o u n t	Acct. #	Warr. Art. #	A m o u n t



**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3,VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	Conservation Easement Bond	1			1,500,000	
	Police Cruiser	3			30,000	
	Fire Truck	6			45,000	
	Sidewalks	8			15,000	
	Town Hall	11			5,000	
SUBTOTAL 2 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	1,595,000	XXXXXXXXXX

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	US Department of Justice	4			3,470	
	Fire Truck	5			70,000	
	Old Post Office Building	12			130,000	
	Library expansion plan	7			15,000	
SUBTOTAL 3 RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	218,470	XXXXXXXXXX

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
TAXES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3120	Land Use Change Taxes		15,000	10,900	100,000
3180	Resident Taxes				
3185	Timber Taxes		500	3,322	500
3186	Payment in Lieu of Taxes				
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		12,000	9,784	9,700
	Inventory Penalties		2,500	2,340	2,000
3187	Excavation Tax (\$.02 cents per cu yd)				
LICENSES, PERMITS & FEES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3210	Business Licenses & Permits		10,000	25	10,000
3220	Motor Vehicle Permit Fees		275,000	295,866	290,000
3230	Building Permits		15,000	17,231	20,000
3290	Other Licenses, Permits & Fees		3,000	3,159	3,000
3311-3319	FROM FEDERAL GOVERNMENT		0	514	1,735
FROM STATE			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3351	Shared Revenues		15,000	18,628	18,000
3352	Meals & Rooms Tax Distribution		40,000	53,731	50,000
3353	Highway Block Grant		20,000	28,249	25,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3355	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)		2,500	684	600
3379	FROM OTHER GOVERNMENTS				
CHARGES FOR SERVICES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3401-3406	Income from Departments		20,000	117,303	100,000
3409	Other Charges				
MISCELLANEOUS REVENUES			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3501	Sale of Municipal Property				
3502	Interest on Investments		30,000	45,213	30,000
3503-3509	Other				



1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	3,5&7	20,000		94,400
3916	From Trust & Agency Funds		10,000	4,954	0
<b>OTHER FINANCING SOURCES</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
3934	Proc. from Long Term Bonds & Notes				1,500,000
	Amount VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes				
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			490,500	611,903	2,245,535

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
SUBTOTAL 1 Appropriations Recommended (from page 4)		1,291,311
SUBTOTAL 2 Special Warrant Articles Recommended (from page 5)		1,595,000
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 5)		218,470
TOTAL Appropriations Recommended		3,104,781
Less: Amount of Estimated Revenues & Credits (from above)		2,254,935
Estimated Amount of Taxes to be Raised		849,846



## BUDGET LINE DIRECTORY

**4130-4139 Executive:** Salaries for Selectmen, Dept. Heads, Secretaries, Town Administrator, Town Clerk/Tax Collector and Deputy, Trustees of the Trust Funds, Janitor and ICMA employee contribution.

**4140-4149 Election, Reg. & Vital Stats:** Costs for town report printing, voting machine maintenance, ballot clerks, supervisors of checklist and ballots.

**4150-4151 Financial Administration:** Stipend and reimbursement for treasurer and cost of annual audit contract.

**4152 Revaluation of Property:** Cartographics contract and Nyberg & Purvis contract.

**4153 Legal expenses:** Town Counsel

**4155-4159 Personnel Administration:** Social Security, IRS deductions, NH unemployment and retirement.

**4191-4193 Planning & Zoning:** Planning & Zoning costs.

**4194 General Government Buildings:** All operating costs and expenses for the Town Hall (PSNH, Oil, Phones, Security system)

**4195 Cemeteries:** Newfields Cemeteries which include Locust Grove, Newfields (Route 108) and Bald Hill Rd.

**4196 Insurance:** Insurance coverage for town buildings, vehicles, health & dental coverage and Workmans Comp.

**4197 Advertising & Regional Assoc.:** Membership dues for NHMA, NECTC Assoc., NH Assessing Officials, NHCTC Assoc., NH Tax Collectors, NH Government Finance Officers and Seacoast Fire Chiefs.

**4199 Other General Government:** Service contracts, office supplies, hydrant fees, postmaster and RCCD fees.

**4120-4214 Police:** Chief and Officers salaries (excluding health & dental) and department costs.

**4215-4219 Ambulance:** Contract with Newmarket.

**4220-4229 Fire:** Fire Dept. operating costs.

**4240-4249 Building Inspection:** Building Inspector's salary which includes half of anticipated building permit fees.

**4290-4298 Emergency Management:** Equipment purchase and maintenance of radios and pagers for emergency response. Occasional reimbursement from Seabrook or FEMA.

**4299 Other (including communications):** Newfields contract with Newmarket for fire and police dispatch services.

**4312 Highway & Streets:** Payments to Road Agent for contracted highway services, purchase of expendable supplies (plow blades, salt and sand). Also includes care of trees.

**4316 Street Lighting:** Cost of electricity for street lights on State and Town roads.

**4323 Solid Waste Collection:** Trash and recyclable pickup

**4324 Solid Waste Disposal:** Tipping fees and Newmarket transfer station contract.

**4325 Solid Waste Cleanup:** Spring and Fall cleanup and hazardous waste day.

**4414 Pest Control:** Mosquito control contracted services.

**4415-4419 Health Agencies & Others:** Town's contribution to local service organizations.

**4441-4442 Administration & Direct Assist.:** Funds for general assistance.

**4520-4529 Parks & Recreation:** Costs for contracted mowing for Badger park, Town Hall and other places.

**4550-4559 Library:** Operating costs, including salaries. Partially reimbursed through library trust fund.

**4583 Patriotic Purposes:** Costs of flags

**4589 Other Culture & Recreation:** Funds for Celebration Committee events.

**4611-4612 Admin. & Purch. Of Nat. Resources:** Conservation Commission operating/expense budget.

**4651-4659 Economic Development:** Keeping a line open just in case a grant comes our way...

FORM  
MS-1

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION

SUMMARY INVENTORY OF VALUATION

FORM MS-1 FOR 2004

Community Services Division, Municipal Finance Bureau  
PO Box 487, Concord, NH 03302-0487 Phone (603) 271-2687  
Email: nduffy@rev.state.nh.us

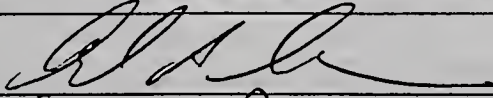
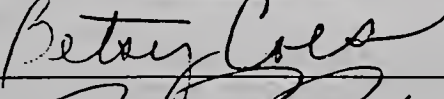
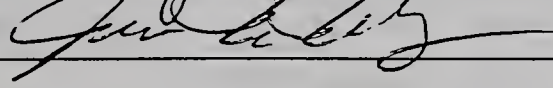
Original Date: \_\_\_\_\_ 2004

Copy  
(check box if copy) ☐  
Revision Date: \_\_\_\_\_

CITY/TOWN of NEWFIELDS IN ROCKINGHAM COUNTY

CERTIFICATION

This is to certify that the information provided in this report was taken from the official records and is correct to the best of our knowledge and belief.  
RSA 21-J:34

PRINT NAMES OF CITY/TOWN OFFICIALS	SIGNATURES OF CITY/TOWN OFFICIALS (Sign in ink)
David A. Dwyer, CH	
Betsy A. Coes	
James McIlroy	

Date signed \_\_\_\_\_ Check One: Governing ☒ Body ☐ Assessors ☐  
City/Town Telephone # 772-5070 Due Date: September 1, 2004

Complete the above required certification by inserting the name of the city/town officials, the date on which the certificate is signed, and have the majority of the members of the board of selectmen/assessing officials sign in ink (RSA 41:15 & Rev. Rule 105.02).

REPORTS REQUIRED: RSA 21-J:34 as amended, provides for certification of valuations, appropriations, estimated revenues and such other information as the Department of Revenue Administration may require upon forms prescribed for that purpose.

NOTE: The values and figures provided represent the detailed values that are used in the city/town tax assessments and sworn to uphold under oath per RSA 75:7. Please complete all applicable pages and refer to the instructions (pages 10 thru 12) provided for individual items.

THIS FORM MUST BE RECEIVED BY THE DRA NO LATER THAN SEPTEMBER 1st TO AVOID LATE FILING PENALTIES. (RSA 21-J:34 & 36.)

RETURN THIS SIGNED AND COMPLETED INVENTORY FORM TO: NH Department Of Revenue Administration, Community Services Division, Municipal Finance Bureau, PO Box 487, Concord, NH 03302-0487.

Contact Person: Wendy Chase  
(Print/type)

Regular office hours: M-F 8:30am-2:30pm

FOR DRA USE ONLY



LAND BUILDINGS	Lines 1A, B, C, D, E & F List all improved and unimproved land (include wells, septic & paving) Lines 2A, B, C and D List all buildings.	NUMBER OF ACRES	2004 ASSESSED VALUATION By CITY/TOWN
1	VALUE OF <u>LAND ONLY</u> - <u>Exclude</u> Amount Listed in Lines 3A, 3B and 4 A Current Use (At Current Use Values) RSA 79-A (See Instruction #1)	1887.768	\$ 224,669
	B Conservation Restriction Assessment (At Current Use Values) RSA 79-B	114.227	\$ 25,827
	C Discretionary Easement RSA 79-C	4.760	\$ 1,428
	D Discretionary Preservation Easement RSA 79-D	0	0
	E Residential Land (Improved and Unimproved Land)	1781.102	\$ 73,497,500
	F Commercial/Industrial Land ( <b>DO NOT</b> include Public Utility Land)	138.763	\$ 8,470,000
	G Total of Taxable Land (Sum of Lines 1A, 1B, 1C, 1D, 1E and 1F)	3926.620	\$ 82,219,424
	H Tax Exempt & Non-Taxable Land ( \$ 6,270,500 )	452.204	
2	VALUE OF <u>BUILDINGS ONLY</u> - <u>Exclude</u> Amounts Listed on Lines 3A and 3B A Residential		\$ 106,906,500
	B Manufactured Housing as defined in RSA 674:31		\$ 186,000
	C. Commercial/Industrial ( <b>DO NOT</b> Include Public Utility Buildings)		\$ 15,341,000
	D Discretionary Preservation Easement RSA 79-D Number of Structures	0	0
	E. Total of Taxable Buildings (Sum of lines 2A, 2B, 2C and 2D)		\$ 122,433,500
	F Tax Exempt & Non-Taxable Buildings ( \$ 6,231,100 )		
3	PUBLIC UTILITIES (see RSA 83-F:1 V for complete definition) A Public Utilities (Real estate/buildings/structures/machinery/dynamos/apparatus/poles/wires/fixtures of all kinds and descriptions/pipelines etc.)		\$ 684,000
	B Other Public Utilities (Total of Section B from Utility Summary)		0
4	MATURE WOOD AND TIMBER (RSA 79:5)		
5	VALUATION BEFORE EXEMPTIONS (Total of Lines 1G, 2E, 3A, 3B and 4) This figure represents the gross sum of all taxable property in your municipality.		\$ 205,336,924
6	Certain Disabled Veterans (Paraplegic and Double Amputees Owning Specially Adapted Homesteads with V.A Assistance RSA 72:36-a) Total # granted	0	0
7	Improvements to Assist the Deaf RSA 72:38-b Total # granted	0	0
8	Improvements to Assist Persons with Disabilities RSA 72:37-a Total # granted	0	0
9	School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Standard Exemption Up To \$150,000 for each) (See Instruction #2) Total # granted	0	0
10	Water/Air Pollution Control Exemptions RSA 72:12-a Total # granted	0	0
11	MODIFIED ASSESSED VALUATION OF ALL PROPERTIES (Line 5 minus Lines 6, 7, 8, 9, and 10) This figure will be used for calculating the total equalized value of your municipality.		\$ 205,336,924
12	Blind Exemption RSA 72:37 Total # granted	0	0
	Amount granted per exemption	15,000	
13	Elderly Exemption RSA 72:39 a & b Total # granted	18	\$ 3,404,836
14	Deaf Exemption RSA 72:38-b Total # granted	0	0
	Amount granted per exemption	0	
15	Disabled Exemption RSA 72:37-b Total # granted	3	\$ 240,000
	Amount granted per exemption	80,000	

NEW HAMPSHIRE DEPARTMENT OF REVENUE ADMINISTRATION  
SUMMARY INVENTORY OF VALUATION  
FORM MS-1 FOR 2004

16	Wood-Heating Energy Systems Exemption RSA 72:70	Total # granted	0	0
17	Solar Energy Exemption RSA 72:62	Total # granted	0	0
18	Wind Powered Energy Systems Exemption RSA 72:66	Total # granted	0	0
19	Additional School Dining/Dormitory/Kitchen Exemption RSA 72:23 IV (Amounts in excess of \$150,000 exemption)	Total # granted	0	0
20	TOTAL DOLLAR AMOUNT OF EXEMPTIONS (Sum of Lines 12-19)			\$ 3,644,836
21	NET VALUATION ON WHICH THE TAX RATE FOR MUNICIPAL, COUNTY & LOCAL EDUCATION TAX IS COMPUTED (Line 11 minus Line 20)			\$ 201,692,088
22	LESS Utilities (Line 3A) Do NOT include the value of OTHER utilities listed in Line 3B			\$ 684,000
23	NET VALUATION WITHOUT UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED (Line 21 minus Line 22)			\$ 201,008,088

## FOR DEPARTMENT OF REVENUE USE ONLY

☐ DATE \_\_\_\_\_ INITIALS \_\_\_\_\_ Equalization Bureau changes only (i.e. utilities, etc.).

☐ DATE \_\_\_\_\_ INITIALS \_\_\_\_\_ Both Municipal Finance and Equalization Bureau Changes (i.e. rerun tax bills).

☐ DATE \_\_\_\_\_ INITIALS \_\_\_\_\_ Other, explain below.

ADDITIONAL NOTES:



## UTILITY SUMMARY: ELECTRIC, GAS, OIL, PIPELINE, WATER &amp; SEWER RSA 83-F

List by individual company/legal entity the valuation of operating plants employed in the production, distribution and transmission of electricity, gas pipeline, water and petroleum products. Include ONLY the names of the companies listed on the Instruction Sheets. (See Instruction #3)

**SECTION A: LIST ELECTRIC COMPANIES, GENERATING PLANTS, ETC.**  
(Attach additional sheet if needed.) (See Instruction #4)**2004  
VALUATION**

PUBLIC SERVICE OF NH	\$ 667,800
FPL ENERGY SEABROOK, LLC	\$ 16,200
<b>A1. TOTAL OF ALL ELECTRIC COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)	<b>\$ 684,000</b>

**GAS, OIL & PIPELINE COMPANIES**

<b>A2. TOTAL OF ALL GAS, OIL &amp; PIPELINE COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)	<b>0</b>

**WATER & SEWER COMPANIES**

<b>A3. TOTAL OF ALL WATER &amp; SEWER COMPANIES LISTED</b> (See Instruction #4 for the names of the limited number of companies)	<b>0</b>

**GRAND TOTAL VALUATION OF ALL A UTILITY COMPANIES** (Sum of Lines A1, A2, and A3)  
This grand total of all sections must agree with the total listed on page 2, line 3A.

**\$ 684,000****SECTION B: LIST OTHER UTILITY COMPANIES** (Exclude telephone companies).  
(Attach additional sheet if needed.) (See Instruction #5)**2004  
VALUATION**

<b>TOTAL OF ALL OTHER COMPANIES LISTED IN THIS SECTION B.</b> (See Instruction #5) Total must agree with total listed on Page 2, Line 3B.	<b>0</b>



TAX CREDITS	LIMITS	*NUMBER OF INDIVIDUALS	ESTIMATED TAX CREDITS
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty. RSA 72:35	\$ 700 minimum	0	0
	Optional amount adopted by municipality	2	\$ 2,800
Other war service credits. RSA 72:28	\$ 50 minimum	0	0
	Optional amount adopted by municipality	81	\$ 8,100
TOTAL NUMBER AND AMOUNT		83	\$ 10,900

\*If both husband & wife qualify for the credit they count as two.

\*If someone is living at a residence as say brother & sister, and one qualifies count as one, not one-half.

DISABLED EXEMPTION REPORT			
INCOME LIMITS:	SINGLE	\$ 13,400	ASSET LIMIT: \$ 100,000
	MARRIED	\$ 20,400	

ELDERLY EXEMPTION REPORT - RSA 72:39-a						
NUMBER OF FIRST TIME FILERS GRANTED ELDERLY EXEMPTION FOR CURRENT YEAR		PER AGE CATEGORY		TOTAL NUMBER OF INDIVIDUALS GRANTED AN ELDERLY EXEMPTION FOR THE CURRENT YEAR & TOTAL AMOUNT OF EXEMPTION GRANTED		
AGE	#	AMOUNT PER INDIVIDUAL	AGE	#	MAXIMUM ALLOWABLE EXEMPTION AMOUNT	TOTAL ACTUAL EXEMPTION AMOUNT
65 - 74	0	\$ 200,000	65 - 74	10	\$ 200,000	\$ 1,921,536
75 - 79	0	\$ 200,000	75 - 79	2	\$ 200,000	\$ 389,200
80 +	1	\$ 200,000	80 +	6	\$ 200,000	\$ 1,094,100
			TOTAL	18		\$ 3,404,836 Must Match Page 2, Line 13
INCOME LIMITS:	SINGLE	\$ 36,000	ASSET LIMIT:		\$ 150,000	
	MARRIED	\$ 48,000				



CURRENT USE REPORT - RSA 79-A				
	TOTAL No. ACRES RECEIVING CURRENT USE ASSESSMENT	ASSESSED VALUATION	OTHER CURRENT USE STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	194.220	\$ 79,706	RECEIVING 20% RECREATION ADJUSTMENT	338.700
FOREST LAND	1,084.626	\$ 120,087	REMOVED FROM CURRENT USE DURING CURRENT YEAR	
FOREST LAND W/DOCUMENTED STEWARDSHIP	233.990	\$ 19,317		TOTAL NUMBER
UNPRODUCTIVE LAND	276.232	\$ 4,077	TOTAL NUMBER OF OWNERS IN CURRENT USE	50
WETLAND	98.700	\$ 1,482	TOTAL NUMBER OF PARCELS IN CURRENT USE	65
TOTAL (must match page 2)	1,887.768	\$ 224,669		

CONSERVATION RESTRICTION ASSESSMENT REPORT - RSA 79-B				
	TOTAL No. ACRES RECEIVING CONS. RES. ASSESSMENT	ASSESSED VALUATION	OTHER CONSERVATION RESTRICTION ASSESSMENT STATISTICS	TOTAL NUMBER OF ACRES
FARM LAND	41.470	\$ 16,775	RECEIVING 20% RECREATION ADJUSTMENT	28.937
FOREST LAND	54.807	\$ 7,490	REMOVED FROM CONSERVATION RESTRICTION ASSESSMENT DURING CURRENT YEAR	
FOREST LAND W/DOCUMENTED STEWARDSHIP	17.950	\$ 1,562		TOTAL NUMBER
UNPRODUCTIVE LAND	0	0	TOTAL No. OF OWNERS IN CONSERVATION RES.	4
WETLAND	0	0	TOTAL No. OF PARCELS IN CONSERVATION RES.	5
TOTAL (must match page 2)	114.227	\$ 25,827		

DISCRETIONARY EASEMENTS - RSA 79-C		
TOTAL NUMBER OF ACRES IN DISCRETIONARY EASEMENTS	TOTAL NUMBER OF OWNERS GRANTED DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETION EASEMENTS GRANTED (Map/Lot-Percentage Granted i.e.: Golf Course, Ball Park, etc.)
4.760	1	1
ASSESSED VALUATION		2
		3
		4

DISCRETIONARY PRESERVATION EASEMENTS - RSA 79-D Historical Agricultural Structures		
TOTAL NUMBER OF STRUCTURES IN DISCRETIONARY EASEMENTS	DESCRIPTION OF DISCRETIONARY PRESERVATION EASEMENTS GRANTED: (i.e.: Barns, Silos, etc.) MAP & LOT - PERCENTAGE GRANTED	
TOTAL NUMBER OF ACRES	1	9
0	2	10
	3	10
ASSESSED VALUATION	4	12
\$ 0 L/O	5	10
\$ 0 B/O	6	10
TOTAL NUMBER OF OWNERS	7	15
0	8	16



## REVISED ESTIMATED REVENUES (RSA 21-J:34)

City/Town: NewfieldsFY: 2004

ACCT.#	SOURCE OF REVENUE	WARR. ART.#	FOR USE BY MUNICIPALITY	RESERVED FOR USE by DRA
<b>TAXES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3120	Land Use Change Tax		5,000	
3180	Resident Tax			
3185	Timber Tax		1,700	
3186	Payment in Lieu of Taxes			
3189	Other Taxes			
3190	Interest & Penalties on Delinquent Taxes		6,700	
	Inventory Penalties		2,000	
3187	Excavation Tax (\$.02 cents per cu yd)			
<b>LICENSES, PERMITS &amp; FEES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	Business Licenses & Permits		5,000	
3220	Motor Vehicle Permit Fees		266,000	
3230	Building Permits		12,000	
3290	Other Licenses, Permits & Fees		2,500	
3311-3319	FROM FEDERAL GOVERNMENT			
<b>FROM STATE</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3351	Shared Revenues		10,557	
3352	Meals & Rooms Tax Distribution			
3353	Highway Block Grant		20,000	
3354	Water Pollution Grant			
3355	Housing & Community Development			
3356	State & Federal Forest Land Reimbursement			
3357	Flood Control Reimbursement			
3359	Other (Including Railroad Tax)		700.00	
3379	FROM OTHER GOVERNMENTS			
<b>CHARGES FOR SERVICES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3401-3406	Income from Departments		20,000	
3409	Other Charges			

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

DUE SEPTEMBER 1



## REVISED ESTIMATED REVENUES (RSA 21-J:34)

City/Town: NewfieldsFY: 2004

ACCT.#	SOURCE OF REVENUE	WARR. ART.#	FOR USE BY MUNICIPALITY	RESERVED FOR USE by DRA
<b>MISCELLANEOUS REVENUES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3501	Sale of Municipal Property			
3502	Interest on Investments <i>2 million bond</i>		27,000	
3503-3509	Other			
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3912	From Special Revenue Funds			
3913	From Capital Projects Funds			
3914	From Enterprise Funds			
	Sewer - (Offset)			
	Water - (Offset)			
	Electric - (Offset)			
	Airport - (Offset)			
3915	From Capital Reserve Funds <i>Cruiser</i>	7	20,000	
3916	From Trust & Fiduciary Funds			
3917	From Conservation Funds			
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3934	Proc. from Long Term Bonds & Notes			
<b>SUBTOTAL OF REVENUES</b>				
For Municipal Use	<b>**General Fund Balance**</b>			
\$	Unreserved Fund Balance		XXXXXXXXXX	XXXXXXXXXX
\$	Less Emergency Approp. (RSA 32:11)	→		
\$	Less Voted From "Surplus"	→		
\$	Less Fund Balance - Reduce Taxes	→		
\$	Fund Balance - Retained		XXXXXXXXXX	XXXXXXXXXX
<b>TOTAL REVENUES AND CREDITS</b>				

REQUESTED OVERLAY (RSA 76:6)

\$ 20,000

*Wendy V. Chase, Administrative Assistant*  
 PREPARER'S SIGNATURE AND TITLE

*8/31/04*  
 DATE

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL FINANCE BUREAU  
 P.O. BOX 487, CONCORD, NH 03302-0487

SUBMIT BY SEPTEMBER 1 TO THE ADDRESS ABOVE

**MINUTES OF THE ANNUAL TOWN MEETING MARCH 9, 2004  
TOWN OF NEWFIELDS, NH**

The annual Town Elections were held on Tuesday the ninth day of March 2004 at the Newfields Town Hall from eight o'clock in the morning until seven o'clock in the evening to act upon the following subjects:

Article 1. To choose all necessary Town and School District Officers for the ensuing year.

The Assistant Moderator John Hayden called the annual Town Meeting to order at 7:00pm. He went over a few rules of order and noted the emergency exits. He called for a pledge of allegiance.

Article 2. To see what action the Town will take toward the acceptance of the Reports of the Town Officers as printed in the Town Report.

A motion was made by Maggie Doane and seconded by Paul Watson to accept Article 2. There was no discussion. Article 2 was voted on and passed.

Article 3. Upon a Citizens' Petition properly received, "The Newfields Youth Athletic Association, in accordance with RSA 39:3, asks if the town will vote, by citizens' petition, to raise and appropriate the sum of \$60,000. This money will be donated to the NYAA for the expansion and improvement of the existing playing fields located behind the elementary school. These fields are used by both the NYAA and the school and have deteriorated over the years. Their improvement is necessary for them to provide an adequate and safe area for our children."

A motion was made by Don Doane and seconded by Maggie Doane to accept Article 3. Steve Mikulich explained that the fields behind the Elementary School have not been maintained in years. They need to be graded, loamed and seeded. Currently, 170 students play soccer, t-ball, and baseball on the fields. A motion was made by Steve Mikulich, the original petitioner, and seconded by Jamie Thompson to amend Article 3 as follows: To see if the Town will vote to raise and appropriate \$45,000 for the expansion and improvement of the existing playing fields located behind the Elementary School and further name the Board of Selectmen as agents to expend with prior approval. There was a lengthy discussion. A motion was made by Jeff Buxton and seconded by Paul Watson to move the question. The motion to move was accepted. The amendment was voted on by a show of hands and passed. Yes -67, No-43. The article as amended was voted on and passed.

Article 4. Upon a Citizens' Petition properly received, "We the undersigned, being duly registered voters of the Town of Newfields submit the following petition to the Selectmen of Newfields for inclusion on the warrant of the 2004 Annual Meeting: in accordance with RSA 72:39-b, "Shall the Town of Newfields, based on assessed value



for qualified taxpayers, to be as follows: for a person 65 years of age and up to the age of 75 years, \$125,000; for a person 75 years of age up to 80 years, \$150,000; for a person 80 years of age or older, \$200,000? To qualify the person must have been a New Hampshire resident for at least five (5) years, own the real estate individually or jointly, or if such person's spouse owns the real estate, they must have been married for at least five (5) years. In addition, the taxpayer must have a net income of not more than \$36,000; or if married, a combined net income of less than \$48,000; and own assets not in excess of \$150,000; excluding the value of the person's residence."

A motion was made by Carolyn Scanlon and seconded by Tom Gage to accept Article 4. Betsy explained that there are currently 15 people receiving the elderly exemption of \$30,000 for all age categories. The State requires that we change the income amounts to \$36,000 for a single person and \$48,000 for a married couple. The amount of the exemption is up to the Town and the Selectmen are recommending increasing it. A motion was made by Betsy Coes and seconded by David Dwyer to amend Article 4 as follows: Shall the Town of Newfields modify the elderly exemption from property tax, based on assessed value, for qualified taxpayers, to be \$200,000 for a person 65 years of age up to 75 years of age, \$200,000 for a person 75 years of age up to 80 years of age, and \$200,000 for a person 80 years of age and older. To qualify the person must have been a New Hampshire resident for at least five years; must have been a Newfields resident as of April 1<sup>st</sup>; own the real estate individually or jointly, or if real estate is owned by such person's spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of not more than \$36,000; or if married, a combined income of not more than \$48,000; and own assets not in excess of \$150,000; excluding the value of the person's residence. The amendment was voted on and passed. Article 4 as amended was voted on and passed.

Article 5. Shall the Town of Newfields adopt the provisions of RSA 72:28, V and VI for an optional veterans' tax credit and an expanded qualifying war service for veterans seeking the tax credit? The optional veterans' tax credit is \$500 rather than \$100.

A motion was made by Maggie Doane and seconded by Don Doane to accept Article 5. There are currently 81 veteran's receiving exemptions at \$100.00 per person or a total of \$8,100.00. If the exemption is increased to \$500.00 the total would be \$40,500 for the 81 veterans. Article 5 was voted on and failed to pass.

Article 6. Shall the Town of Newfields adopt the provisions of RSA 72:37-b as follows: the exemption from assessed value for qualified taxpayers shall be Two Thousand Dollars (\$2,000). To qualify, the person must be eligible under Title II or Title XVI of the federal Social Security Act, must occupy the property as his principle place of abode, must own the property individually or jointly, or if owned by a spouse, they must have been married for at least 5 years, had in the calendar year preceding April 1 a net income from all sources, of not more than \$13,400 if single and \$20,400 if married and own net assets not in excess of \$35,000 excluding the value of the actual residence and up to 2 acres or the minimum single family residential lot size specified in the local zoning ordinance.



A motion was made by Paul Watson and seconded by Maggie Doane to accept Article 6. Betsy explained that this article was written incorrectly. The exemption is currently \$80,000 off the assessed value of a home for a disabled person who has net assets of less than \$100,000. The State requires that the income limits be changed to \$13,400 and \$20,400 and this would be the only change to the current disabled exemption. A motion was made by Betsy Coes and seconded by Barbara Eastman to amend Article 6 to the following: ".....Shall the Town of Newfields adopt the provisions of RSA 72:37-b as follows: the exemption from assessed value for qualified taxpayers shall be Eighty Thousand Dollars (\$80,000). To qualify, the person must be eligible under Title II or Title XVI of the federal Social Security Act, must occupy the property as his principle place of abode, must own the property individually or jointly, or if owned by a spouse, they must have been married for at least 5 years, had in the calendar year preceding April 1 a net income from all sources, of not more than \$13,400 if single and \$20,400 if married and own net assets not in excess of \$100,000 excluding the value of the actual residence and up to 2 acres or the minimum single family residential lot size specified in the local zoning ordinance. The amendment was voted on and passed. Article 6 as amended was voted on and passed.

Article 7. Shall the Town vote to raise and appropriate the sum of Thirty Two Thousand Dollars (\$32,000) for the purchase of a new police cruiser? Twelve Thousand Dollars (\$12,000) to be raised through general taxation and Twenty Thousand Dollars (\$20,000) to be taken from the Police Cruiser Capital Reserve Fund.

A motion was made by Maggie Doane and seconded by Mike Grant to accept Article 7. There was no discussion. Article 7 was voted on and passed.

Article 8. Shall the Town vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000) to be placed in the previously established Fire Truck Capital Reserve Fund for the purchase of a new fire truck? (5<sup>th</sup> year)

A motion was made by Greg Corson and seconded by Michael Sununu to accept Article 8. There was no discussion. Article 8 was voted on and passed.

Article 9. Shall the Town vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the previously established Sidewalk Expendable Trust Fund?

A motion was made by Barbara Eastman and seconded by Don Doane to accept Article 9. There is currently \$15,106 dollars in the sidewalk fund. Reuben Hull has been working to get us a sidewalk grant. New sidewalks will be constructed after the bridge construction on Rt. 85 is complete. A motion to move the question was made by Michael Sununu and seconded by James Sununu. The motion to move the question was accepted. Article 9 was voted on and passed.

Article 10. Shall the Town vote to raise and appropriate the sum of Five Thousand Dollars (\$5,000) to be placed in the previously established Town Hall Expendable Trust



Fund and further to appoint the Board of Selectmen as agents to expend from the Town Hall Expendable Trust Fund?

A motion was made by Carolyn Scanlon and seconded by Greg Corson to accept Article 8. There is \$8,000 left in the fund and it will be used for remodeling the downstairs bathrooms and adding some security. Betsy noted that the front walkway, roof and handicap ramps are also in need of being fixed and/or brought up to code. Article 10 was voted on and passed.

Article 11. To see if the Town will vote to authorize the Selectmen to enter into a five-year lease, subject to renewal for nine (9) additional five (5) year terms, pursuant to RSA 41:11-a, for the purpose of leasing a portion of the Town's real property located at Tax Map 101, Lot 8, and to convey necessary utility easements over and to the premises, to Tower Ventures II, LLC, for the purpose of the construction, operation, maintenance and removal of a telecommunications facility, with the provision that if the Selectmen have not received from Tower Ventures II, LLC a Lease of the premises, in a form acceptable to the Selectmen, within thirty (30) days of the vote authorizing this transaction, the authorization given under this Article shall lapse, and shall be of no further force or effect.

A motion was made by Don Doane and seconded by Maggie Doane to accept Article 11. Fran Lane explained that Tower Ventures came to the town and applied for a wireless telecommunications facility on property owned by the Water and Sewer Department. When research was done they found that the property, Map 101 Lot 8, was titled to the Town of Newfields rather than the Newfields Water and Sewer District. The transfer of ownership should have taken place years ago but was apparently overlooked. Consequently, the Water and Sewer Department entered into a lease agreement incorrectly. The lease agreement provides for a \$1000.00 per month rental fee to the Water and Sewer Department and taxes to the Town of Newfields. Voting this article in would not be an approval of the wireless facility; approval would be needed by the Planning Board. Entering into this lease agreement will give the town the ability to enter into negotiations with Tower Ventures. The lease has not been formalized. Michael Sununu pointed out that only the people in the Water and Sewer District will benefit from the lease because the rental money will go towards running the department. Maggie Doane questioned why the Town was getting involved with the lease agreement. Fran explained that the law states the Town cannot lease property for more than a year without a town vote. Article 11 is the town vote and Article 12 is for the transfer of the property. A motion to move the question was made by Greg Corson and seconded by Michael Sununu. The motion to move was accepted and Article 11 was voted on and passed.

Article 12. To see if the Town will vote to authorize the Selectmen to transfer ownership of the following parcels of real estate owned by the Town, together with all appurtenant easements and subject to all matters of record, to the Newfields Village Water and Sewer District: Tax Map 202, Lot 38, known as the "Dunlin Well"; as described by deed recorded in the Rockingham County Registry of Deeds at Book 2736, Page 0055; Tax Map 102, Lot 7, known as the "water tower" as described by deed recorded in said



Registry at Book 1325, page 001; Tax Map 101, Lot 8, as described by deed recorded in said Registry at Book 1314, Page 133; a portion of Tax Map 203, Lot 20, as described by deed recorded in the Rockingham County Registry of Deeds at Book 2399, Page 1328, known as the "Rollins land".

A motion was made by Maggie Doane and seconded by James Sununu to accept Article 12. This warrant article is for the transfer of the land mentioned in Article 11 and other parcels in town that should have been transferred to the Water and Sewer Department years ago. Article 12 was voted on and passed.

Article 13. In the event that Article 11 and Article 12 pass, to see if the Town will vote to authorize the Selectmen to convey and assign its interest in the leasehold agreement with Tower Ventures II, LLC pertaining to a portion of real property located at Tax Map 101, Lot 8, to the Newfields Village Water and Sewer District.

A motion was made by Carolyn Scanlon and seconded by Michael Sununu to accept Article 13. Fran Lane explained that this would give the Selectmen authorization to transfer the lease to the Water and Sewer Department. The lease will not be transferred until the land has been conveyed to the Water and Sewer Department by deed. The Town has no interest in retaining the lease with Tower Ventures. Article 13 was voted on and passed.

Article 14. To see if the Town will vote to authorize the Selectmen to accept an easement from the Newfields Village Water and Sewer District upon land owned by the District located at Tax Map 101, Lot 34 known as the "Newfields Waste Water Treatment Plant", being a portion of the premises described in a deed recorded in said Registry at Book 2228, Page 691, to permit the Town to maintain a salt storage shed upon said premises and for the right of ingress and egress to and over said premises to use, operate and maintain the storage shed for Town purposes.

A motion was made by Carolyn Scanlon and seconded by Paul Watson to accept Article 14. David Dwyer explained that we currently have an agreement with the Water and Sewer Department to use, operate and maintain the salt shed on their property but we have no legal right without a recorded easement. The easement would designate the specific area that the Town has a legal right to use. Article 14 was voted on and passed.

Article 15. To see if the Town will vote to authorize the Selectmen to transfer ownership of real estate owned by the Town, located at Tax Map 211, Lot 17, and more particularly described in a deed of conveyance dated May 21, 2003, and recorded in the Rockingham County Registry of Deeds at Book 4037, Page 2078, to Barbara B. Byrne of Piscassic Road, Newfields, New Hampshire, in exchange for the conveyance of a Conservation Easement from Barbara B. Byrne and the Barbara Bechtold Byrne Trust to the Rockingham Land Trust, in a form acceptable to the Selectmen and which will also include an executory interest in favor of the Town, which shall restrict the future development and use of the entire parcel, including the adjoining parcel owned by Barbara B. Byrne and the Barbara Bechtold Byrne Trust located at Map 211, Lot 3 with



the provision that if the Selectmen have not received from Ms. Byrne, the Barbara Bechtold Byrne Trust, and the Rockingham Land Trust an acceptable Conservation Easement over the premises within six (6) months of the vote authorizing the conveyance then the authorization given under this article will lapse, and shall be of no further force or effect. The Town currently owns an undivided interest in the premises to be conveyed, together with Barbara B. Byrne and the Barbara Bechtold Byrne Trust. By this Article the Selectmen shall not be obligated to transfer ownership of the parcel described until the Selectmen have received a Conservation Easement from Ms. Byrne, the Barbara Bechtold Byrne Trust, and the Rockingham Land Trust in accordance with the terms and provisions of this Article.

A motion was made by Maggie Doane and seconded by Carolyn Scanlon to accept Article 15. Fran Lane gave a brief history of Map 211 Lot 17. He explained that in 1947 the Town acquired this parcel by tax deed. In the 1970's the Water Department asked Robert McLaughlin to swap a portion of his land on Main Street for Map 211 Lot 17. The McLaughlin's agreed. Years later, Mrs. Barbara Byrne claimed she owned the same property known as Map 211 Lot 17. In 1995, the Superior Court rendered the decision that Mrs. Byrne owned 9 acres of the parcel and Mr. McLaughlin owned 4 acres of the parcel but the court did not subdivide the land. The town voted in 1995 to reverse the original land transfer made to McLaughlin. Today the Town owns a 13 acre parcel of landlocked land jointly with Mrs. Byrne. Mrs. Byrne would like to put her entire parcel into a Conservation Easement if the Town is willing to transfer their 4 acres to her. There was no discussion. Article 15 was voted on and passed.

Article 16. Upon a Citizens' Petition properly received, "We the undersigned, being duly registered voters of the Town of Newfields, N.H. submit the following Petition to the Selectmen of Newfields for inclusion on the Warrant of the 2004 Annual Meeting: "Shall the Town of Newfields adopt the provisions of RSA 40:13 to allow Official Ballot voting of all issues before the Town of Newfields?" (3/5 majority ballot vote required).

Article 16 was a question placed on the ballot. SB2 passed with a 3/5 majority vote. The ballot results were Yes-272, No-117.

Article 17. Shall the Town vote to raise and appropriate the sum of One Million Two Hundred Twenty Three Thousand One Hundred Twenty One Dollars (\$1,223,121.00) that may be necessary to defray Town charges for the ensuing year, **exclusive** of all Warrant Articles above

A motion was made and seconded to approve Article 17 and discuss the budget. A motion was made by Michael Sununu and seconded by James Sununu to amend Article 17 to the following: Shall the Town vote to raise and appropriate the sum of One Million One Hundred Ninety Seven Thousand and Seven Hundred Seventy One Dollars (\$1,197,771) that may be necessary to defray Town charges for the ensuing year, exclusive of all Warrant Articles above. The reduction of \$25,300 is a request to zero out the pest control line (#4414). This was a recommendation of the Budget Committee that the Selectmen did not consider. The surrounding towns do not spray for mosquitoes

which decreases the effectiveness of spraying in our Town. A motion was made and seconded to move the amendment. The amendment was voted on by a show of hands and passed. Yes-37, No-21. Article 17 as amended was voted on and passed.

Article 18. To hear any reports of any Committee heretofore appointed and to pass any vote related hereto.

There were no reports.

Article 19. To transact any other business that may legally come before this meeting.

With no further business to discuss and upon motion made and seconded the meeting was adjourned at 10:30 pm.

Respectfully submitted,

  
Sue McKinnon  
Town Clerk

## TOWN OFFICERS

Selectman-3 years  
Betsy Coes

Town Clerk/Tax Collector-3 years  
Sue E. McKinnon

Moderator-2 years  
William Davis

Treasurer-3 years  
Donald D. Doane

Library Trustee-3 years  
Robert MacPherson

Library Trustee-2 years  
Larry Arend

Trustee of the Trust Funds-3 years  
Jack Burke

Supervisor of the Checklist-6 years  
Diana L. Toth

Cemetery Trustee-3 years  
William Davis

## SCHOOL OFFICERS

School Board Member-3 years  
Jan Trueman

School Auditor-1 year  
Elizabeth Sheehy

School District Clerk-3 years  
Carol Kelly

## ZONING BALLOT Town of Newfields, NH March 9, 2004

Are you in favor of the adoption of the  
Conservation Subdivision Ordinance as  
proposed by the Newfields Planning  
Board and printed in the 2003 Newfields  
Town Report?

Yes 216                      No 192

By Citizens' petition, shall we adopt the  
provisions of RSA 40:13 to allow  
official ballot voting on all issues before  
the Town of Newfields? (3/5 majority  
vote required)

Yes 272                      No 118

The proposed ordinance would allow  
applicants the ability to propose a more  
flexible method of subdivision. This  
ordinance will not replace the existing  
subdivision regulation.



Town of Newfields  
Special Town Meeting Warrant  
June 22, 2004

To the inhabitants of the Town of Newfields, in the County of Rockingham, New Hampshire, qualified to vote in Town affairs: You are hereby notified to meet as follows:

**FIRST SESSION OF SPECIAL TOWN MEETING (Deliberative):** At the Newfields Town Hall, 65 Main St., in said Newfields on Tuesday, May 25, 2004 at 7pm for explanation, discussion, debate, and possible amendment of the following warrant articles:

Article 1. On petition of Mary August and others:

Pursuant to RSA 231:157 and RSA 231:158, will the voters of the Town of Newfields vote to designate Hall's Mill Road as a Scenic Road, from its point of origin at Route 87 for the full length of Hall's Mill Road to the Newmarket Town Line?

John Hayden read Article 1. Motion was made by Fran Lane and seconded by

1. Further, will the voters of the Town of Newfields specify the Selectmen to be Authorizing body to implement the provisions of this article?

**SECOND SESSION:** At the Newfields Town Hall, 65 Main St., in said Newfields on Tuesday, June 22, 2004 to vote on the articles listed as 1 and 2 above, as those articles may be amended by the First Session; by ballot, the polls to open at 8:00am and to close no earlier than 7:30pm.

Minutes of the Town of Newfields  
First Session Special Town Meeting  
Deliberative Session-May 25, 2004

Acting Moderator John Hayden called the meeting to order at 7:00pm. He called for a Pledge of Allegiance. The following Selectmen were introduced: Chairman David Dwyer, Betsy Coes and Larry Heath. John Hayden gave a brief explanation as to the reason for holding this meeting. A petition properly executed by citizens was submitted to the Town Clerk, Sue McKinnon requesting a special town meeting to vote on Articles 1 & 2 below. He explained the new procedures for voting with the passing of SB2 in March. This first session, the deliberative session is required to explain, discuss, debate, and amend if necessary the warrant articles published in the warrant. The second session for the ballot voting will take place on June 22, 2004 at the Newfields Town Hall, 65 Main St., Newfields from 8:00am-7:30pm.

Article 1. On petition of Mary August and others:

Pursuant to RSA 231:157 and RSA 231:158, will the voters of the Town of Newfields vote to designate Halls Mill Road as a Scenic Road, from its point of origin at Route 87 for the full length of Halls Mill Road to the Newmarket Town Line?

Moderator John Hayden read Article 1 and opened the floor for discussion. Mary August explained that the original petition submitted on April 14, 2004 included the following wording: ‘...vote to designate Hall’s Mill Road a Scenic Road. This designation is to include the existing Class V and Class VI portions of Halls Mill Road....’ Motion was made by Fran Lane and seconded by Paul Watson to amend Article 1 as follows:

“Pursuant to RSA 231:157 and RSA 231:158, will the voters of the Town of Newfields vote to designate Halls Mill Road as a scenic road, from its point of origin at Route 87 for the full length, including the Class VI section of Halls Mill Road to the Newmarket town line in order to protect and enhance the scenic beauty of Halls Mill Road and its historic significance for the Town of Newfields’? The amendment was voted on and passed. Article 1 will be placed on the ballot as amended.

Mary August explained that the scenic road designation would limit the removal or alteration of stone walls and the cutting of trees. She noted that it would be a misdemeanor to violate these provisions.

The gates and bars would remain at the end of the road with this designation.

Article 2. Further, will the voters of the Town of Newfields specify the Selectmen to be authorizing body to implement the provisions of this article?

The Moderator read Article 2. Fran Lane’s interpretation of this article was that the Selectmen would be the enforcers of anyone violating the provisions of a scenic road



designation. The Selectmen would also be the board to grant permission to allow for exceptions. Paul Watson suggested that the Planning Board be the authorizing body rather than the Selectmen. Fran mentioned that it is not inappropriate to designate the Selectmen as the authorizing body but the statutes read that the Planning Board should be implementing the provisions. The Selectmen agreed. A motion was made by Paul Watson and seconded by Betsy Coes to amend Article 2 to the following: 'Further, will the voters of the Town of Newfields designate the Town Planning Board to be the authorized body to implement the provisions of RSA 231:158 as it pertains to scenic roads'. The amendment was voted on and passed. Article 2 will be placed on the ballot as amended.

A motion was made by Tom Gage and seconded by David Dwyer to adjourn the meeting. The motion carried and the meeting adjourned at 8:05pm.

Respectfully submitted,

A handwritten signature in cursive script, reading "Sue E. McKinnon".

Sue E. McKinnon  
Town Clerk

Minutes of the Town of Newfields  
Second Session Special Town Meeting  
Voting Session-June 22, 2004

The polls were open from 8:00am to 7:30pm at the Newfields Town Hall, 65 Main St., Newfields and the results of the special election ballot articles are as follows:

Article 1. On petition of Mary August and others: Pursuant to RSA 231:157 and RSA 231:158, will the voters of the Town of Newfields vote to designate Hall's Mill Road as a Scenic Road, from its point of origin at Route 87 for the full length, including the Class VI section of Halls Mill Road to the Newmarket town line in order to protect and enhance the scenic beauty of Halls Mill Road and its historic significance for the Town of Newfields?

Yes 266


No 20

Article 2. Further, will the voters of the Town of Newfields designate the Town Planning Board to be the authorized body to implement the provisions of RSA 231:158 as it pertains to scenic roads?

Yes 260

No 24

Respectfully submitted,



Sue E. McKinnon  
Town Clerk



## TOWN CLERK REPORT

### **Town Office Hours:**

**Monday - Friday 8:30am - 2:30pm**

**Tuesday evenings 6pm - 8pm**

**Telephone - 772-5070**

**Fax - 772-9004**

**E-mail – [townclerk@newfieldsnh.gov](mailto:townclerk@newfieldsnh.gov)**

**Website – [www.newfieldsnh.gov](http://www.newfieldsnh.gov)**

### **ELECTIONS**

We were very busy with five elections held in 2004. The Presidential Primary was held in January, the Town Election in March, a Special Town Meeting in June, the State Primary in September and the General Election in November. We had a record turnout of 89% for the General Election/Presidential Election. 982 residents voted on November 2, 2004.

The following election will be held in 2005:

Town Election Day	March 8, 2005	Polling hours at Town Hall 10am-7pm
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Anyone who needs to register to vote can do so during the Town Office hours or during sessions that the Supervisors of the Checklist hold. The sessions are posted in the paper, town hall and post office. Proof of identity and citizenship (social security number) are required. Voters may register to vote at the polls on Election Day.

Any registered voter who is absent from the town on the day of election may vote by absentee ballot. A request for an absentee ballot must be made in writing to the Town Clerk. The request must be signed by the person requesting the ballot and needs to include that person's legal residence and an address where the voter would like to have the ballot mailed.

Voters who wish to cast absentee ballots should allow enough time for the Town Clerk to receive the written request, for the post office to deliver the ballot and for the voter to mail that ballot back in time for the election.

An absentee voter can deliver his or her own ballot in person to the Town Clerk during regular business hours until the day before the election. Hand delivered ballots will not be accepted at the Town Clerk's Office on Election Day. Voters who are present in town on Election Day must go to the polls to vote. The absentee ballot should be turned in to the Town Clerk to be disposed of and a regular ballot will be issued at the checklist table. Ballots received after 5pm on Election Day will not be counted.

## **Marriage Licenses**

The fee for a marriage license is \$45.00. Both applicants must be present to apply for the license and fill out a short worksheet. The worksheet includes family statistics and information regarding the ceremony. Proof of identification and age is required. If either party was previously married, a certified copy of the divorce decree or death certificate is also required. The license is valid for 90 days and must be applied for at least three days prior to the wedding date.

Documents which are not in English must be accompanied by a translation that has been signed by the translator and witnessed by a notary.

## **Vital Records-Births, Marriages, Deaths**

Copies of vital records may only be obtained by the registrant, a member of his/her immediate family, guardian, or representatives with "a direct and tangible interest" such as an attorney, physician, funeral director or other authorized agent acting in behalf of the registrant or his/her family.

To apply for a vital record, a signed, written application and photo identification must be presented in person or by mail to the Town Clerk. Payment must accompany the request.

Fees for certified copies are \$12.00 for the first copy and \$8.00 for each additional copy requested at the same time. The vital record is available through our office only if Newfields was the place of occurrence. In 2005, the Town anticipates going on-line with Vital Records. When this occurs, we will have the ability to issue all vital records in the State of New Hampshire regardless of the place of occurrence.

## **Dog Licenses**

A new adult dog should be licensed immediately with the Town Clerk. A puppy may be licensed as soon as it is 4 months old. The license year for dogs is May 1-April 30. The license may be obtained prior to the April 30th expiration date and are available beginning January 1. The fees are as follows:

Male/Female	\$10.00
Spayed Female/Neutered Male	7.50
Dogs under 7 months	7.50
Senior Citizen (65+ years)	3.00

State law requires that before a license is issued, the owner or keeper of the dog must furnish proof to the Town Clerk that the dog has been vaccinated against rabies. Feel free to contact the Town Office if you wish to determine whether or not the rabies information is current and already on file for your pet.



Failure to license your dog is a violation of State Law. In addition to the annual license fee you will be charged a late fee of \$1.00 per month for each month after May 31st. In addition, you will also be subject to a civil forfeiture fee of \$25.00 that will be issued by the Newfields Police Department.

### **Vehicle Registrations**

All vehicles that travel over the road are required to be registered. This includes cars, trucks, tractors, trailers, RV's, street rods, construction equipment, farm tractors, etc. You will be required to pay a fee to the Town of Newfields and a fee to the State of NH-DMV. The town fee is based on the year and retail list price of the vehicle. This is a property tax and is tax deductible. The State fee is based on the weight of the vehicle and is not tax deductible.

Registration renewals are done yearly in the owner's birth month. The renewal month for leased vehicles and vehicles registered in the name of a corporation, partnership, or other legal entity is determined by the first letter or number of the company name.

Vehicle inspections are also required yearly and are due in the month of renewal with a grace period of ten days. Newly registered vehicles need to be inspected 10 days from the date of registration with the Town Clerk. Inspections can be done at any of the state authorized vehicle inspection stations.

The Town of Newfields is on-line with the Division of Motor Vehicles for registrations. As an on-line municipal agent, data is made available instantaneously to the DMV. The Town can issue vanity plates and conservation plates. In addition, we can replace lost, stolen or damaged plates and issue certified copies of registrations. We can also renew registrations with weights up to 26,000 lbs.

By the end of 2005, the State will be implementing a new system called MAAP (Municipal Agent Automation Project) which will enable us to do boat registrations.

### **Vanity Plates**

Vanity passenger plates are available with seven digits; conservation "Moose" plates are available with six digits. Motorcycle vanity plates are available with five digits. The vanity plate fee is \$25.00. Plate types can only be changed during the month of renewal or at the time of a new registration. Please inquire with the Town Clerk to check the availability of vanity plates. You can also check availability on-line at [www.state.nh.us](http://www.state.nh.us).

### **NH State Title Law**

New Hampshire has a 15 year title law. Vehicles with a model year of 1990 or newer are required to be titled. Without a title, a registration cannot be obtained.

**TOWN CLERK RECEIPTS FOR THE YEAR 2004**

2,122	Motor vehicle registrations	295,866.50
308	Dog Licenses	2,358.00
32	UCC Filings	480.00
7	Marriage Licenses	315.00
15	Filing Fees	15.00
8	Certified Copy Fees-Vital Statistics	96.00
	Total Receipts	\$299,130.50

  
Sue E. McKinnon  
Town Clerk



# TAX COLLECTOR'S REPORT

For the Municipality of NEWFIELDS Year Ending 12/31/2004

## DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		2004	PRIOR LEVIES		
			2003	2002	2001+
Property Taxes	#3110	xxxxxx	\$ 198,969.22	\$ 0.00	\$ 0.00
Resident Taxes	#3180		\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120		\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	#3185		\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	#3187		\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	#3189		\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes			\$ 0.00	\$ 0.00	\$ 0.00

## TAXES COMMITTED THIS FISCAL YEAR

Property Taxes	#3110	\$ 3,889,839.00	\$ 1,528.00
Resident Taxes	#3180	\$ 0.00	\$ 0.00
Land Use Change Taxes	#3120	\$ 11,580.00	\$ 0.00
Timber Yield Taxes	#3185	\$ 3,322.52	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	\$ 0.00	\$ 0.00
Utility Charges	#3189	\$ 0.00	\$ 0.00
Betterment Taxes		\$ 0.00	\$ 0.00

## FOR DRA USE ONLY

## OVERPAYMENTS

Remaining From Prior Year		\$ 3,841.70			
New This Fiscal Year		\$ 6,327.34			
Interest - Late Tax	#3190	\$ 3,594.83	\$ 8,165.49	\$ 0.00	\$ 0.00
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL DEBITS</b>		<b>\$ 3,918,505.39</b>	<b>\$ 208,662.71</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

# TAX COLLECTOR'S REPORT

For the Municipality of NEWFIELDS Year Ending 12/31/2004

## CREDITS

REMITTED TO TREASURER	2004	PRIOR LEVIES		
		2003	2002	2001+
Property Taxes	\$ 3,745,436.74	\$ 179,754.32	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 10,900.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 3,322.52	\$ 0.00	\$ 0.00	\$ 0.00
Interest & Penalties	\$ 3,594.83	\$ 8,165.49	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Converted To Liens (Principal only)	\$ 0.00	\$ 16,773.40	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Discounts Allowed	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Prior Year Overpayments Assigned	\$ 3,828.61			

## ABATEMENTS MADE

Property Taxes	\$ 3,400.00	\$ 3,969.50	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 680.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
CURRENT LEVY DEEDED	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

## UNCOLLECTED TAXES -- END OF YEAR #1080

Property Taxes	\$ 141,002.26	\$ 0.00	\$ 0.00	\$ 0.00
Resident Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Timber Yield Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Excavation Tax @ \$.02/yd	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Betterment Taxes	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Remaining Overpayments - Prior Yrs.	\$ 13.09			
Remaining Overpayments - This Year	\$ 0.00			
This Years' Overpayments Returned	\$ 6,327.34			
Prior Years' Overpayments Returned	\$ 0.00			
TOTAL CREDITS	\$ 3,918,505.39	\$ 208,662.71	\$ 0.00	\$ 0.00



# TAX COLLECTOR'S REPORT

For the Municipality of NEWFIELDS Year Ending 12/31/2004

## DEBITS

UNREDEEMED & EXECUTED LIENS	2004	PRIOR LEVIES		
		2003	2002	2001+
Unredeemed Liens Beginning of FY		\$ 0.00	\$ 44,266.14	\$ 7,968.05
Liens Executed During FY	\$ 0.00	\$ 17,973.29	\$ 0.00	\$ 0.00
Unredeemed Elderly Liens Beg. of FY		\$ 0.00	\$ 0.00	\$ 0.00
Elderly Liens Executed During FY	\$ 0.00	\$ 0.00		
Interest & Costs Collected	\$ 0.00	\$ 821.91	\$ 5,490.53	\$ 2,216.33
<b>TOTAL LIEN DEBITS</b>	<b>\$ 0.00</b>	<b>\$ 18,795.20</b>	<b>\$ 49,756.67</b>	<b>\$ 10,184.38</b>

## CREDITS

REMITTED TO TREASURER		2004	PRIOR LEVIES		
			2003	2002	2001+
Redemptions		\$ 0.00	\$ 8,428.12	\$ 39,157.30	\$ 4,545.55
Interest & Costs Collected	#3190	\$ 0.00	\$ 821.91	\$ 5,490.53	\$ 2,216.33
Abatements of Unredeemed Liens		\$ 0.00	\$ 0.00	\$ 3,478.39	\$ 3,422.50
Liens Deeded to Municipality		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Unredeemed Liens End of FY	#1110	\$ 0.00	\$ 9,545.17	\$ 1,630.45	\$ 0.00
Unredeemed Elderly Liens End of FY		\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL LIEN CREDITS</b>		<b>\$ 0.00</b>	<b>\$ 18,795.20</b>	<b>\$ 49,756.67</b>	<b>\$ 10,184.38</b>

Does your municipality commit taxes on a semi-annual basis (RSA 76:15-a)? yes

TAX COLLECTOR'S SIGNATURE Sue E. McKinnon DATE 1/6/05  
SUE E. MCKINNON

# DEPARTMENT OF REVENUE ADMINISTRATION

## Municipal Finance Bureau 2004 Tax Rate Calculation

**TOWN/CITY: NEWFIELDS**

Gross Appropriations	1,324,771
Less: Revenues	547,621
Less: Shared Revenues	6,119
Add: Overlay	24,948
War Service Credits	10,900

*Mark G. Robinson*  
10/15/04

Net Town Appropriation	806,879
Special Adjustment	0

Approved Town/City Tax Effort	806,879
-------------------------------	---------

**TOWN RATE**  
**4.00**

### SCHOOL PORTION

Net Local School Budget (Gross Approp. - Revenue)	1,728,780
Regional School Apportionment	1,542,034
Less: Adequate Education Grant	(389,445)
State Education Taxes	(653,319)

Approved School(s) Tax Effort	2,228,050
-------------------------------	-----------

**LOCAL SCHOOL RATE**  
**11.05**

### STATE EDUCATION TAXES

Equalized Valuation(no utilities) x	\$3.33	
196,191,905		653,319
Divide by Local Assessed Valuation (no utilities)		
201,008,088		
Excess State Education Taxes to be Remitted to State		
Pay to State →		0

**STATE SCHOOL RATE**  
**3.25**

### COUNTY PORTION

Due to County	204,138
Less: Shared Revenues	(1,952)

Approved County Tax Effort	202,186
----------------------------	---------

**COUNTY RATE**  
**1.00**

**TOTAL RATE**  
**19.30**

Total Property Taxes Assessed	3,890,434
Less: War Service Credits	(10,900)
Add: Village District Commitment(s)	0
<b>Total Property Tax Commitment</b>	<b>3,879,534</b>

### PROOF OF RATE

Net Assessed Valuation	Tax Rate	Assessment
State Education Tax (no utilities)	3.25	653,319
All Other Taxes	16.05	3,237,115
		3,890,434

TRC#  
47

TRC#  
47



# DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Finance Bureau

## 2004 Tax Rate Calculation Cont.

TOWN/CITY: NEWFIELDS

Name	Net *	<i>Self-Supporting</i>		
	Appropriation	Valuation	Tax Rate	Commitment
Newfields Sewer	0	201,692,088	0.00	0
N/A	0	0	0.00	0
N/A	0	0	0.00	0
N/A	0	0	0.00	0
N/A	0	0	0.00	0
N/A	0	0	0.00	0
N/A	0	0	0.00	0
N/A	0	0	0.00	0

Total Village District Commitment 0

\*Net Appropriation = Gross Appropriations - Revenues

*Barbara Johnson*  
10/15/04

**DEPARTMENT OF REVENUE ADMINISTRATION**  
Municipal Finance Bureau

**2004 Tax Rate Calculation (Cont'd)**

**TOWN/CITY:     NEWFIELDS**

**Analysis of Values Assigned to Local and Cooperative School District(s)**

	Elementary	1st Coop EXETER REGION	2nd Coop. N/A	Total
<b>Cost of Adequate Education</b>	563,757	479,007	0	1,042,764
<b>% of Town's Cost of Adequate Education</b>	54.0637%	45.9363%	0.0000%	100%
<b>Adequate Education Grant</b>	210,548	178,897	0	389,445
<b>District's Share - Retained State Tax*</b>	353,209	300,110	0	653,319
				<div>"Excess" State Taxes</div> <div>0</div>
				<div>Total State Taxes</div> <div>653,319</div>
<b>Local Education Tax*</b>	1,165,023	1,063,027	0	2,228,050

***\*Pay These Amounts to School(s)***

The cost of an adequate education is determined by the Department of Education based on weighted average daily membership in residence in each school district. Each school district's percentage of total is then calculated. Each percentage is then multiplied by the Town's share of the state education tax amount to allocate a portion of the state education taxes to each school district.

The difference between the adequate education for each school district and each school district's share of the state education taxes becomes the adequate education grant for each school district.

**Pay Directly to State**

**Paid Directly from State**



## TREASURER'S REPORT

BALANCE, JANUARY 1, 2004

FLEET BANK:

General Fund	72,867.31	
Cash On Hand		72,867.31
Monies Invested in NHPDIP General Fund	1,113,688.22	
Monies Invested in Fleet Municash	300,608.07	
SEPARATE PERMANENT FUNDS		
Not Included in NHPDIP General Fund		
Impact Fees / Lot Assessment		
Fire Protection Fund	46,283.70	
Dare Program	2,334.90	
Paving	25,295.30	
Sidewalk	15,106.42	
Anderson Development Fund	5,000.90	
TOTAL FUNDS INVESTED		1,508,317.51
LAND / DEVELOPMENT BOND FUND		2,019,247.29
NHPDIP Land Bond Account	1,486.43	
Fleet Money Market Bond Account	2,017,760.86	
TOTAL TOWN FUNDS		3,600,432.11

ACCT.  
NO.

## SUMMARY OF RECEIPTS

3120	<b>TAXES</b>		
3185	Land Use Change Taxes		10,900.00
	Yield Taxes		3,322.52
3190	Over Payments		5,209.95
	Interest and Penalties on Taxes		18,881.04
	Interest and Costs 2001	2,216.33	
	Interest and Costs 2002	5,490.53	
	Interest and Costs 2003	821.91	
	Interest and Costs July 2003	3,715.57	
	Interest and Costs December 2003	3,038.59	
	Interest and Costs July 2004	3,189.80	
	Interest and Costs December 2004	408.31	
3210	<b>LICENSES, PERMITS AND FEES</b>		
	Business Licenses and Permits		21,746.64
	Planning and Zoning	21,696.64	
	Driveway Permits	50.00	
3230	Motor Vehicle Permit Fees		295,600.00
	Fees	295,866.50	
	Bad Check	(266.50)	
3290	Building Permit Fees		17,231.22
	Other Licenses, Permits & Fees		3,272.00
	Dog Licenses	2,358.00	
	U C C Filings	495.00	
	Marriage Licenses	315.00	
	Miscellaneous Fees	8.00	
	Vital Statistics	96.00	
3351	<b>FROM STATE</b>		
3352	Shared Revenue		18,628.00
3353	Rooms and Meals Tax		53,730.62
3359	Highway Block Grant		28,248.61
	R R Tax		683.94
	<b>Interest on Investments</b>		27,495.59
	Interest Now Checking Fleet Bank	281.52	
	Conservation Bond Interest	27,214.07	
	<b>Other Income</b>		177,031.39
	From Conservation Comm.Open Space		
		32,081.46	
	Celebration	643.78	
	Dare Program	945.00	
	Direct Assistance Reimbursement	1,347.64	
	Election and Registration	175.00	
	Emergency Management	9,450.50	
	Fire Department	462.00	
	Furnace Inspections	250.00	
	General Govt. Supplies - Copies	198.76	
	G G S - Miscellaneous	558.45	
	G G S - Wet Lands Inspection	11,625.63	
	G G S - Zoning Books	168.00	

# SUMMARY OF RECEIPTS CONTINUED

## MISCELLANEOUS REVENUES Continued

### Other Income Continued

Highway For Fire Pond	1,200.00
Hawkers & Peddlers Fee	25.00
Inter Department Transfer	141.36
I R S Refund	513.76
Insurance	1,003.67
Legal Reimbursements	10,743.30
Police Traffic Detail	55,705.02
Police Various Sources	6,373.62
Warrant # 25 Speed	1,112.04
Warrant # 26 D U I	786.31
Town Hall	2,530.00
Treasurers Error	0.11
Trustees Trust Fund-- Celebration	4,788.94
Trustees Trust Fund-- Cemeteries	6,448.00
Trustees Trust Fund-- Taken in Error	17,000.00
Trustees Trust Fund-- Cruiser	10,677.10
Uncashed Checks	36.94
Waste Collection	40.00

4,109,921.46

### TOTAL REVENUES AND CREDITS

4,791,902.98

### OTHER TOWN REVENUES

#### TAXES

3,990,989.75

2004 PROPERTY TAX December	1,843,962.80
2004 PROPERTY TAX July	1,898,759.44
2003 Property Tax December	125,666.85
2003 Property Tax July	52,496.40
2003 Property Tax Redeemed	8,428.12
2002 Property Tax Redeemed	39,157.30
2001 Property Tax Redeemed	4,545.55
MISCELLANEOUS	
Taxes Bought By Town	17,973.29

### TOTAL RECEIPTS

8,782,892.73

### Interest on Investments Not in General Cash Fund

13,845.08

NHPDIP General Fund	1,006.54
NHPDIP Celebration	12.67
NHPDIP Dare	22.93
NHPDIP Paving	250.13
NHPDIP Fire Protection	447.74
NHPDIP Sidewalk	160.80
NHPDIP Anderson	28.34
NHPDIP Gilmore	16.13
Fleet Muniicash	11,899.80
TOTAL FUNDS AVAILABLE	

8,869,605.12

## SUMMARY OF PAYMENTS

### GENERAL GOVERNMENT

ACCT.  
NO.

#### EXECUTIVE

398,681.13

4130	Executive	68,466.79
4140	Election and Registration	12,039.16
4150	Financial Administration	10,349.00
4152	Reappraisal Property	15,700.00
4153	Legal Expense	36,241.24
4155	Employee Benefits	93,421.87
4191	Planning and Zoning	21,619.25
4194	General Government Buildings	14,162.89
4195	Cemeteries	25,233.00
4196	Insurance	61,512.80
4197	Advertising and Regional Assoc.	2,745.00
4199	General Government Supplies	37,190.13

#### PUBLIC SAFETY

363,114.70

4210	Police Department	257,617.42
	New Crusier	22,215.61
	Speed Grant	1,112.04
	D U I Grant	786.31
	Homeland Security	4,123.50



# SUMMARY OF PAYMENTS CONTINUED

ACCT.	GENERAL GOVERNMENT continued		
4215	Ambulance	5,333.93	
4220	Fire Department	34,919.32	
4240	Building Inspection	11,828.11	
4290	Emergency Management	13,665.46	
4299	Dispatch	11,513.00	
	<b>HIGHWAYS and STREETS</b>		161,351.57
4312	Town Maintenance	154,414.33	
4316	Street Lighting	6,937.24	
	<b>SANITATION</b>		103,288.90
4323	Solid Waste Collection, Disposal & Cleanup	103,288.90	
	<b>HUMAN SERVICES</b>		7,379.00
4415	Various Services	7,379.00	
	<b>WELFARE</b>		1,902.80
4442	Direct Assistance	1,902.80	
	<b>TAXES</b>		97,435.07
4520	Parks and Playgrounds	4,155.57	
4550	Library	24,861.04	
4583	Patriotic Purposes	84.90	
4589	Other Town Recreation	4,536.06	
4611	Conservation Commission	1,750.00	
4619	Other Conservation ( Open Space)	32,086.46	
4800	Over Payments, Refunds, Abatements	29,961.04	
	<b>CAPITAL OUTLAY</b>		
4915	<b>CAPITAL RESERVE FUNDS</b>		
	2001 WARRANT ARTICLES		3,125.00
	# 09 Master Plan	3,125.00	
	2003 WARRANT ARTICLES		7,648.97
	# 14 Town Hall Repair Expendable	7,648.97	
	2004 WARRANT ARTICLES		102,000.00
	# 03 NYAA Playing Fields	45,000.00	
	# 06 Police Cruiser	12,000.00	
	# 08 Fire Truck Yr # 5	35,000.00	
	# 09 Sidewalks	10,000.00	
	<b>OTHER TOWN EXPENDITURES</b>		
	ROCKINGHAM COUNTY TAX		204,138.00
	LAND / DEVELOPMENT BOND		266,000.00
	NEWFIELDS SCHOOL DISTRICT		
	Transferred from NHPDIP	1,603,102.00	
	EXETER REGION COOPERATIVE		
	Transferred from NHPDIP	1,313,028.00	
	<b>TOTAL SCHOOL</b>		2,916,130.00
	TAXES BOUGHT by TOWN	17,973.29	
	Transfer to Conservation Current Use	9,450.00	
	Transfer to Anderson	5,000.00	
	Treasurers Error Jan	37,002.31	
	Bad Checks	268.50	
	<b>TOTAL OTHER</b>		69,694.10
	<b>LESS Employee Contributions</b>		63,063.85
	State Retirement	15,659.82	
	Social Security	11,057.91	
	Medicare	4,703.68	
	IRS	31,642.44	
	<b>TOTAL TOWN EXPENDITURES</b>		4,638,825.39
	Total Available Less Expenses		4,230,779.73
BALANCE DECEMBER 31, 2004			
	<b>Total General Funds</b>		1,607,705.14
	General Fund Fleet Bank Checking	3,582.17	
	Monies Invested NHPDIP	11,962.10	
	Fleet Muncash Investments	1,592,160.87	
	LAND / DEVELOPMENT BOND		
	Fleet Money Market Investments	691,683.40	691,683.40
	<b>SEPARATE PERMANENT FUNDS</b>		
	Not Included in NHPDIP General Fund		99,360.74
	Dare Fund	2,024.99	
	Fire Protection Fund	45,531.44	
	Paving Town Roads	25,545.43	
	Sidewalk Fund	25,267.22	
	Celebration Fund	991.66	
	<b>TOTAL TOWN FUNDS DECEMBER 31, 2004</b>		2,398,749.28

**DETAILED SUMMARY OF RECEIPTS**

<b>Tax Collector Sue McKinnon</b>		<b>4,029,303.26</b>
2001 Taxes Redeemed	4,545.55	
2001 Interest and Costs	2,216.33	
2002 Taxes Redeemed	39,157.30	
2002 Interest and Costs	5,490.53	
2003 Taxes Redeemed	8,428.12	
2003 Interest and Costs	821.91	
2003 Property Taxes July	52,496.40	
2003 Interest and Costs July	3,715.57	
2003 Property Taxes December	125,666.85	
2003 Interest and Costs December	3,038.59	
2004 Property Taxes July	1,898,759.44	
2004 Interest and Costs July	3,189.80	
2004 Property Taxes December	1,843,962.80	
2004 Interest and Costs December	408.31	
Land Use Change Taxes	10,900.00	
Over Payments	5,209.95	
Yield Taxes	3,322.52	
Taxes Bought by Town	17,973.29	
<b>Town Clerk Sue McKinnon</b>		<b>298,872.00</b>
2123 Auto Registrations	295,866.50	
1 Bad Check ( Auto Registration)	(266.50)	
413 Dog License	2,358.00	
50 U C C Filings	495.00	
7 Marriage Licenses	315.00	
Miscellaneous	8.00	
13 Vital Statistics	96.00	
<b>Revenue from State</b>		<b>101,291.17</b>
Shared Revenue	18,628.00	
R R Tax	683.94	
Highway Block Grant	28,248.61	
Rooms & Meals Tax	53,730.62	
<b>Conservation Bond Interest Earned</b>		<b>27,214.07</b>
NHPDIP Account	9.86	
Flett Money Market	27,204.21	
<b>Interest Earned</b>		<b>281.52</b>
Now Account Fleet Bank	281.52	
<b>Refunds</b>		<b>13,608.37</b>
Direct Assistance	1,347.64	
Insurance	1,003.67	
Legal Fees	10,743.30	
I R S	513.76	
<b>Building Permits</b>		<b>17,231.22</b>
Begiebing, Robert	145.00	
Booth, Jeffrey	25.00	
Bragg, William	25.00	
Bunton, John	33.00	
Buxton, Ray	25.00	
Cash	75.00	
Cedar Island Ledge LLC	2,700.00	
Cut Above Carpentry	390.00	
Dawson, Lee	75.00	
Develco of Stratham Inc.	1,365.00	
Dockham Builders	750.00	
Donati, Michelle	120.00	
Eddy, Heather	25.00	
English, Carole (Eastman)	25.00	
Ferrari Pools	100.00	
Ferris, Amy B	362.00	
Finley, Donna	25.00	
Flynn, kimberly	25.00	
Folland, Barbara	85.00	
Frank Whittemore Bldr	25.00	
Gajewski, Carolyn	125.00	
Great Bay Plumbing	25.00	
Great Bay Store (Excel Const.)	4,210.00	
Hale, Trudy	95.00	
Hannon Heating	50.00	
Hayden, John	1,155.00	
Heslop, Simon	265.00	
Higley	40.00	
Loridan Construction	250.00	
McQuade, William	465.00	
MWS Inc	42.50	
Nancy Kingston LLC	150.00	
O'Brien, Joseph	50.00	
Osprey Builders	270.00	
Owen, Piers S L;oyd	25.00	
Parting Brook Farm LLC	530.00	
Quality Design	297.50	



# **DETAILED SUMMARY OF RECEIPTS CONTINUED**

## **Building Permits Continued**

Quality Design (Monygomery)	95.00
Quality Design(Moran)	85.00
Quality Hardwood	70.00
Richard Page Renovations	75.00
Robert Barlow Trust	200.00
Samuel Taylor Contracting	395.00
Sharp, Denis	750.00
Stevens, Timothy	100.00
Todd C.Rich Custom Builder	116.22
Webber, Kenneth	50.00
Williams, Michael	850.00

## **Town Hall**

2,530.00

Belanger, Mary	50.00
Bell, Billie	50.00
Browne, Michelle	75.00
Christan Faith Church	2,080.00
Hadley, Nancy	50.00
Newfields Preschool	50.00
Pounds, Stephen	50.00
Sargent, Ryan A.	50.00
Wirken, James	75.00

## **General Government Supplies**

### **Copies**

198.76

ABAS Appraisals	2.00
Accurate Title	8.00
Bodenski, Christopher	6.00
Cash	17.00
Data Mapping Solutions	15.00
Deniger, Alice	62.00
Hubbard&Quinn Title	1.00
McManus, Kevin	11.00
Meisner Brem Corp	38.75
Nancy Kingston Realty	20.00
NH Democratic F A	6.26
The Credit Bureau	11.75

### **Zoning Books**

168.00

Butterfield, Gary	8.00
Byrne, Barbara	10.00
Cash	84.00
Eastman, Barbara	8.00
Emanuel Engineering	8.00
Halls Mill Realty Trust	16.00
McManus, Kevin	18.00
Opre, Steven	8.00
Watson, Paul	8.00

### **Miscellaneous**

558.45

Afonso, Michael	25.00
Andrew Sullivan Attorney	21.50
Bateman, Vincent Jr	17.84
Cash	15.00
Daley, Sabrina	15.00
Koch,H.William III	15.00
Nancy Kingston Realty	76.50
NHCTCA	318.77
Schimoler, Robert	17.84
Sterritt Builders	15.00
True Engineering	21.00
Cedar Island Ledge	50.00
Develco of Stratham	50.00
Hayden,John	50.00
McIlroy	50.00
Sharp, Denis	50.00

### **Wetlands Inspection /Test Pits**

11,625.63

Attenborough, Diane	40.00
Bassett, Sally	80.00
Bodenski, Christopher	175.00
Bouzianis, Kerri	80.00
Brown, Aaron	1,890.00

**DETAILED SUMMARY OF RECEIPTS CONTINUED**

	<b>Furnace Inspections</b>		250.00
	Cedar Island Ledge	264.76	
	Develco of Stratham	40.00	
	Folland, Barbara	40.00	
	Gillis Homes	655.00	
	Hale, David	40.00	
	Hall, Donna Dee	40.00	
	Halls Mill Realty	5,591.17	
	Hayden, John	145.00	
	Heslop, Simon	40.00	
	Jensen, Jean	40.00	
	Konisky, Raymond	70.00	
	MapleCroft Building& Development	74.70	
	McGowan, Archie	40.00	
	McIlroy, James	40.00	
	Merserve, William	250.00	
	Moran, Edward	40.00	
	Newbury North	420.00	
	Parting Brook Farm	40.00	
	Quality Design	80.00	
	River Run Realty	595.00	
	Rock Crest Gardens	40.00	
	Rugg, Derek	175.00	
	Schimoler, Robert L Jr.	215.00	
	Stevens, Don	140.00	
	Winkler, Frances	245.00	
<b>Hawkers &amp; Peddlers</b>			25.00
	Zimmermann, Scott Paul	25.00	
<b>Election and Registration</b>			175.00
	Byrne, Barbara	25.00	
	Case, Les	25.00	
	Macpherson, Jennifer	25.00	
	NE Right to Work	25.00	
	NH Democratic Federal Acct	25.00	
	NH Democratic State Comm	25.00	
	Rockingham Land Trust	25.00	
<b>Fire Department</b>			462.00
	State NH Vol.Assist Grant	462.00	
<b>Police Department</b>			
	<b>Tickets</b>		224.00
	Various	224.00	
	<b>Accident Reports</b>		435.00
	Amica	30.00	
	Cash	105.00	
	ChoicePoint	150.00	
	Concord Group	15.00	
	d'Oliveira & Morgan	30.00	
	Hanover Ins	15.00	
	L&S Report Service	15.00	
	Markel	15.00	
	Metropolitan Reporting Bur.	30.00	
	Progressive Northern Ins	30.00	
	<b>Court Payments</b>		4,075.63
	State NH Exeter Court	2,997.94	
	Town of Newmarket	250.00	
	Treasurer State NH	827.69	
	<b>Miscellaneous</b>		1,638.99
	A T & T	3.99	
	Carroll, Christopher	25.00	
	Cash	125.00	
	Diversified Appraisal	10.00	
	Fotheringham, Grant	25.00	
	Greely, Jason	25.00	
	McAulay, Stephen	25.00	
	Sale Of Cruiser	1,400.00	
	<b>Police Traffic Detail</b>		55,846.38
	Asplundh Tree	1,128.00	
	Cash	320.00	



**DETAILED SUMMARY OF RECEIPTS CONTINUED**

	<b>Police Traffic Detail Continued</b>		188.99
	Comcast	4,804.50	
	E.D.Swett	38,241.50	
	Girls on the Run	120.00	
	H.E.Sargent	222.00	
	Hadley,Nancy J.	148.00	
	Inter Department Transfer	141.36	
	Newfields 5 K Road Race	106.02	
	Nextgen Telecom	188.00	
	P S N H	5,480.00	
	Springfield Railway	1,236.00	
	Town Newfields	240.00	
	Verizon	3,323.00	
	Wirken, James	148.00	
	<b>D U I Grant</b>		786.31
	State New Hampshire	786.31	
	<b>Speed Grant</b>		1,112.04
	State New Hampshire	1,112.04	
	<b>Dare Program</b>		945.00
	Cash	205.00	
	Grant Trust	250.00	
	Devantray Frames	75.00	
	Rising Star Lodge	415.00	
<b>Celebration</b>			
	<b>Cookbook Sales</b>		145.00
	Various	145.00	
	<b>Contributions</b>		498.78
	Celebration Trust fund	200.00	
	Donations Celebration	39.25	
	Friends of Library	75.00	
	Holiday Celebration	84.53	
	Sigmund, John	100.00	
	<b>From Trustees Trust funds</b>		4,788.94
	To Close Trustees Celebration Account	4,788.94	
<b>Conservation Commission</b>			32,081.46
	Open Space	32,081.46	
<b>Emergency Management</b>			9,450.50
	Safety.State.NH.US	9,450.50	
<b>Cemeteries</b>			6,448.00
	Trustees Trust Fund	6,448.00	
<b>Highway and Streets</b>			1,250.00
	Driveway Permits	50.00	
	Fire Protection Account for Fire Pond	1,200.00	
<b>Planning and Zoning</b>			21,696.64
	Abbott, Pamela	107.00	
	Beals Associates	1,737.50	
	Bonner, Ron	81.50	
	Cedar Island Ledge LLC	95.00	
	Cedar Island Ledge LLC	102.50	
	Halls Mill Road Realty Trust	17,680.85	
	Koch,William H.III	102.50	
	Loridan Construction	4.50	
	Maplecroft Building LLC	219.50	
	Newbrook,Inc	164.26	
	Newfields School Dist.	22.50	
	Rainet, Daniel	107.00	
	River Run Realty Trust	432.05	
	Rock Crest Gardens	217.00	
	Smith,Charlene	235.00	
	Squamscott Property Mgt	116.00	
	Tebo, Barbara	52.00	
	Tower Ventures	108.48	
	Webber, Kenneth	111.50	
<b>Waste Collection</b>			40.00
	Various	40.00	

# **DETAILED SUMMARY OF RECEIPTS CONTINUED**

Other		1,013.55	
		27,714.15	
	Treasurers Error	0.11	
	Trustees Trust Fund-- Taken in Error	17,000.00	
	Trustees Trust Fund-- Cruiser	10,677.10	
	Uncashed Checks	36.94	
<b>TOTAL DETAIL of RECEIPTS 2004</b>			4,674,173.81
Interest Income from NHPDIP and Municash not in General Fund			13,845.08
	NHPDIP General Fund	1,006.54	
	Celebration	12.67	
	Dare Program	22.93	
	Fire Protection Fund	447.74	
	Paving	250.13	
	Sidewalks	160.80	
	Anderson	28.34	
	Gilmore	16.13	
	Municash	11,899.80	
Total Detail of Receipts for Town 2004			4,688,018.89

## **DETAILED SUMMARY OF PAYMENTS**

ACCT. NO. 4130	GENERAL GOVERNMENT		
	<b>EXECUTIVE</b>		68,466.79
	John Burke	250.00	
	Jeff Buxton	50.00	
	Ray Buxton	25.00	
	Wendy Chase	30,490.22	
	Betsy Coes	2,000.00	
	David Dwyer	2,000.00	
	Carolee Fieldsend	1,833.75	
	Jeffry Frampton	500.00	
	Larry Heath	500.00	
	James McIlroy	1,000.00	
	Sue McKinnon, Clerk / Tax Collector	29,017.82	
	ICMA Retirement	1,125.00	
	Eldon Moran	250.00	
	Ray Trueman	250.00	
	Less Reimbursements		
	ICMA Retirement	(825.00)	
4140	<b>ELECTION AND REGISTRATION</b>		12,039.16
	Avitar Assoc. of New England	500.00	
	Bernier, Elaine	60.00	
	Carroll, Lindsey	45.00	
	Crompton, Mary	30.00	
	Davis, William	100.00	
	Hayden, Barbara	300.00	
	Hayden, John	175.00	
	Heath, Larry	15.00	
	LHS Associates	3,813.00	
	Morrill, Dona	320.00	
	O'Brien, Alice	45.00	
	Paul's Catering	1,175.00	
	Scanlon, Ed	80.00	
	Seacoast Newspapers	492.90	
	Smith, Helen	60.00	
	Sweet, Lynn	170.00	
	Top Copy	4,240.00	
	Toth, Diana	418.26	
4150	<b>FINANCIAL ADMINISTRATION</b>		10,349.00
	Don Doane	4,000.00	
	Don Doane / Computer	599.00	
	Plodzik & Sanderson	5,750.00	
4152	<b>REVALUATION OF PROPERTY</b>		15,700.00
	Avitar Assoc of NE	1,300.00	
	Cartographic Associates	1,400.00	
	Nyberg, Purvis & Associates	13,000.00	



**DETAILED SUMMARY OF PAYMENTS CONTINUED**  
**GENERAL GOVERNMENT CONTINUED**

ACCT. NO.			
4153	<b>LEGAL EXPENSE</b>		36,241.24
	Lane Law Offices	25,140.32	
	Peter Loughlin	8,848.10	
	Mitchel & Bates	2,252.82	
	<b>EMPLOYEE BENEFITS</b>		93,421.87
4155	Fleet Bank	65,155.27	
	I R S Treasury	513.05	
	NH Retirement System	27,753.55	
4191	<b>PLANNING AND ZONING</b>		21,619.25
	Civil Design Engineering	920.00	
	George Foster Co.	28.01	
	Keach-Nordstrom	5,806.22	
	Sue McKinnon	484.50	
	Rock Co. Planning Comm.	313.50	
	Seacoast Newspapers	2,795.00	
	Seekamp Environment	2,000.00	
	TEC Transportation	7,264.90	
	US Postal Service	2,007.12	
4194	<b>GENERAL GOVERNMENT BUILDINGS</b>		14,162.89
	Aubuchon Hardware	8.97	
	Burns Security	488.00	
	ChoiceOne	1,962.24	
	Comcast	635.58	
	Corporate Express	52.47	
	Great Bay Carpet Cleaning	90.00	
	Hartmann Oil	2,340.00	
	Keane Fire & Safety	452.65	
	Moulton Property Services	1,435.50	
	Newfields Water & Sewer	1,457.97	
	PSNH	3,249.25	
	Rye Fuel	1,808.16	
	Verizon	182.10	
4195	<b>CEMETERIES</b>		25,233.00
	Moulton Property Services	22,811.00	
	C.Hallowell Tree Service	2,372.00	
	NH Cemetery Association	50.00	
4196	<b>INSURANCE</b>		61,512.80
	Anthem BCBS	22,178.37	
	NHMA Health Trust	1,809.78	
	Primex (Worker Comp)	4,664.25	
	Perkins Agency	32,860.40	
4197	<b>ADVERTISING AND REGIONAL ASSOCIATIONS</b>		2,745.00
	N H Assessing Officers	20.00	
	N H Cemetery Association	70.00	
	N H City and Town Clerks Association	20.00	
	N H Municipal Assoc.	1,230.00	
	NH Tax Collectors Assoc.	20.00	
	N H Govt. Finance Officers	25.00	
	Rockingham Planning Commission	1,360.00	
4199	<b>GENERAL GOVERNMENT SUPPLIES</b>		37,190.13
	Avitar Assoc. of New England	2,167.00	
	Baudville	191.95	
	Boston Park Plaza Hotel	447.56	
	Ray Buxton	150.00	
	Wendy Chase	76.13	
	Carpenter's Olde English	40.95	
	Combined Services LLC	380.00	
	Conner Bottling Works	354.30	
	Conway Office Products	938.16	
	Corporate Express	1,551.46	
	Dept. Agriculture	805.00	
	Don Doane	69.00	
	Dragon Mosquito	600.00	
	David Dwyer	25.00	
	Eastman, Barbara	692.92	
	Fleet Business Service	264.70	
	Flora Ventures	172.49	

**DETAILED SUMMARY OF PAYMENTS CONTINUED**  
**GENERAL GOVERNMENT CONTINUED**  
**GENERAL GOVERNMENT SUPPLIES Continued**

George Foster Co.	49.80
I D S	101.76
Land & Boundry Consultants	189.00
Lexis Law Publishing	528.05
Linda S.Jetta	27.00
Local Government Center	8.00
Sue McKinnon	302.50
Multimedia Systems Inc.	550.00
NEACTC	25.00
Newfields Police Detail	141.36
Newfields Water & Sewer (Hydrants)	4,160.00
NH City & Town Clerks	175.00
NHGFOA	100.00
NH Tax Collectors Assoc	690.00
Pitney Bowes	324.00
Platinum Bussiness	46.43
Platinum Plus--UNH	1,000.00
Postmaster	68.00
Primedia	205.00
Rock Co. Conservation District	10,720.00
Rockingham Co. Reg of Deeds	464.83
Jared Rumford	1,000.00
Seacoast Newspapers	1,730.78
Squamscott Press	135.00
Staples Credit Plan	161.07
The Mount Washington	711.00
Top Copy	940.06
Treasurer State N H	424.00
U S Postal Service	1,748.99
W B Mason	1,536.88

ACCT.  
NO.  
4210

**PUBLIC SAFETY**

**POLICE**

257,617.42

Special Officers

Arthur Reed, Chief	48,873.22
Christopher Hutchins, Corporal	34,526.21
Maureen Dittmar	216.00
John Farrow	556.00
John Faulker	384.00
Timothy Flowers	1,922.00
Robin Gilbert	205.00
Tayna L.Lampi	216.00
Lanie Ling	510.00
Philbrook, Guy C	1,740.76
Dale Robeck	4,443.25
Ryan Sambataro	10,233.75
Brett Wells	25,504.15

On Call

Maureen Dittmar	24.00
John Farrow	72.00
Timothy Flowers	264.00
Christopher Hutchins	5,142.00
Tayna L.Lampi	36.00
Lanie Ling	84.00
Philbrook, Guy C	228.00
Dale Robeck	1,428.00
Ryan Sambataro	1,375.50
Brett Wells	3,597.00

Overtime

John Farrow	10.50
Christopher Hutchins	698.52
Lanie Ling	157.88
Dale Robeck	437.50
Ryan Sambataro	1,689.58
Brett Wells	982.63

Court

John Farrow	183.00
Timothy Flowers	109.25
Christopher Hutchins	651.44
Dale Robeck	396.38
Ryan Sambataro	501.75
Brett Wells	774.51



**DETAILED SUMMARY OF PAYMENTS CONTINUED**  
**GENERAL GOVERNMENT CONTINUED**  
**PUBLIC SAFETY Continued**  
**POLICE Continued**

Training Salaries	John Farrow	122.00
	Christopher Hutchins	672.03
	Melissa Lajoie	208.84
	Tayna L. Lampi	304.00
	Lanie Ling	1,630.07
	Philbrook, Guy C	1,328.25
	Arthur Reed	180.15
	Dale Robeck	732.75
	Psychotherapy Assoc.	275.00
	Platinum Plus	14.90
	Ryan Sambataro	1,408.77
	Brett Wells	872.53
Sick Coverage	Dale Robeck	158.25
Holiday Pay	Christopher Hutchins	1,559.46
	Brett Wells	1,059.80
Support	Michael Di Croce	3,831.96
	Melissa Lajoie	17,568.50
	Psychotherapy Assoc.	550.00
	Seacoast Newspapers	300.00
Fuel	John Farrow	103.04
	Christopher Hutchins	28.80
	Melissa Lajoie	9.60
	NH Dept. Transportation	7,197.34
	Ryan Sambataro	91.20
	Brett Wells	28.80
Telephone	Choice One	1,910.88
	Platinum Plus	155.40
	Verizon	1,134.38
Supplies	Blue Book	17.95
	Bradford Business Sys	114.00
	Kustom Signals	106.00
	Arthur Reed	9.96
	Sirchie Finger Print Lab.	10.00
	Source 4	68.33
	Staples	156.00
	State NH Safety	184.00
	United States Postal Service	206.89
	W B Mason	484.22
	Yankee Printer	92.00
Cruiser Maintenance	Aubouchon Hardware	5.26
	ARK Repairs	381.61
	Brad's Towing	100.00
	Cloutier's Garage	400.00
	Graham Tire & Auto	4,028.71
	McFarland Ford	142.78
	Arthur Reed	22.54
	Brett Wells	11.27
New Equipment	Appliance Warehouse	99.97
	Aubuchon Hardware	5.07
	AZ Commercial	23.84
	DeVantery Frames	145.00
	Kustom Signals	113.50
	Lab Safety Supply	28.11
	Platinum Plus	46.44
	Arthur Reed	69.28
	Riley's Sport Shop	1,397.97
	Sirchie Finger Print Lab.	48.00
	Space Station	540.00
	Staples	22.82
Equipment Repair	Department Corrections	100.00
	Platinum Plus	161.99
	Arthur Reed	25.20
	Staples	42.49
	Treasurer State N H	90.00
Computer Support	Information Management Corp	2,700.00
	Platinum Plus	78.96
	Multimedia Systems	2,562.00

**DETAILED SUMMARY OF PAYMENTS CONTINUED**  
**GENERAL GOVERNMENT CONTINUED**  
**PUBLIC SAFETY Continued**  
**POLICE Continued**

Uniforms	Ben's Uniforms	3,553.00	
	COED Sportswear	150.00	
	Design Authority	100.00	
	Lanie Ling	75.00	
	Neptune Inc.	15.90	
	Peter Buono	792.00	
	Ryan Sambataro	25.00	
Training Cont. Education	Commission on Accreditation	33.50	
	Fred Pryor Seminars	39.00	
	Login/IAPC	250.00	
	Mtn.Club on Loon	70.00	
	NH Community College	475.00	
	Platinum Plus	2,534.98	
	Riley's Sport Shop	117.52	
	Robert Aldrich	180.00	
	Sigarms, Inc.	400.00	
Professional Dues	International Chiefs Police	100.00	
	NH Chiefs Police	100.00	
	NH Chiefs Police Secretaries	65.00	
	NH Police Accred.Coal.	50.00	
	Platinum Plus	275.00	
	Rock.Co.Chiefs Police	10.00	
Dare Program	COED Sportswear	150.00	
	First Student	100.00	
	Platinum Plus	587.50	
	Tee's Plus	415.36	
	W B Mason	24.98	
Traffic Detail	John Farrow	165.00	
	Hutchins, Christopher	11,565.00	
	Ling, Lanie	2,730.00	
	Philbrook.Guy	2,460.00	
	Reed, Arthur	4,516.04	
	Robeck, Dale	3,750.00	
	Sambataro, Ryan	9,810.00	
	Wells, Brett	5,430.00	
	White, Mitchell	50.00	
Cruiser			22,215.61
	Hillsboro Ford Inc.	20,577.00	
	Graphic Designs International	219.47	
	Two Way Communication	1,419.14	
D U I Grant			786.31
	Robeck, Dale	50.00	
	Sambataro, Ryan	554.63	
	Brett Wells	181.68	
Speed Grant			1,112.04
	Christopher Hurchins	74.67	
	Lanie Ling	326.25	
	Arthur Reed	636.12	
	Dale Robeck	75.00	
Homeland Security			4,123.50
	Motorola Inc.	4,123.50	
ACCT.	<b>AMBULANCE</b>		5,333.93
NO.	Comstar	3,308.67	
4215	Town of Newmarket	1,647.00	
	Verizon	378.26	
4220	<b>FIRE DEPARTMENT</b>		34,919.32
	Arjay Ace Hardware	34.26	
	Bound Tree Corp.	1,100.98	
	Cardiac Science	945.60	
	Card-Tech	2,442.60	
	Dave's Small Engines	900.00	
	Equinox / COEH	228.50	
	Exeter Health Resource	6.00	
	Exeter Hospital EMS Education	875.00	
	Graham Tire & Auto	387.42	
	Great Bay Camping	211.57	
	Hartmann Oil	4,312.93	



**DETAILED SUMMARY OF PAYMENTS CONTINUED**

**GENERAL GOVERNMENT CONTINUED**

**PUBLIC SAFETY CONTINUED**

**FIRE Coninued**

	Keane Fire & Safety	199.20	
	Knox Co.	723.00	
	Laura Knipstein	600.00	
	Moulton Property Services	867.50	
	National Fire Protect Assoc.	1,125.52	
	New Identities Agency	4,053.90	
	Newfields Water & Sewer	579.30	
	PSNH	1,736.94	
	Diana Rowe	463.95	
	Seacoast Fire Chiefs Assoc.	553.00	
	Seacoast Mills Building Supplies	1,382.70	
	Seacoast Truck	1,446.48	
	Treasurer State NH	940.00	
	United Rental	7,600.00	
	Verzion	706.00	
	Watson,Paul	69.90	
	Williams,Alan	51.64	
	Wilson, Christine	375.43	
ACCT.	<b>BUILDING INSPECTION</b>		
NO.			
4240			11,828.11
	Larry Shaw /Salary	3,000.00	
	Larry Shaw /Permits	8,693.11	
	Eugene Perreault	35.00	
	International Code Council	100.00	
4290	<b>EMERGENCY MANAGEMENT</b>		13,665.46
	Arch	2,065.76	
	Jeff Buxton	62.50	
	Ray Buxton	62.50	
	Scott Buxton	62.50	
	Vernon Glass	262.50	
	Betsy Coes	37.50	
	Daniel Conner	75.00	
	Eileen Conner	175.00	
	Thomas Conner	3,036.29	
	David Dwyer	50.00	
	Christopher Hutchins	150.00	
	Sue McKinnon	131.25	
	James McIlroy	50.00	
	Melissa Lajoie	125.00	
	Motorola Inc.	0.00	
	Nextel	3,753.41	
	Arthur Reed	100.00	
	TCS Communications	417.96	
	Two Way Communications	2,343.30	
	Verizon Wireless	554.99	
	Alan Williams	75.00	
	Christine Wilson	75.00	
4299	<b>DISPATCH</b>		11,513.00
	Town of Newmarket	11,513.00	
4312	<b>HIGHWAYS AND STREETS</b>		154,414.33
	Knipstein & Conner(Driveway)	50.00	
	Accu-Cut Logging	2,000.00	
	Bell & Flynn	62,340.00	
	C B C Environmental Ser.	932.75	
	Conner Bottling Works	11,562.50	
	Exeter Lines Inc.	375.00	
	Fimbel Seacoast Corp.	1,410.00	
	Howard Fairfield	660.34	
	International Salt ( ISCO )	16,606.93	
	JGE Enterprises	14,179.80	
	Knipstein & Conner	40,641.00	
	N E Barricade	670.61	
	Rockingham Cty sheriff's	1,155.00	
	Seacoast newspapers	99.40	
	Severno	531.00	
	Quality Hardwood	1,200.00	

DETAILED SUMMARY OF PAYMENTS CONTINUED			
GENERAL GOVERNMENT CONTINUED			
PUBLIC SAFETY CONTINUED			
ACCT. NO. 4316	<b>STREET LIGHTING</b>		6,937.24
	Public Service NH	6,937.24	
	<b>SANITATION</b>		
4324	<b>SOLID WASTE DISPOSAL</b>		103,288.90
	Andrew Nichols	350.00	
	Bestway Disposal	62,951.50	
	Lamprey Regional Coop	34,675.18	
	Newfields Police Detail	141.36	
	Town Exeter	513.86	
	Town of Newmarket	4,657.00	
	<b>HEALTH</b>		
4415	<b>HUMAN SERVICES:</b>		7,379.00
	Aids Response-Seacoast	200.00	
	American Red Cross	500.00	
	Child & Family Services	618.00	
	Lamprey Health Care	1,500.00	
	R C C A P	682.00	
	Richie McFarland Center	1,200.00	
	Rockingham Nutrition	279.00	
	Seacoast Child Advocacy	1,000.00	
	Seacoast Hospice	150.00	
	Seacoast Mental Health	1,250.00	
4442	<b>DIRECT ASSISTANCE</b>		1,902.80
	Various	1,902.80	
	<b>TAXES</b>		
	<b>PARKS AND RECREATION</b>		4,155.57
4520	David Dennehy	226.07	
	High Flying Flag	1,671.50	
	Moulton Property Services	2,258.00	
4550	<b>LIBRARY</b>		24,861.04
	Chaze, Deborah	11,258.00	
	Dellea, Mary-Erin	4,117.50	
	ChoiceOne	466.79	
	Goener, Doris	5,630.00	
	Moulton Property Service	947.50	
	Walker, Patrica	2,441.25	
4583	<b>PATRIOTIC PURPOSE</b>		84.90
	High Flying Flag	84.90	
4589	<b>CULTURE and RECREATION</b>		4,536.06
	Conner Bottling Works	39.90	
	Cathy Couett	206.04	
	Natalie Fream	150.16	
	Fleet Bank Account	200.00	
	Newfields Police Dept	240.00	
	Amy Sununu	3,099.96	
	Young, Richard	600.00	
4611	<b>CONSERVATION COMMISSION</b>		1,750.00
	Conservation Commission	1,750.00	
4619	<b>OPEN SPACE</b>		32,086.46
	Doucet Survey Inc.	3,835.36	
	Landry Survey	11,810.00	
	Lane Law Offices	9,102.10	
	Millette, Sprague & Colwell	3,389.50	
	Rock. Cty Conservation	1,620.00	
	Seacoast Newspapers	329.50	
	Stanhope Group LLC	2,000.00	
	Total Town Department Expenses		1,103,192.13
4711	<b>OPEN SPACE LAND BOND</b>		266,000.00
Principal	Chittenden Bank	200,000.00	
Interest	Chittenden Bank	66,000.00	
4800	<b>OVERPAYMENT/REFUNDS, TAX ABATEMENTS</b>		29,961.04
	Bassett, Sally	1,117.39	
	Bassett, Thomas	416.61	
	Bergeron, Glenn	440.51	
	Boe, Sharon	253.09	
	Bouzianis, Kerri	328.98	
	Boyle, Kristen	386.00	
	Burke, John	456.77	



**DETAILED SUMMARY OF PAYMENTS CONTINUED**

**DEBT SERVICE**

**CAPITAL OUTLAY**

ACCT.  
NO.  
4800

**OVERPAYMENT/REFUNDS, TAX ABATEMENTS Continued**

Coes, Betsy	1,134.12
Cobby Brook	3,255.73
Costello, Andrea	261.30
Frank, Craig	4,965.91
Daley-Dolloff, Crystal	734.86
Davis, Daniel	79.58
Gosselin, Peter	18.00
Hanschel, Joanne	198.44
Hirsch, Jeffery	244.04
Kimball, Jerry	1,470.73
Knipstein, Harriet	174.96
Labrie, Karen	654.20
LeBeau, Shirley	1,719.00
Littlefield, Warren	114.28
Maganti, Sirinvas	955.44
Marshall, Ray	78.09
McLroy, James	50.00
Panopoulos, Ted	55.15
Smith, Helen	45.16
SML Real Estate	9,926.49
Stewart, Jacqueline	296.52
Taylor, Allen	129.69

ACCT.  
NO  
4914

**2001 WARRANT ARTICLES**

#09 Master Plan		3,125.00
	Rock.Planning Comm.	3,125.00

**2003 WARRANT ARTICLES**

#14 Town Hall Repair Expendable		7,648.97
	Coles Electric	586.47
	Great Bay Plumbing	2,500.00
	Sam Taylor	4,562.50

**2004 WARRANT ARTICLES**

#03 NYAA Playing Fields		45,000.00
	Knipstein & Conner	45,000.00
#07 Police Cruiser		12,000.00
	MHQ Municipal Vehicles	20,814.00
	2 Way Communication	1,641.50
	Graphic Designs Int.	221.60
	Less Funds From Trustees Trust Fund	(10,677.10)
#08 Fire Truck Yr # 5		35,000.00
	Trustees Trust Fund	35,000.00
#09 Sidewalks		10,000.00
	NHPDIP	10,000.00

**DETAILED SUMMARY OF PAYMENTS CONTINUED**

**CAPITAL OUTLAY**

**Total Town Expenses**

1,511,927.14

**OTHER TOWN EXPENDITURES**

ROCKINGHAM COUNTY TAX	204,138.00
NEWFIELDS SCHOOL DISTRICT	1,603,102.00
EXETER REGION COOPERATIVE DIST.	1,313,028.00

**Total Schools**

2,916,130.00

Transfer to Anderson	5,000.00
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Transfer To Current Use	9,450.00
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**Town Officers Errors**

Treasurers Error, March 2004	37,000.00
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Treasurers Error	2.31
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Bad Checks	268.50
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TAXES BOUGHT BY TOWN	17,973.29
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TOTAL OTHER TOWN EXPENDITURES less investments	3,189,962.10
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Less Employee Contributions	63,063.85
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LESS Police Retirement	15,659.82
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LESS With Holding	31,642.44
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LESS FICA Social Security	11,057.91
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LESS FICA Medicare	4,703.68
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TOTAL TOWN EXPENDITURES	4,638,825.39
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# **TREASURER'S REPORT Continued**

BALANCE DECEMBER 31,2004		
General Fund in Fleet Bank	3,582.17	
Monies Invested in NHPDIP	11,962.10	
Monies Invested in Fleet Municash	1,592,160.87	
Cash on Hand		1,607,705.14
LAND / DEVELOPMENT BOND		
Fleet Money Market Investments	691,683.40	
SEPARATE PERMANENT FUNDS		
Not Included in NHPDIP General Fund		
Impact Fees / Lot Assessment		
Fire Protection Fund	45,531.44	
Dare Program	2,024.99	
Paving	25,545.43	
Sidewalk	25,267.22	
Celebration Fund	991.66	
TOTAL FUNDS INVESTED		791,044.14
BALANCE ON HAND DECEMBER 31,2004		2,398,749.28

RESPECTFULLY SUBMITTED  
Donald D. Doane  
TREASURER



TOWN of NEWFIELDS  
TRUSTEES of the TRUST FUNDS

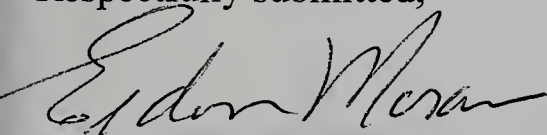
The Trustees of the Trust Funds hereby respectfully submit the yearend reports for the year 2004.

The economic situation continues to be disappointing, therefore your Trustees made changes in all of its investments during the year in an attempt to improve the returns. The computer links with our investment institutions has proven to be a great tool in managing our investments and in all of our report preparation.

Our research efforts continue to be of benefit. A review of the stock holdings showed that several dividends checks from prior years were not received due to a returned mail situation. All dividends have been accounted for and received.

We will continue to monitor the marketplace and hopefully obtain a reasonable return for our investments. Any comments and /or suggestions would be appreciated.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Eldon Moran".

Eldon Moran, Trustee

# REPORT OF TRUST AND CAPITAL RESERVE FUNDS

\$ 363766.81

Please insert the total of ALL funds here

31 DEC

Town/City Of: NEWFIELDS

For Year Ended: 2004

## CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

John M. Burke  
Eldon Moran

Signed by the Trustees of Trust Funds

on this date 27 JAN 2005

Print and sign

## REMINDERS FOR TRUSTEES

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## FOR DRA USE ONLY

State of New Hampshire  
Department of Revenue Administration  
Municipal Finance Bureau  
PO Box 487, Concord, NH 03302-0487  
(603) 271-3397



# REPORT OF CAPITAL RESERVE FUNDS FOR TOWN OF NEWFIELDS 2004

## PRINCIPLE

## INCOME

Date of Creation	Name of Trust Fund	Purpose of Trust	How Invested	Balance		Cash Gains or Losses on			Balance Year End	Income		Balance Year End	Total Principle & Interest
				Beginning of year	Created	Securities	Withdrawals	During Year		Expended During Year			
1973	Dr. Varney Water	Water System Expansion	MBIA 8	\$38,904.72			\$38,904.72	\$0.00	\$53,703.31	\$138.91	\$53,842.22	\$0.00	\$0.00
1993	Water Maintenance New	Water Maintenance	MBIA 7	\$0.00			\$0.00	\$0.00	\$39,970.50	\$59.91	\$40,030.41	\$0.00	\$0.00
1991	Standpipe	New Standplpe	MBIA 5	\$31,732.68			\$31,732.68	\$0.00	\$2,919.76	\$57.01	\$2,976.77	\$0.00	\$0.00
1991	Standpipe Maintenance	Standplpe Maintenance	MBIA 6	\$17,004.87			\$17,004.87	\$0.00	\$670.98	\$26.54	\$697.52	\$0.00	\$0.00
2003	Sewer Maintenance	Sewer Maintenance	MBIA 25	\$10,500.00			\$10,500.00	\$0.00	\$4.64	\$15.78	\$20.42	\$0.00	\$0.00
2000	Police Dept	Crusler 2000 Town	MBIA 21	\$20,000.00			\$20,000.00	\$0.00	\$169.87	\$30.28	\$200.15	\$0.00	\$0.00
1997	Celebration	Celebrations	MBIA 9	\$4,953.99			\$4,953.99	\$0.00	\$0.00	\$7.47	\$7.47	\$0.00	\$0.00
2000	Fire Dept	Fire Engine Building Fund	MBIA 22	\$71,026.14			\$71,026.14	\$0.00	\$2,483.63	\$110.24	\$2,593.87	\$0.00	\$0.00
2001	Library	Building Fund	MBIA 23	\$50,000.00			\$50,000.00	\$0.00	\$977.93	\$76.54	\$1,054.47	\$0.00	\$0.00
1992	Newfields School	School Malnt	MBIA 3	\$6,736.53			\$6,736.53	\$0.00	\$59.80	\$10.17	\$69.97	\$0.00	\$0.00
1991	School Newfields	School Bldg	MBIA 2	\$4,153.39			\$4,153.39	\$0.00	\$599.83	\$7.08	\$606.91	\$0.00	\$0.00
1973	Dr. Varney Water	Water System Expansion	Citizens Acct		\$38,904.72		\$38,904.72			\$54,462.32	\$30,000.00	\$24,462.32	\$63,367.04
1993	Water Maintenance New	Water Maintenance	Citizens Acct		\$0.00			\$0.00		\$40,401.53		\$40,401.53	\$40,401.53
1991	Standpipe	New Standplpe	Citizens Acct		\$31,732.68		\$31,732.68			\$3,298.58		\$3,298.58	\$35,031.26
1991	Standpipe Maintenance	Standplpe Maintenance	Citizens Acct		\$17,004.87		\$17,004.87			\$866.06		\$866.06	\$21,870.93
2003	Sewer Maintenance	Sewer Maintenance	Citizens Acct		\$10,500.00		\$10,500.00			\$123.48		\$123.48	\$15,623.48
2000	Police Dept	Crusler 2000 Town	Citizens Acct		\$20,000.00		\$20,000.00			\$336.52		\$336.52	\$9,659.42
1997	Celebration	Celebrations	Citizens Acct		\$4,953.99		\$4,953.99	\$0.00		\$36.97	\$34.95	\$2.02	\$2.02
2000	Fire Dept	Fire Engine Building Fund	Citizens Acct		\$71,026.14		\$71,026.14	\$106,026.14		\$3,584.69		\$3,584.69	\$109,610.83
2000	Library	Building Fund	Citizens Acct		\$50,000.00		\$50,000.00	\$50,000.00		\$1,523.39		\$1,523.39	\$51,523.39
1992	Newfields School	School Malnt	Citizens Acct		\$6,736.53		\$6,736.53	\$11,736.53		\$135.94		\$135.94	\$11,872.47
1991	Newfields School	School Bldg Library	Citizens Acct		\$4,153.39		\$4,153.39	\$4,153.39		\$651.05		\$651.05	\$4,804.44
2004	Library	Operations	Citizens Acct					\$0.00		\$8,705.72	\$8,705.72	\$0.00	\$0.00
				\$255,012.32	\$255,012.32	\$0.00	\$221,643.41	\$288,381.23	\$101,560.25	\$114,666.18	\$140,840.85	\$75,385.58	\$363,766.81

# REPORT OF COMMON TRUST FUND INVESTMENTS

Town/City Of: NEWFIELD For Year Ended: 31 DEC 2004

## CERTIFICATE

This is to certify that the information contained in this report was taken from official records and is correct to the best of our knowledge and belief.

John M. Burke  
Eldon J. Moran

Signed by the Trustees of Trust Funds

on this date 27 JAN 2005

Print and sign

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State of New Hampshire  
Department of Revenue Administration  
Municipal Finance Bureau  
PO Box 487, Concord, NH 03302-0487  
(603) 271-3397



REPORT OF TRUST FUNDS FOR THE TOWN OF NEWFIELDS 2004

Date of Creation	Name of Trust fund			Purpose of Trust		PRINCIPLE				INCOME				Grand Total Principle & Interest end of Year
				Balance Beginning of year	New Funds Created	Cash Gains or Losses on Securities	Withdrawals	Balance Year End	Balance Beg. Year	Income During Year	Expended During Year	Balance Year End		
1980	General Cemetery Maintenance	General Cemetery	Citizens CD 3340493930	10,000.00			-10,000.00	0.00	2,263.76	20.53	(2,284.29)	-	-	
2002	General Cemetery Maintenance	General Cemetery	Bnk.NH. MM9240099378					0.00	69,955.75		(69,955.75)		-	
1952	General Cemetery Maintenance	General Cemetery	Community CD 21828	2,997.00			-2,997.00	0.00	1,273.52	13.44	(1,286.96)	-	-	
1999	General Cemetery Maintenance	General Cemetery	MBIA 20	70,429.98			-70,429.98	0.00	7,302.24	78.39	(7,380.63)	-	-	
1952	Private Cemetery Maintenance	Harriet Paul Cemetery Care	MBIA 18	2,997.00			-2,997.00	0.00	5,450.17	11.10	(5,461.27)	-	-	
1970	Private Cemetery Maintenance	Isabel Paul Cemetery Care	MBIA 16	4,438.90			-4,438.90	0.00	23,528.68	879.32	(24,408.00)	-	-	
1957	Private Cemetery Maintenance	Sahra Jones Cemetery Care	MBIA 17	1,023.46			-1,023.46	0.00	3,419.85	84.94	(3,504.79)	-	-	
2003	Private Cemetery Maintenance	Newlin Cemetery Care	MBIA 24	4,650.00			-4,650.00	0.00	27.28	6.07	(33.35)	-	-	
1951	Broadhead Fund	Library Books	MBIA 13	13,732.17			-13,732.17	0.00	4,882.22	24.50	(4,906.72)	-	-	
1969	Ewing Fund	Library Maintenance	MBIA 12	1,670.00			-1,670.00	0.00	842.34	3.22	(845.56)	-	-	
1984	Battles Fund	Library Books	MBIA 19	10,000.00			-10,000.00	0.00	2,129.80	15.76	(2,145.56)	-	-	
1930	Town Hall Maintenance	A. Paul Hall	MBIA 11	5,000.00			-5,000.00	0.00	2,521.83	9.88	(2,531.71)	-	-	
1949	Town Hall Grounds	I. Paul Hall Grounds	MBIA 14	1,645.69			-1,645.69	0.00	831.56	3.11	(834.67)	-	-	
1964	Temperance	I.Green Temperance	MBIA 15	2,000.00			-2,000.00	0.00	219.75	2.96	(222.71)	-	-	
1998	Newlin Property Maintenance	Newlin Property	MBIA 10	7,514.59			-7,514.59	0.00	1,228.93	11.54	(1,240.47)	-	-	
	General Cemetery Maintenance	General Cemetery	Fleet Checking 00270-50034	0.00				0.00	2,313.99			2,313.99	2,313.99	
				138,098.79	0.00	0.00	-138,098.79	0.00	128,191.67	1,164.76	-127,042.44	2,313.99	2,313.99	

Date of Creation	PRINCIPLE				INCOME				Grand Total Principle & Interest end of Year			
	Name of Trust fund	Purpose of Trust	Balance Beginning of year	New Funds Created	Cash Gains or Losses on Securities	Withdrawals	Balance YearEnd	Balance Beg. Year		Income During Year	Expended During Year	Balance Year End
1952	Private Cemetery Maintenance	Harriet Paul Cemetery Care	Bnk.NH. MM9240099378	2,997.00			2,997.00		5,596.43		5,598.43	8,593.43
1970	Private Cemetery Maintenance	Isabel Paul Cemetery Care	Bnk.NH. MM9240099378	4,438.90	1,655.38		6,094.28		21,444.74	3,519.38	17,925.38	24,019.64
1957	Private Cemetery Maintenance	Sahra Jones Cemetery Care	Bnk.NH. MM9240099378	1,023.46			1,023.46		3,498.10	(79.05)	3,577.15	4,600.61
2003	Private Cemetery Maintenance	Newlin Cemetery Care	Bnk.NH. MM9240099378	4,650.00			4,650.00		108.20		108.20	4,758.20
1951	Broadhead Fund	Library Books	Bnk.NH. MM9240099378	13,732.17			13,732.17		5,135.55	4,882.21	253.34	13,985.51
1969	Ewing Fund	Library Maintenance	Bnk.NH. MM9240099378	1,670.00			1,670.00		870.67	839.16	31.51	1,701.51
1984	Battles Fund	Library Books	Bnk.NH. MM9240099378	10,000.00			10,000.00		2,309.74	2,129.80	179.94	10,179.94
1930	Town Hall Maintenance	A. Paul Town Hall	Bnk.NH. MM9240099378	5,000.00			5,000.00		2,652.07		2,652.07	7,652.07
1949	Town Hall Grounds	I. Paul Town Hall Grounds	Bnk.NH. MM9240099378	1,645.69			1,645.69		874.31		874.31	2,520.00
1964	Temperance	I.Green Temperance	Bnk.NH. MM9240099378	2,000.00			2,000.00		258.23		258.23	2,258.23
1998	Newlin Property Maintenance	Newlin Property	Bnk.NH. MM9240099378	7,514.59			7,514.59		1,380.35		1,380.35	8,894.94
2002	General Cemetery Maintenance	General Cemetery	Bnk.NH. MM9240099378	83,426.98			86,426.98	-3,000.00	83,718.97	2,829.00	80,889.97	167,318.95
2004	Maureen Hackett Memorial	School Program	Bnk.NH. MM9240099378	7,380.00			7,300.00		29.49		29.49	7,329.49
	General Cemetery Maintenance	General Cemetery	Fleet Checking 00270-50034						49.89		2,363.88	2,363.88
				145,478.79	1,655.38	(3,000.00)	150,054.17	2,313.99	127,926.74	14,120.50	116,120.23	266,174.40



# FAIR MARKET VALUE OF STOCK INVESTMENTS 2004

Investment	Shares	Share Value		Beginning of Year Fair Value	Unrealized Annual Gains	End of year Fair Value
		Beginning of Year	Share Value End of Year			
Cinergy	100	\$38.81	\$41.63	\$2,367.41	\$1,795.59	\$4,163.00
CHevron	256	\$86.39	\$52.51	\$11,057.92	\$2,384.64	\$13,442.56
Wisconsin Energy	243	\$33.45	\$33.71	\$8,128.35	\$63.18	\$8,191.53
A T T	27	\$20.30	\$19.06	\$548.10	(\$33.48)	\$514.62
Verizon	66	\$35.08	\$40.51	\$2,315.28	\$358.38	\$2,673.66
Lucent	20	\$2.84	\$3.76	\$56.80	\$18.40	\$75.20
Agere	5	\$3.05	\$1.37	\$15.25	(\$8.40)	\$6.85

# REPORT OF COMMON TRUST FUND INVESTMENTS

Town/City Of: NEWFIELDS For Year Ended: 31 Dec 2004

## CERTIFICATE

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Edmund J Moran

Signed by the Trustees of Trust Funds

on this date 27 Jan 2005

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Report of the Trust Funds of the City of Town of Newfields      December 31st, 2004

CEMETARY TRUST REPORT 2004													
Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beg. Year	How Fds Created	Cash gains or losses	With-drawals	Balance Year End	Balance Beg. Year	Amount	Expended During Yr	Balance Year End	Grand Totals
LOCUST GROVE CEMETARY													
1962	Alcot-Stover	Cem. Care	Com. Trust	\$576.60				\$576.60	\$804.24	\$26.18	\$61.45	\$768.97	\$1,345.57
1911	Allen Joseph, Allen	Cem. Care	Com Trust	\$790.72				\$790.72	\$1,154.47	\$37.58	\$88.21	\$1,103.83	\$1,894.55
1927	Austin-Randall	Cem. Care	Com Trust	\$790.72				\$790.72	\$1,158.24	\$37.70	\$88.50	\$1,107.44	\$1,898.16
2004	Buxton Ray P & Edna M	Cem. Care	Com Trust	\$0.00		\$300.00		\$0.00	\$1,730.19	\$56.32	\$132.21	\$1,654.30	\$1,654.30
1947	Chase George L	Cem. Care	Com Trust	\$1,186.10				\$1,186.10	\$557.51	\$18.15	\$42.60	\$533.05	\$1,719.15
1922	Chase Mary E	Cem. Care	Com Trust	\$395.37				\$395.37	\$1,135.75	\$36.97	\$86.78	\$1,085.93	\$1,481.30
1942	Connor Alfred	Cem. Care	Com Trust	\$790.72				\$790.72	\$817.06	\$26.60	\$62.43	\$781.23	\$1,571.95
1936	Conner Alfred & J.r	Cem. Care	Com. Trust	\$593.07				\$593.07	(\$44.38)	(\$1.44)	(\$3.39)	(\$42.44)	\$550.63
2000	Cross	Cem. Care	Com. Trust	\$300.00				\$300.00	\$171.46	\$5.58	\$13.10	\$163.94	\$463.94
1989	Dawson Wlin & D	Cem. Care	Com. Trust	\$300.00				\$300.00	\$548.69	\$17.86	\$41.93	\$524.62	\$824.62
1916	Dearborn-Ricer	Cem. Care	Com Trust	\$395.37				\$395.37	\$46.84	\$1.52	\$3.58	\$44.78	\$440.15
1995	Doane Don & M	Cem. Care	Com. Trust	\$300.00				\$300.00	\$1,190.71	\$38.76	\$90.98	\$1,138.49	\$1,438.49
1966	Foster Ethel Isabel	Cem. Care	Com. Trust	\$864.90				\$864.90	\$1,138.52	\$37.06	\$87.00	\$1,088.58	\$1,953.48
1903	Fowler Green C	Cem. Care	Com Trust	\$790.72				\$790.72	\$726.91	\$23.66	\$55.54	\$695.03	\$1,485.75
1957	Goodwin	Cem. Care	Com. Trust	\$516.81				\$516.81	\$701.23	\$22.83	\$53.58	\$670.48	\$1,187.29
1979	Grant H & A	Cem. Care	Com. Trust	\$576.60				\$576.60	\$1,153.17	\$37.54	\$88.12	\$1,102.59	\$1,679.19
1935	Grindif Elizabeth	Cem. Care	Com Trust	\$790.72				\$790.72	(\$44.38)	(\$1.44)	(\$3.39)	(\$42.44)	\$748.28
2000	Hackett	Cem. Care	Com. Trust	\$300.00				\$300.00	(\$229.11)	(\$7.46)	(\$17.51)	(\$219.06)	\$80.94
2000	Jones Randall (10)	Cem. Care	Com. Trust	\$1,500.00				\$1,500.00	\$48.37	\$1.57	\$3.70	\$46.25	\$1,546.25
1996	Jordon J & M Jr	Cem. Care	Com. Trust	\$300.00				\$300.00	\$549.27	\$17.88	\$41.97	\$525.18	\$825.18
1927	Kennard John F	Cem. Care	Com Trust	\$395.37				\$395.37	\$1,010.95	\$32.91	\$77.25	\$966.61	\$1,361.98
1936	Kusef O	Cem. Care	Com Trust	\$790.72				\$790.72	\$1,101.81	\$35.86	\$84.19	\$1,053.48	\$1,844.20
1954	Langlands Nash	Cem. Care	Com. Trust	\$764.43				\$764.43	(\$46.87)	(\$1.53)	(\$3.58)	(\$44.81)	\$719.62
2002	Lacaw Harold & Gayle	Cem. Care	Com. Trust	\$300.00				\$300.00	\$2,441.12	\$79.46	\$186.53	\$2,334.05	\$2,634.05
1965	Locke Mary B	Cem. Care	Com. Trust	\$1,729.80				\$1,729.80	\$1,114.81	\$36.29	\$85.18	\$1,065.91	\$2,795.71
1936	Lynons	Cem. Care	Com Trust	\$790.72				\$790.72	(\$46.87)	(\$1.53)	(\$3.58)	(\$44.81)	\$745.91
2003	Marshall Ray & Deb	Cem. Care	Com. Trust	\$300.00				\$300.00	(\$46.87)	(\$1.53)	(\$3.58)	(\$44.81)	\$255.19
2003	Marshall Tom & Katherine	Cem. Care	Com. Trust	\$300.00				\$300.00	\$2,251.90	\$73.30	\$172.07	\$2,153.13	\$2,453.13
1951	McGlency-Henderson	Cem. Care	Com Trust	\$1,581.44				\$1,581.44	\$2,894.07	\$94.20	\$221.14	\$2,767.13	\$4,348.57
1926	Neal-Toney	Cem. Care	Com Trust	\$1,976.89				\$1,976.89	\$944.68	\$30.75	\$72.18	\$903.25	\$2,880.14
1958	Odionne George	Cem. Care	Com Trust	\$665.08				\$665.08	\$561.02	\$18.26	\$42.87	\$536.41	\$1,201.49
1917	Palmer Charles W	Cem. Care	Com Trust	\$395.37				\$395.37	\$1,139.94	\$37.11	\$87.10	\$1,089.94	\$1,485.31
1946	Partridge-Partridge	Cem. Care	Com Trust	\$790.72				\$790.72	\$3,997.80	\$130.13	\$305.48	\$3,822.46	\$4,613.18
1966	Paul Adeline	Cem. Care	Com. Trust	\$2,883.00				\$2,883.00	\$1,734.37	\$56.45	\$132.53	\$1,658.30	\$4,541.30
1944	Paul Alice B	Cem. Care	Com Trust	\$1,186.10				\$1,186.10	\$540.09	\$17.58	\$41.27	\$516.40	\$1,702.50
1929	Perry Camelia M	Cem. Care	Com Trust	\$395.37				\$395.37	\$114.30	\$3.72	\$8.73	\$109.29	\$504.66
1989	Runford CH	Cem. Care	Com. Trust	\$200.00				\$200.00	\$48.38	\$1.57	\$3.70	\$46.25	\$246.25
1996	Runford J & W	Cem. Care	Com. Trust	\$300.00				\$300.00	\$701.23	\$22.83	\$53.58	\$670.48	\$970.48
1979	Runford J & W	Cem. Care	Com. Trust	\$576.60				\$576.60	\$547.69	\$17.83	\$41.85	\$523.66	\$1,100.26
1926	Sarborn Lucy N	Cem. Care	Com Trust	\$395.37				\$395.37	\$173.82	\$5.66	\$13.28	\$166.19	\$561.56
1992	Shaw Geo & P	Cem. Care	Com. Trust	\$700.00				\$700.00	(\$44.38)	(\$1.44)	(\$3.39)	(\$42.44)	\$657.56
2000	Smith Helen 2	Cem. Care	Com. Trust	\$300.00				\$300.00	\$872.40	\$28.40	\$66.66	\$834.13	\$1,134.13
1936	Smith James P	Cem. Care	Com Trust	\$593.07				\$593.07	\$1,135.19	\$36.95	\$86.74	\$1,085.40	\$1,678.47
1943	Taplin Frank C	Cem. Care	Com Trust	\$790.72				\$790.72	\$1,141.68	\$37.16	\$87.24	\$1,091.60	\$1,882.32

Report of the Trust Funds of the City of Town of Newfields

December 31st, 2004

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beg. Year	How Fds Created	Cash gains or losses	With-drawals	Balance Year End	Balance Beg. Year	Amount	Expended During Yr	Balance Year End	Grand Totals
1946	Taiton Mary W	Cem. Care	Com Trust	\$790.72				\$790.72	\$1,935.97	\$63.02	\$147.93	\$1,851.05	\$2,641.77
1964	Torrey Harry K. y	Cem. Care	Com. Trust	\$1,441.50				\$1,441.50	\$5,462.11	\$177.79	\$417.37	\$5,222.53	\$6,664.03
1887	Walker William	Cem. Care	Com Trust	\$3,953.82				\$3,953.82	(\$66.61)	(\$2.17)	(\$5.09)	(\$63.69)	\$3,890.13
2000	Wentworth (3)	Cem. Care	Com. Trust	\$450.00				\$450.00	\$386.43	\$12.38	\$29.53	\$369.48	\$819.48
1967	Wiegman Isabel	Cem. Care	Com. Trust	\$288.30				\$288.30	\$987.90	\$32.16	\$75.49	\$944.57	\$1,232.87
1957	Wilkinson	Cem. Care	Com. Trust	\$689.09				\$689.09	\$1,059.16	\$34.48	\$80.93	\$1,012.70	\$1,701.79
1955	Wilson William	Cem. Care	Com. Trust	\$738.95				\$738.95	\$0.00	\$0.00	\$0.00	\$0.00	\$738.95
				\$39,511.57	\$0.00	\$300.00	\$0.00	\$39,811.57	\$47,361.94	\$1,541.65	\$3,619.00	\$45,284.59	\$84,796.16



Report of the Trust Funds of the City of Town of Newfields December 31st, 2004

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beg. Year	How Fds Created	Cash gains or losses	With- drawals	Balance Year End	Balance Beg. Year	Amount	Expended During Yr	Balance Year End	Grand Totals
<b>NEWFIELDS CEMETARY</b>													
1988	Anderson M. & B	Cem. Care	Com. Trust	\$1,000.00				\$1,000.00	\$547.73	\$17.83	\$34.57	\$530.98	\$1,530.98
1972	Anderson Rich Grace J. Noel J	Cem. Care	Com. Trust	\$576.60				\$576.60	\$136.04	\$4.43	\$8.59	\$131.88	\$708.48
1953	Barker Sarah P	Cem. Care	Com. Trust	\$494.23				\$494.23	\$661.09	\$21.52	\$41.73	\$640.88	\$1,135.11
1983	Bateman V & P	Cem. Care	Com. Trust	\$100.00				\$100.00	\$108.93	\$3.55	\$6.88	\$105.60	\$205.60
1942	Bean Perley R	Cem. Care	Com. Trust	\$593.07				\$593.07	\$813.97	\$26.50	\$51.38	\$789.09	\$1,382.16
1961	Beaton Mary E n	Cem. Care	Com. Trust	\$299.89				\$299.89	\$370.27	\$12.05	\$23.37	\$338.95	\$658.84
1989	Beddie William	Cem. Care	Com. Trust	\$300.00				\$300.00	\$143.92	\$4.68	\$9.08	\$139.52	\$439.52
1998	Beer Delores & Sydney	Cem. Care	Com. Trust	\$150.00				\$150.00	(\$7.09)	(\$0.23)	(\$0.45)	(\$6.87)	\$143.13
1976	Bigge Margaret (Beers)	Cem. Care	Com. Trust	\$144.15				\$144.15	\$169.67	\$5.52	\$10.71	\$164.48	\$308.63
1939	Blunt( Pollard ) last	Cem. Care	Com. Trust	\$1,186.10				\$1,186.10	\$1,585.82	\$51.62	\$100.09	\$1,537.34	\$2,723.44
1992	Bogan J Ronald & Claire	Cem. Care	Com. Trust	\$300.00				\$300.00	\$27.39	\$0.89	\$1.73	\$26.55	\$326.55
1978	Bond Lawrence	Cem. Care	Com. Trust	\$576.60				\$576.60	\$661.48	\$21.53	\$41.75	\$641.26	\$1,217.86
1985	Caswell Donald	Cem. Care	Com. Trust	\$150.00				\$150.00	\$132.96	\$4.33	\$8.39	\$128.89	\$278.89
1945	Christ. O'leary	Cem. Care	Com. Trust	\$1,186.10				\$1,186.10	\$1,561.71	\$50.83	\$98.57	\$1,513.97	\$2,700.07
1969	ClinauthP.	Cem. Care	Com. Trust	\$288.30				\$288.30	\$369.14	\$12.02	\$23.30	\$337.86	\$646.16
1989	Clough Charles	Cem. Care	Com. Trust	\$300.00				\$300.00	\$143.93	\$4.68	\$9.08	\$139.53	\$439.53
1970	Collinge David	Cem. Care	Com. Trust	\$288.30				\$288.30	\$365.48	\$11.90	\$23.07	\$334.31	\$642.61
1929	Congreg. Church	Cem. Care	Com. Trust	\$395.37				\$395.37	\$521.23	\$16.97	\$32.90	\$505.30	\$900.67
1953	Cutts-Mitchell	Cem. Care	Com. Trust	\$1,790.72				\$1,790.72	\$2,030.78	\$66.10	\$128.18	\$1,968.70	\$3,759.42
1988	Davey J. & Irene	Cem. Care	Com. Trust	\$300.00				\$300.00	\$164.34	\$5.35	\$10.37	\$159.31	\$459.31
1950	DeRochemtGray	Cem. Care	Com. Trust	\$790.72				\$790.72	\$1,047.00	\$34.08	\$66.08	\$1,015.00	\$1,805.72
1989	DitmarJoseph & Eliz.	Cem. Care	Com. Trust	\$300.00				\$300.00	\$143.92	\$4.68	\$9.08	\$139.52	\$439.52
1975	Eldridge J R & M G	Cem. Care	Com. Trust	\$576.60				\$576.60	\$695.90	\$22.65	\$43.92	\$674.63	\$1,251.23
2004	Elliott, Ann & Timothy	Cem. Care	Com. Trust	\$0.00		\$300.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1989	Ernest Stan & Const.	Cem. Care	Com. Trust	\$300.00				\$300.00	\$169.05	\$5.50	\$10.67	\$163.88	\$463.88
2004	Ernest William O & Kathleen	Cem. Care	Com. Trust	\$0.00		\$300.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1983	Floyd Ethel	Cem. Care	Com. Trust	\$100.00				\$100.00	\$108.93	\$3.55	\$6.88	\$105.60	\$205.60
1961	Fortin Gladys	Cem. Care	Com. Trust	\$299.89				\$299.89	\$388.15	\$12.63	\$24.50	\$376.29	\$676.18
1973	Glass Ross	Cem. Care	Com. Trust	\$576.60				\$576.60	\$713.23	\$23.22	\$45.02	\$691.43	\$1,268.03
1974	Goener Robert	Cem. Care	Com. Trust	\$288.30				\$288.30	\$349.65	\$11.38	\$22.07	\$338.96	\$627.26
2004	Gough, William & Janet	Cem. Care	Com. Trust	\$0.00		\$300.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1977	Granville R. & L. Neal	Cem. Care	Com. Trust	\$776.60				\$776.60	\$721.80	\$23.50	\$45.56	\$699.74	\$1,476.34
1955	Gray Jessie	Cem. Care	Com. Trust	\$738.94				\$738.94	\$992.86	\$32.32	\$62.67	\$962.51	\$1,701.45
1965	Gray-Albert	Cem. Care	Com. Trust	\$288.30				\$288.30	(\$32.98)	(\$1.07)	(\$2.08)	(\$31.97)	\$256.33
1955	Green Horace	Cem. Care	Com. Trust	\$738.94				\$738.94	\$1,004.36	\$32.69	\$63.39	\$973.66	\$1,712.60
1994	Hamel Oswald & Mary	Cem. Care	Com. Trust	\$150.00				\$150.00	\$25.86	\$0.84	\$1.63	\$25.07	\$175.07
1953	Janer Ernest	Cem. Care	Com. Trust	\$790.72				\$790.72	\$1,056.63	\$34.39	\$66.69	\$1,024.33	\$1,815.05
1994	James Robert & Loretta	Cem. Care	Com. Trust	\$300.00				\$300.00	\$45.60	\$1.48	\$2.88	\$44.20	\$344.20
1953	Jones-Richard	Cem. Care	Com. Trust	\$790.72				\$790.72	\$1,047.72	\$34.10	\$66.13	\$1,015.70	\$1,806.42
1961	KendallEdward	Cem. Care	Com. Trust	\$599.81				\$599.81	\$787.89	\$25.65	\$49.73	\$763.80	\$1,363.61
1993	Kington William & Win.	Cem. Care	Com. Trust	\$300.00				\$300.00	\$53.52	\$1.74	\$3.38	\$51.88	\$351.88
1944	Lang Frank E	Cem. Care	Com. Trust	\$494.23				\$494.23	\$650.47	\$21.17	\$41.06	\$630.58	\$1,124.81
1939	Langley Mrs Fred	Cem. Care	Com. Trust	\$455.25				\$455.25	\$576.31	\$18.76	\$36.38	\$558.69	\$1,013.94
1994	MacNeil Harold & Laurel	Cem. Care	Com. Trust	\$300.00				\$300.00	\$35.49	\$1.16	\$2.24	\$34.40	\$334.40
2004	Michael Kathy	Cem. Care	Com. Trust	\$0.00		\$450.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1991	Nelson Ted & Barbara	Cem. Care	Com. Trust	\$900.00				\$900.00	\$207.63	\$6.76	\$13.11	\$201.29	\$1,101.29
1941	Paul George W	Cem. Care	Com. Trust	\$790.72				\$790.72	\$1,110.71	\$36.15	\$70.11	\$1,076.76	\$1,867.48

Report of the Trust Funds of the City of Town of Newfields December 31st, 2004

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beg. Year	How Fds Created	Cash gains or losses	With-drawals	Balance Year End	Balance Beg. Year	Amount	Expended During Yr	Balance Year End	Grand Totals
1982	Penslee D & F	Cem. Care	Com. Trust	\$288.30				\$288.30	\$322.54	\$10.50	\$20.36	\$312.68	\$600.98
1988	Peterson Arthur & Cyn.	Cem. Care	Com. Trust	\$300.00				\$300.00	\$164.32	\$5.35	\$10.37	\$159.30	\$459.30
1975	Petingill Vernon & Lois	Cem. Care	Com. Trust	\$144.15				\$144.15	\$169.48	\$5.52	\$10.70	\$164.30	\$308.45
1956	Price Gertrude	Cem. Care	Com. Trust	\$713.66				\$713.66	\$960.75	\$31.27	\$60.64	\$931.38	\$1,645.04
1948	Reed Cora C	Cem. Care	Com. Trust	\$790.72				\$790.72	\$1,068.02	\$34.76	\$67.41	\$1,035.37	\$1,826.09
2004	Rollins N. Alan	Cem. Care	Com. Trust	\$0.00		\$150.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2004	Rollins Norman & Shirley	Cem. Care	Com. Trust	\$0.00		\$300.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2004	Rollins Kenneth A & Sylvia J	Cem. Care	Com. Trust	\$0.00		\$450.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1979	Scanton Rose & Ed	Cem. Care	Com. Trust	\$388.30	+			\$388.30	\$356.66	\$11.61	\$22.51	\$345.76	\$734.06
1939	Schenck A A	Cem. Care	Com. Trust	\$494.23				\$494.23	\$634.16	\$20.64	\$40.03	\$614.78	\$1,109.01
1983	Sharp Dana	Cem. Care	Com. Trust	\$600.00				\$600.00	\$613.08	\$19.96	\$38.70	\$594.34	\$1,194.34
1984	Sharp Dwight	Cem. Care	Com. Trust	\$600.00				\$600.00	\$434.21	\$14.13	\$27.41	\$420.94	\$1,020.94
1956	Simpson R & H	Cem. Care	Com. Trust	\$665.08				\$665.08	\$880.74	\$28.67	\$55.59	\$853.82	\$1,518.90
1969	Smith D Perry Jr	Cem. Care	Com. Trust	\$576.60				\$576.60	\$736.23	\$23.96	\$46.47	\$713.73	\$1,290.33
1973	Smith Grace & Earl	Cem. Care	Com. Trust	\$576.60				\$576.60	\$713.23	\$23.22	\$45.02	\$691.43	\$1,268.03
1996	Smith Myra	Cem. Care	Com. Trust	\$150.00				\$150.00	\$10.45	\$0.34	\$0.66	\$10.13	\$160.13
1974	Spencer Leon	Cem. Care	Com. Trust	\$576.60				\$576.60	\$712.23	\$23.18	\$44.95	\$690.46	\$1,267.06
1953	Stone Alice B	Cem. Care	Com. Trust	\$790.72				\$790.72	\$1,059.99	\$34.50	\$66.90	\$1,027.59	\$1,818.31
1964	Torrey Harry	Cem. Care	Com. Trust	\$1,441.50				\$1,441.50	\$1,736.33	\$56.52	\$109.59	\$1,683.26	\$3,124.76
1964	Torrey Harry	Cem. Care	Com. Trust	\$1,441.50				\$1,441.50	\$1,736.55	\$56.53	\$109.61	\$1,683.47	\$3,124.97
1983	Tripp H. & J	Cem. Care	Com. Trust	\$300.00				\$300.00	\$314.66	\$10.24	\$19.86	\$305.04	\$605.04
1952	Webb Walter W	Cem. Care	Com. Trust	\$1,976.89				\$1,976.89	\$2,761.17	\$89.88	\$174.28	\$2,676.77	\$4,653.66
1982	Whittle M E	Cem. Care	Com. Trust	\$144.15				\$144.15	\$160.37	\$5.22	\$10.12	\$155.46	\$299.61
1923	Wiggin Angela	Cem. Care	Com. Trust	\$197.73				\$197.73	\$252.31	\$8.21	\$15.93	\$244.60	\$442.33
1964	Wiggin Isabelle	Cem. Care	Com. Trust	\$864.90				\$864.90	\$1,141.07	\$37.14	\$72.02	\$1,106.19	\$1,971.09
1997	zich Cliff & Joyce	Cem. Care	Com. Trust	\$300.00				\$300.00	\$7.90	\$0.26	\$0.50	\$7.66	\$307.66
				\$36,387.40	\$0.00	\$2,250.00	\$0.00	\$38,637.40	\$39,354.88	\$1,281.02	\$2,484.00	\$38,151.89	\$76,789.29



Report of the Trust Funds of the City of Town of Newfields December 31st, 2004

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beg. Year	How Fds Created	Cash gains or losses	With- drawals	Balance Year End	Balance Beg. Year	Amount	Expended During Yr	Balance Year End	Grand Totals
<u>Piscassic Cemetery</u>													
1976	Bonner Robert	Cem. Care	Com. Trust	\$576.60				\$576.60	\$542.37	\$17.65	\$22.42	\$537.61	\$1,114.21
1931	Dixon Laura	Cem. Care	Com. Trust	\$790.72				\$790.72	\$831.03	\$27.05	\$34.35	\$823.73	\$1,614.45
1950	Foss Fred S	Cem. Care	Com. Trust	\$1,186.10				\$1,186.10	\$1,287.43	\$41.91	\$53.21	\$1,276.12	\$2,462.22
1961	Irvin Howard G	Cem. Care	Com. Trust	\$599.81				\$599.81	\$622.51	\$20.26	\$25.73	\$617.04	\$1,216.85
1978	Lawrence Bond	Cem. Care	Com. Trust	\$576.60				\$576.60	\$542.35	\$17.65	\$22.42	\$537.59	\$1,114.19
1962	MacLinn John N	Cem. Care	Com. Trust	\$432.45				\$432.45	\$442.83	\$14.41	\$18.30	\$438.94	\$871.39
1972	Neal Martha, Eliz Etw.	Cem. Care	Com. Trust	\$576.60				\$576.60	\$581.24	\$18.92	\$24.03	\$576.13	\$1,152.73
2004	Nichols Edward & Anita	Cem. Care	Com. Trust	\$0.00		\$450.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1941	Pease Lucius	Cem. Care	Com. Trust	\$395.37				\$395.37	\$415.13	\$13.51	\$17.16	\$415.13	\$810.50
1934	Pease-Wingate	Cem. Care	Com. Trust	\$593.07				\$593.07	\$635.70	\$20.69	\$26.28	\$632.05	\$1,225.12
1976	Reed Ethel B	Cem. Care	Com. Trust	\$576.60				\$576.60	\$569.61	\$18.54	\$23.54	\$564.03	\$1,140.63
1972	Sanborn Walter G	Cem. Care	Com. Trust	\$576.60				\$576.60	\$518.07	\$16.86	\$21.41	\$513.07	\$1,089.67
1961	Sanborn John E	Cem. Care	Com. Trust	\$449.86				\$449.86	\$459.85	\$14.97	\$19.01	\$455.30	\$905.16
1963	Smith Herbert W	Cem. Care	Com. Trust	\$576.60				\$576.60	\$618.33	\$20.13	\$25.56	\$614.29	\$1,190.89
1923	Wiggin Angela	Cem. Care	Com. Trust	\$197.63				\$197.63	\$280.15	\$9.12	\$11.58	\$274.72	\$472.35
CEMETARY TOTAL.				\$8,104.61	\$0.00	\$450.00	\$0.00	\$8,554.61	\$8,346.60	\$271.69	\$345.00	\$8,275.75	\$16,380.36
				\$84,003.58	\$0.00	\$3,000.00	\$0.00	\$87,003.58		\$3,094.35	\$6,448.00	\$91,712.23	\$178,715.81

December 31st, 2004

Date of Creation	Name of Trust Fund	Purpose of Trust Fund	How Invested	Balance Beg. Year	How Fds Created	Cash gains or losses	With-drawals	Balance Year End	Balance Beg. Year	Amount	Expended During Yr	Balance Year End	Grand Totals
1951	John & Jos. Brodhead	Lib. Books	Com. Trust	\$13,732.17				\$13,732.17	\$4,882.22	\$254.34	\$4,882.21	\$254.35	\$13,986.52
1984	Frank Bartles Memorial	Lib. Books	Com. Trust	\$10,000.00				\$10,000.00	\$2,129.80	\$179.94	\$2,129.80	\$254.35	\$10,254.35
1969	Helen Ewing Memorial	Library	Com. Trust	\$1,670.00				\$1,670.00	\$824.34	\$31.51	\$839.16	\$31.51	\$1,701.51
2003	Newlin Cemetery Care	Cem. Care	Com. Trust			\$4,650.00		\$4,650.00	\$27.28	\$108.20		\$108.20	\$4,758.20
1970	Isabel Paul	Cem. Care	Com. Trust	\$4,438.90		\$1,755.00		\$6,193.90	\$22,257.80		\$4,432.06	\$17,925.36	\$24,019.64
1970	Sarah R Jones	Cem. Care	Com. Trust	\$1,156.57				\$1,156.57	\$3,419.85		(\$79.05)	\$3,577.15	\$4,600.61
1970	Harriet Paul	Cem. Care	Com. Trust	\$2,997.00				\$2,997.00	\$5,450.17	\$573.99	\$12,204.18	\$5,596.43	\$8,593.43
				\$33,994.64	\$0.00	\$6,405.00	\$0.00	\$40,399.64	\$38,991.46			\$27,747.35	\$67,914.26
1965	Adeline Paul	Town Hall	Com. Trust	\$5,000.00				\$5,000.00	\$2,521.83			\$2,652.07	\$7,652.07
1949	Isabel Paul	T.H. Grounds	Com. Trust	\$1,645.69				\$1,645.69	\$831.56			\$874.31	\$2,520.00
1964	Iida Green	Temperence Grounds	Com. Trust	\$2,000.00				\$2,000.00	\$219.75			\$258.23	\$2,258.23
1998	Newland Property		Com. Trust	\$7,514.59				\$7,514.59	\$1,228.93	\$29.49		\$1,380.35	\$8,894.94
2004	Mauveen Hackett	School Program	Com. Trust			\$7,380.00		\$7,380.00				\$29.49	\$7,409.49
				\$16,160.38	\$0.00	\$7,380.00	\$0.00	\$23,540.38	\$4,802.07	\$29.49	\$0.00	\$5,194.45	\$28,734.72
				<u>\$50,154.92</u>	<u>\$0.00</u>	<u>\$13,785.00</u>	<u>\$0.00</u>	<u>\$63,939.92</u>	<u>\$43,793.53</u>	<u>\$603.48</u>	<u>\$12,204.18</u>	<u>\$32,941.80</u>	<u>\$66,648.99</u>
				\$134,158.50	\$0.00	\$16,785.00	\$0.00	\$150,943.50	#VALUE!	\$3,697.83	\$18,652.18	\$124,654.03	\$275,364.80
				GRAND TOTAL									



**NEWFIELDS PUBLIC LIBRARY  
NEWFIELDS, NEW HAMPSHIRE**

**REPORT OF THE LIBRARIAN**

**BOOKS AND MATERIALS ADDED TO THE LIBRARY:**

ADULT FICTION	214
ADULT NON-FICTION	167
JUVENILE	469
PEIODICALS	27
VIDEOS	149
AUDIO CASSETTES	8

**NEW CARDS ISSUED** 83

**CIRCULATION:**

ADULT FICTION	1734
ADULT NON-FICTION	346
JUVENILE	3140
PERIODICALS	273
VIDEOS	794
AUDIOS	62
UNCATALOGED	25
BORROWED	316

**LIBRARY HOURS:**

MONDAY	CLOSED
TUESDAY	2PM – 8PM
WEDNESDAY	2PM – 8PM
THURSDAY	9AM – 5PM
FRIDAY	9AM – 12PM
SATURDAY	9AM – 12PM

Respectfully Submitted,  
Deborah Chaze

# FRIENDS OF THE NEWFIELDS PUBLIC LIBRARY



## Report to the Town of Newfields March 2005

The Friends of the Newfields Public Library is a non-profit organization dedicated to supporting and enriching our public library through financial donations and volunteer efforts. Our numerous accomplishments for the past year are listed below. We achieve our goal of expanding and improving our library – without impacting the tax rate – through countless hours of volunteer time, community participation and the financial support of our members. I invite anyone who is interested in joining our dynamic team to please contact the library.

Jennifer MacPherson, President, Friends of the Newfields Public Library

**Circulation Desk Installation and Publicity:** In April, just in time for National Library, the Friends helped prepare for the installation of the circulation desk and created a publicity campaign to thank our members for their generous support of the new desk.

**National Library Week:** Created and funded marketing materials for National Library Week and provided volunteers for National Library Week events.

**Tracy Kane, May 2004:** More than 50 children attended this wonderful event, where author and illustrator Tracy Kane signed books, read to the children and built fairy houses.

**Knitting Night:** Developed and marketed a free, monthly drop-in knitting night at the library open to all ages.

**Newfields Youth Chess Club:** Created, marketed and staffed a free chess club open to all children in Newfields. The club hosts visiting chess players from Phillips Exeter Academy. Attendance averages 18 children twice a month.

**Memorial Day Parade and Picnic:** Assisted the Newfields Celebration Committee with planning and logistics for the Memorial Day Parade and provided games and activities for children at the picnic.

**Newfields New Resident Welcome Program:** In conjunction with the Celebration Committee, delivered dozens of tote bags donated by Shaw's to new residents in town. The bags contain information and materials designed to ease new residents' transition to the area.

**Newfields Summer Reading Program and Kick-off Concert:** Funded in-full the very popular summer reading program (with the exception of books), attended by more than 100 children, and provided \$200 for the June kick-off performance by the group *Double Vision*.

**UNH Little Red Wagon (August 2004):** Close to 50 people enjoyed this entertaining performance by the UNH traveling performers.

**Used Book Sale:** Organized volunteers to clean up the library basement and set up an on-going used book sale, the proceeds of which go directly to the library for the purchase of new books.



**Children's Museum Passes:** Provide reduced-price admission tickets to the Portsmouth Children's Musuem for any resident of Newfields.

**Strawbery Banke Passes:** Provide FREE admission tickets to Strawberry Bank for any resident of Newfields.

**Newfields Public Library Newsletter:** Create and fund a quarterly newsletter packed with town-wide information. This newsletter is received free-of-charge by every home in Newfields.

**Newfields Business Directory:** Created the Newfields Business Directory as an advertising venue for local businesses and to help fund the Newsletter.

**Newfields 5K Road Race:** Assisted in fundraising efforts for the 5K race and provided many hours of volunteer support before, during and after the event.

**Newfields Youth Basketball Clinic:** Hosted more than 70 children in very successful basketball clinic with former NBA player Dwight Davis.

**Holiday Celebration Silent Artisan's Auction:** Ran the very popular second annual Artisan's Auction at the Holiday Celebration.

**Simultaneous Chess Exhibition:** Marketed and ran the town's first chess exhibition where players had a chance to compete against a master chess player. The Friends also purchased the materials to renovate the Library entrance.

**Library Improvements:** At the request of the library staff, the Friends purchased a new vacuum cleaner and bags, six new youth-sized chairs for the children's room and two rolling book carts.

**Toe Jam Puppet Band (February 2005):** Our annual February vacation concert is free and open to the public.

### **Fundraising Efforts**

- ★ Bake sale during the national elections
- ★ Bake sale during town elections
- ★ Cake and pie sale during the Memorial Day Celebration
- ★ Newfields 5K road race
- ★ Business Directory Advertising
- ★ Targeted Corporate Donations
- ★ Holiday Celebration Silent Auction
- ★ Newfields Youth Basketball Clinic
- ★ Simultaneous Chess Exhibition
- ★ Book Bag Sales
- ★ Used Book Sales

# NEWFIELDS PUBLIC LIBRARY 2004 FINANCIAL REPORT

p 1 of 3

## INCOME Deposits to Checking

For Operations		
TOWN of NEWFIELDS		
Budget Payment 4th Qtr 2003	1,280.92	
MELLON - Paul Trust	8,706.91	
Ewing Trust	842.35	
Donations	54.60	
Copier, Fines, etc.	27.00	
Miscellaneous	80.99	
Total for Operations		10,992.77
Funds for Books		
Broadhead Trust		
From Library Savings	1,000.00	
From Trust Fund	4,882.22	
Battles Trust	2,129.80	
Lost/Replacement Funds	22.24	
Charitable Grant	1,500.00	
Total for Books		9,534.26
Programs & Activities		
Reach for the Stars	1,345.43	
State of NH Program Grant	300.00	
Total for Programs	1,645.43	1,645.43
AUTOMATION PROJECT		
Transfer fr Savings to Checking	14,000.00	
Total for Automation		14,000.00
<b>TOTAL INCOME - Deposits</b>		<b>36,172.46</b>



**FINANCIAL REPORT (continued)**

p 2 of 3

**EXPENSES**      Withdrawals from Checking

Salaries	25,240.43	
(Amount Pd by Town)	(25,240.43)	
Utilities		
Telephone	466.79	
(Amount Pd by Town)	(466.79)	
Water & Sewer	223.32	
Electric	1,601.74	
Fuel Oil	1,945.84	
Total Utilities		3,770.90
Building Expense		
Heating Maintenance	200.00	
Cleaning	437.50	
General Bldg Supplies	182.82	
Repairs & Maintenance	186.00	
Total Building Expense		1,006.32
Library Expense		
Petty Cash	163.94	
Educational Training	0.00	
Book Purchases	8,830.65	
P O Box Rental	68.00	
Postage	37.00	
Computer	623.97	
Library Supplies	598.71	
Professional Memberships	65.00	
Programs & Activities		
Reach for the Stars	1,812.58	
Double Vision	300.00	
Summer Reading Prog	34.93	
Return Ck - Dep	60.00	
Total Library Expense		12,594.78
Automation Project Expenses to date		
Software/Maint	4,995.00	
Supplies/Equip	4,156.60	
Total Automation Expenses		9,151.60
<b>TOTAL EXPENSES</b>		<b>26,523.60</b>

## NEWFIELDS PUBLIC LIBRARY 2004 - FINANCIAL ASSETS

p 3 of 3

### Annuity

Bal 1/1/04	11,232.93	
Interest	372.00	
6/21/04 Cash Surrender	(11,604.93)	
<b>Bal 12/31/04</b>		<b>0.00</b>

### Savings Account - Ocean Bank

Reported Bal 1/1/04	10,414.94	
Dec 19,2003 withdrawl to Friends...	(602.00)	
Interest correction	(0.50)	
Correct Bal 1/1/04	9,812.44	
Withdrawl of Funds for BOOKS	(1,000.00)	
7/02/04 Deposit of Annuity proceeds	11,604.93	
Withdrawal of Funds for Automation	(14,000.00)	
Interest Year	37.41	
<b>Bal 12/31/04</b>		<b>6,454.78</b>

### CHECKING ACCOUNT -Citizens Bank

Bal 1/1/04	5,739.24	
Deposits 2004	36,172.46	
Withdrawals	(26,523.60)	
<b>Bal 12/31/04</b>		<b>15,388.10</b>



Jeff Buxton  
Chief



Ray Buxton  
Assistant Chief

## Town of Newfields, New Hampshire FIRE AND RESCUE

P.O. Box 300 • 03856

2004 was another busy year for the department; Emergency calls increased 2%. Mutual and Medical Aid calls increased 6%. The Fire / Rescue Roster stands at 24 and we averaged 10 personnel per call and logged over 6800 hours on Fire/Rescue calls and training.

This year the department was able to purchase a portable generator light tower. The Department received one grant in 2003 from NH Department of Safety (Radio Interoperability) for Digital Radios. The department was able to upgrade all mobile radios valued at \$37,000.00 at no cost to the Town. The department will continue to pursue all grants that are available.

Over the past several years as Emergency calls and population have increased, Fire/Rescue membership has not. Many towns have had to hire fulltime Fire fighter/EMT to fill the voids. Volunteerism has been rapidly decreasing. The Newfields Fire Department is recognized as one of the top VOLUNTEER departments in the area. We would like to continue this, with your help we can. A call to all residents 18 & over, if you have interest in Fire/Rescue please contact any member or me.

Last I would like to thank the members and families for their dedication and to the town residents for their support.

**\*\* A REMINDER TO CHANGE THE BATTERIES AND TEST YOUR SMOKE DETECTORS \*\***

Jeff Buxton

A handwritten signature in black ink, appearing to be "JB", written over the printed name "Jeff Buxton".

Chief

## **2004 Activities Log**

Alarm Activation Commercial	10
Alarm Activation Residential	12
Brush Fire	1
CO Detector Activation	6
Hazardous Materials	3
Industrial Fire	1
Lightning Strike	1
Medical Aid	47
Motor Vehicle Accident	16
Motor Vehicle Fire	1
Public Assist	10
Smoke Investigation	4
StormStand By (station coverage )	2
Structure Fire	3
Wires/Transformer Fire	7
Search	2
Smoke in Building	3
In Service calls	34
<b>Mutual Aid Provided</b>	
Epping	7
Exeter	9
Madbury	1
Hampton Falls	1
Kensington	1
Newmarket	12
Stratham	1
Hampton	1
Nottingham	1
<b>Miscellaneous</b>	
Inspections	22
Fire Prevention Visits	5
N.E.S. Fire Drill	2
Oil Burner Permits	10
<b>Mutual Aid Requested</b>	
Exeter	4
Newmarket	2
Stratham	2
Kensington	2
Epping	2
Greenland	2
S.T.A.R.T.	1
Dept. Enviromental Servs.	1
Brentwood	1
East Kingston	1
Exeter Hospital A.L.S.	22



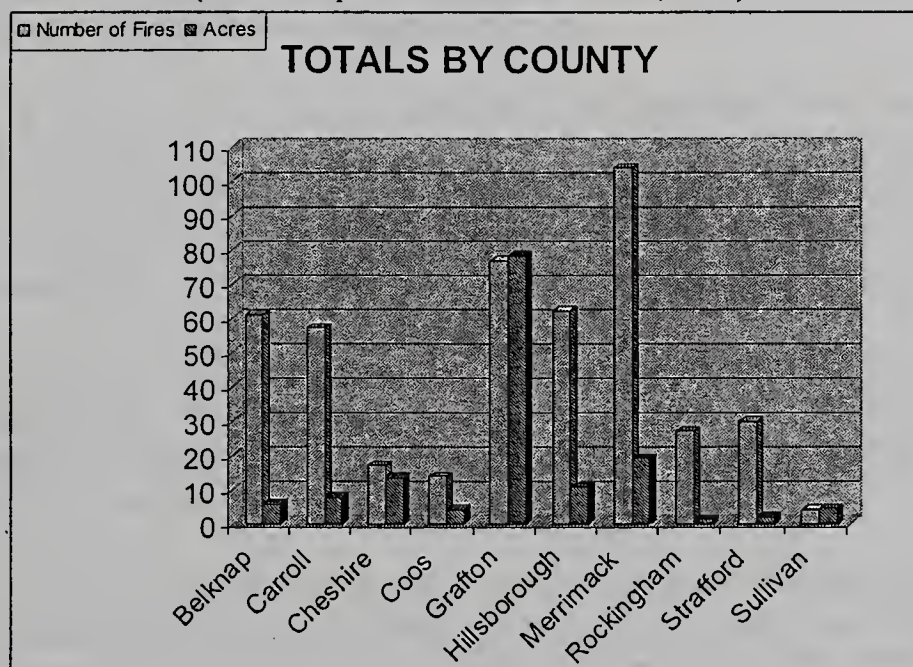
## Report of Forest Fire Warden and State Forest Ranger

Your local Forest Fire Warden, Fire Department, and the State of New Hampshire Division of Forests & Lands cooperate to reduce the risk of wildland fires in New Hampshire. To help us assist you, contact your local Forest Fire Warden or Fire Department to find out if a permit is required before doing ANY outside burning. A fire permit is required for all outside burning unless the ground is completely covered with snow. The New Hampshire Department of Environmental Services also prohibits the open burning of household waste. Citizens are encouraged to contact the local fire department or DES at 1-800-498-6868 or [www.des.state.nh.us](http://www.des.state.nh.us) for more information. Safe open burning requires diligence and responsibility. Help us to protect New Hampshire's forest resources. For more information contact the Division of Forests & Lands (603) 271-2217, or online at [www.nhdf.org](http://www.nhdf.org).

This last year was fairly wet throughout the spring and summer months, however we finished the season with an active fall fire season. In order to meet an increased demand for services, the Forest Protection Bureau was reorganized into three regions with smaller Forest Ranger Districts and over the last several years we have added two Forest Rangers. The fifteen state fire towers were the first to report on many fires throughout the state and they completed many other projects on the low fire danger days. The state implemented a program called Tower Quest to help citizens learn about fire towers and the need to protect New Hampshire's forest resources. The United States celebrated Smokey Bear's 60<sup>th</sup> birthday in 2004, and celebrations were held throughout the state. Please help Smokey Bear, your local fire department and the state's Forest Rangers by being fire smart and fire safe!

### 2004 FIRE STATISTICS

(All fires reported as of November 18, 2004)



#### CAUSES OF FIRES REPORTED

Arson	15	2004	462	147
Campfire	41	2003	374	100
Children	12	2002	540	187
Smoking	19	2001	942	428
Debris	201			
Railroad	1			
Equipment	5			
Lightning	5			
Misc.*	163	(*Misc.: power lines, fireworks, electric fences, etc.)		

**ONLY YOU CAN PREVENT WILDLAND FIRE**

**Fire Permits may be acquired by calling one of the following people:**

Forest Fire Warden

Ray Buxton, Jr..... 772-5641

Deputy Fire Wardens

Jeff Buxton..... 772-3578

Scott Buxton..... 772-5825

Tom Conner..... 778-7723

Jeff Feenstra..... 778-9369

Brian Knipstein..... 772-5288





# NEWFIELDS POLICE DEPARTMENT

P.O. Box 55  
65 Main Street  
Newfields, NH 03856



Art Reed  
Chief of Police

Bus: (603) 772-9010  
Fax: (603) 772-6607

## ANNUAL REPORT 2004

The police department has continued to move forward in making it the best it possibly can be and one the town can be proud of. It has been a three-year evolution since we started this much-needed process to try to propel us into the 21<sup>st</sup> Century. We still operate out of the basement of the Town Hall in a closet. The 280 square feet we are calling home no longer meets the needs of the department.

Throughout this past year, we have continued to look, apply, and receive grants from local, state, and federal sources. We have been successful in bringing over \$12,000.00 back to the town, which has been used to purchase much needed equipment. We have been successful in obtaining grants for extra patrols for speed enforcement as well as DWI patrols. Many of the speed patrols were utilized in areas such as Old Lee Road and the construction areas of Railroad Avenue and Swamscott Road in an attempt to keep our children safe.

Many thanks are in order to H.A. & I.B. Grant Charitable Trust who continues to help the Newfields D.A.R.E. Program. The program is currently being taught by Corporal Christopher Hutchins, of our own department and has been doing a great job. Because of the H.A. & I.B. Grant Charitable Trust, we are able to continue purchasing the needed material for the program as well as take the students on a graduation field trip, last year they went to the Isle of Shoales.

I would like to thank Sandra Maisey for her donation to the department in her late husband's memory, Reginald Maisey. Her donation allowed the agency to purchase a much-needed handheld radar unit. The radar system is used a great deal and all of the department's officers very much appreciate this gesture.

Thanks also go to Jim and Stephanie Daley, owners of The Space Station located on Route 108. Their contribution has enabled the department to purchase electronics and evidence gathering equipment, which would have been nearly impossible to purchase on our own this past year.

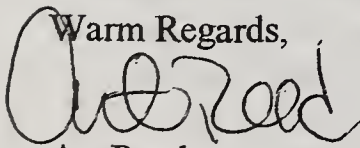
Below, I have included a cross section of some of the typical calls for service we have responded to throughout the year as well as past years. Accidents reported to the department have dropped. I contribute this slight decrease to many factors such as, the bridge construction, weather, and increased visibility of the police department. Arrests for the department for the entire year have risen by 18% overall. There was a drastic increase in DWI arrests (65%) and operating after a suspended license/registration (70%). We also have seen an increase with drug activity associated to motor vehicle stops. During one stop this last year, we seized a pound of marijuana. The stop was due to a minor traffic offense, a defective plate light. The small things will get you in trouble.

CALL TYPE										
YEAR	Accidents	Animal Incidents	Arrests	Burglary	Criminal Mischief	Domestic	M/V Stops	Motorist Assists	Suspicious Activity	Thefts
2001	44	59	24	1	10	14	893	26	20	47
2002	63	61	47	4	20	17	1394	31	44	50
2003	50	99	93	3	28	13	2302	52	54	38
2004	48	93	111	1	22	1	2637	75	83	23

This year, you will find two Warrant Articles for the police department. First, we are asking the town for its continued support with the Capital Reserve Fund Article for a police vehicle. We have set a strategic plan for replacing older vehicles on a regular basis so it will not cost the town as much money as it has in the past in fixing older vehicles. The second article is for the purchasing of bulletproof vests that are outdated and for the newer officers who do not have one. The U.S. Department of Justice will reimburse the Town of Newfields 50% of the cost of each vest.

On a personal note, I would like to thank the residents of Newfields for their continued support. I appreciate all the residents who tell me they appreciate the hard work, professionalism, and diligence of the men and women of the department throughout the year. Thanks to the fire department for its continued assistance at all the accidents and other calls we respond to together during the year.

To the men and women of the Newfields Police Department, without your assistance and dedication we would not have achieved what we have this past year. I appreciate the hundreds of hours donated to the town in the performance of your job. Thanks goes to all the part-time officers for working those long hours at the department after their regular jobs or school. Special thanks are due to my two full-time officers, Corporal Chris Hutchins and Officer Brett Wells, for their hard work, their flexibility, and their commitment to the department and the profession. I would like to specifically congratulate Corporal Christopher Hutchins. He was presented an award by the State's Police Academy for his outstanding work over the last few years in various criminal investigations. During the same awards ceremony, the Newfields Police Department was presented with the award, "Looking Beyond the Traffic Ticket", for its proactive policing in traffic enforcement. Special thanks are also in order to Administrative Assistant Melissa Lajoie who continues to run the office with unwavering pride, integrity, and excellence. I have given her more responsibilities as the department's new Accreditation Manager. It will help us bring the department to a higher level of achievement. I very much appreciate her loyalty and commitment.

Warm Regards,  
  
 Art Reed  
 Chief of Police



## Road Agent Report

The Highway Department accomplished many projects this past year. These projects included the paving of Oaklands Road, Mast Road and half of Meadow Road. Tree trimming along Bald Hill Road was done. Culverts were cleaned out and maintained. Stop bars at the end of stop signs were repainted.

The severity of New England Winters is hard to predict. As Road Agent, my crew and I will make every effort to avoid hitting mailboxes or sprinkler systems with the plow. To reduce the likelihood of damage, please note the following guidelines:

- Mailboxes should be on the right side of the road in the direction of delivery travel.
- Servicing vehicle should be removed from the roadway.
- Mailbox face should be no closer than edge of shoulder (4' from edge of roadway).
- Mailbox should not block sight distance.
- Mailbox should be mounted 3 1/2 to 4' above mail stop surface.

It is also important for homeowners to understand the town road width specification require a fifty-foot right-of-way. This includes 24 feet of pavement with 13 feet right-of-way on either side. This right-of-way enables proper snow plowing, maintenance of drainage swales and culvers and the road itself.

I look forward to future road projects in 2005. It will be noticed in the Exeter Newsletter and posted at the Post Office and Town Hall of all town road paving at least two weeks prior to paving.

Brian Knipstein  
Newfields Road Agent

## **Town of Newfields, New Hampshire**

# **Planning Board**

### **Annual Report 2004**

The planning board had a busy year with attendance at our meetings at an all time high. Our biggest draw was the possible development of the large parcels between Halls Mill Road and Bald Hill Road. Many meetings and hours have been spent discussing this development and we may be looking at a good end to the process if we pass the bond issue and are able to purchase the land and put it into conservation for our future generations. If this land is developed it will be developed under the new Open Space Conservation Ordinance adopted by the planning board this year. This ordinance allows the board to preserve a large percentage of open space in a development by putting houses closer together. It will allow large chunks of upland to be preserved even as Newfields deals with the inevitable development resulting from the tremendous growth of Rockingham County.

Many hours were also spent on the development of the Growth Management Ordinance and the Impact Fee Ordinance. By passing the Growth Management Ordinance, development will be controlled by comparing the growth in Newfields to surrounding towns and looking at the capacities of our infrastructures and limiting building permits accordingly. The passing of the Impact Fee Ordinance will have the developers share in the costs of their developments to the town. An important part of this process is the potential hiring of a Town Planner, not only overseeing the implementing of these ordinances, but also keeping the Master Plan updated, keeping the board aware of any new state regulations which may impact decisions by the board, as well as developing proactive policies, therefore having more control over what our town may look like into the future. We do encourage you to vote.

Planning Board meetings are held at 7:00 PM on the third Thursday of every month. On occasion, work sessions are scheduled in addition to our regular meeting and they are always announced at our regular session, as well as in the newspaper and in the Town Hall. The public is welcome at any planning board meeting and we actually encourage everyone to attend. Input from our community greatly enhances the planning process

The Newfields Planning Board

Mike Price, Chairperson

Bob Devantery

Mike Todd

John Hayden

Bill Meserve

Mark Kasper, Alternate

Dave Dwyer, Selectmen's Representative

Sue McKinnon, Recorder



**Newfields Zoning By-Law – Impact Fee Ordinance**  
**Rockingham County**  
**Town of Newfields**

**Section 1      Authority and Applicability**

- A. This Ordinance is authorized by New Hampshire RSA 674:21 as an innovative land use control. The administration of this Ordinance shall be the responsibility of the Planning Board. This Ordinance, as adopted by the Town Meeting, as well as regulations and studies adopted by the Planning Board consistent with and in furtherance of this Ordinance, shall govern the assessment of impact fees imposed upon new development in order to meet the needs occasioned by that development for the construction or improvement of public capital facilities owned or operated by the Town of Newfields or the Newfields School District (including SAU 16).
- B. The public capital facilities for which impact fees may be assessed in Newfields include, and is limited to, water treatment and distribution facilities; wastewater treatment and disposal facilities; sanitary sewers; storm water, drainage and flood control facilities; public road systems and rights-of-way; municipal office facilities; public school facilities; the municipality's proportional share of capital facilities of a cooperative or regional school district of which the municipality is a member; public safety facilities; solid waste collection, transfer, recycling, processing and disposal facilities; public library facilities; and public recreation facilities not including public open space.
- C. Prior to assessing an impact fee for one or more of the public capital facilities enumerated above, the Planning Board shall have adopted such studies or methodologies and related fee schedules that provide for a process or method of calculating the proportionate share of public capital improvement costs that are created by new development. Said adopted methodologies may only be revised after a public hearing by the Planning Board. Such calculations shall reasonably relate to the capital costs associated with the increased demand placed on capital facility capacity by new development.
- D. The following regulations shall govern the assessment of impact fees for public capital facilities in order to accommodate increased demand on the capacity of these facilities due to new development.

**Section 2      Findings**

The Town of Newfields hereby finds that:

- A. The Town of Newfields is responsible for and committed to the provision of public capital facilities and services at standards determined by the Town to be necessary to support development in a manner which protects and promotes the public health, safety and welfare;

- B. Public capital facilities have been and will be provided by the Town utilizing funds allocated through the Capital Improvements Program, which has been adopted and regularly updated by the Planning Board per the authorization of Town Meeting on 3/13/1984;
- C. An impact fee ordinance for public capital facilities is consistent with the goals and objectives of the Master Plan and the Capital Improvements Program of the Town of Newfields;
- D. New development in Newfields will create the need for the construction, equipping, or expansion of public capital facilities in order to provide adequate public capital facilities for its residents.
- E. Impact fees may be used to assess an equitable share of the growth-related cost of the capacity of public capital facilities resulting from the new development in proportion to the facility demands created by that development;
- F. In the absence of impact fees, anticipated residential and non-residential growth and associated capital improvement costs will likely necessitate an excessive expenditure of public funds in order to maintain adequate public capital facility standards and to promote and protect the public health, safety, and welfare.
- G. Impact fees assessed pursuant to this Ordinance will not exceed the costs of:
  - 1. Providing additional or expanded public capital facilities necessitated by new development in Newfields; and/or
  - 2. Compensating the Town of Newfields or the Newfields School District (including SAU 16) for public capital facility capacity that it provided in anticipation of new development in Newfields.

### Section 3 Definitions

- A. Fee Payer. The applicant for the issuance of a building permit that would create new development as defined in this Ordinance.
- B. Gross Floor Area. The sum of the areas of all floors of main and accessory buildings on the lot as measured to the outside surfaces of the exterior walls. The gross floor area shall include basements, lobbies, and stair openings, elevator shafts and storage. The gross floor area shall exclude open wells (atriums), mechanical rooms, crawl spaces and attics without floors, attics used only for mechanical services, porches, balconies and open-sided roofed-over areas.
- C. New Development. An activity, which results in one of the following:
  - 1. The creation of a new residence or residential units (as defined by the Newfields Zoning Ordinance); or



2. The conversion of a legally existing use, or additions thereto, which would result in a net increase in the number of residential units; or
  3. Construction of a new non-residential building or, a net increase in the gross floor area of any non-residential building; or
  4. The conversion of an existing use to another use if such change creates a net increase in the demand on public capital facilities that are the subject of impact fee assessment methodologies adopted by the Planning Board; or
  5. A new or modified service connection to the public water system or the public wastewater disposal system of the Town of Newfields that would result in a net increase in demand on the capacity of these facilities.
- D. New development shall not include the replacement of an existing mobile home, or the reconstruction of a structure that has been destroyed by fire or natural disaster where there is no change in its size, intensification of, or type of use, and where there is no net increase in demand on the public capital facilities of the Town of Newfields.

#### Section 4 Computation of Impact Fee

- A. The amount of each impact fee shall be assessed in accordance with written procedures or methodologies adopted and amended by the Planning Board for the purpose of public capital facility impact fee assessment in Newfields as in compliance with the requirements of RSA 674:21 (as amended by SB 414, 2004 Session). These methodologies shall set forth the assumptions and formulas comprising the basis for impact fee assessment, and shall include documentation of the procedures and calculations used to establish impact fee schedules. The amount of any impact fee shall be computed based on the municipal public capital improvement cost of providing adequate public capital facility capacity to serve new development. Such documentation shall be available for public inspection in the Newfields Town Hall.
- B. In the case of new development created by the conversion or modification of an existing use, the impact fee assessed shall be computed based upon the net increase in the impact fee assessment for the new use as compared to the highest impact fee that was, or would have been, assessed for the previous use in existence on or after the effective date of this Ordinance.

#### Section 5 Assessment of Impact Fee

- A. All impact fees imposed pursuant to this section shall be assessed at the time of Planning Board approval of a subdivision plat or site plan. When no Planning Board approval is required, or has been made prior to the adoption or amendment of the impact fee ordinance, impact fees shall be assessed prior to, or as a condition for, the issuance of a building permit or other appropriate permission to proceed with development.

- B. Any person who seeks a permit for new development, including permits for new or modified service connections to the public water system or public wastewater disposal system that would increase the demand on the capacity of those systems, is hereby required to pay the public capital facility impact fees authorized under this Ordinance in the manner set forth herein, except where all or part of the fees are waived in accordance with the criteria for waivers established in this Ordinance.

## Section 6. Waivers

- A. The Planning Board may grant full or partial waivers of impact fees where the Board finds that one or more of the following criteria are met with respect to the particular public capital facilities for which impact fees are normally assessed.
- B. A person may request a full or partial waiver of public school capital facility impact fees for those residences or residential units that are lawfully restricted to occupancy by senior citizens age 62 or over or to households with at least one person age 55 and over, as applicable, in a development that is maintained in compliance with the provisions of RSA 354-A:15, Housing For Older Persons. The Planning Board may waive school impact fee assessments on age-restricted units where it finds that the property will be bound by lawful deeded restrictions on occupancy that are perpetual in nature.
- A. The Planning Board may agree to waive all or part of an impact fee assessment and accept in lieu of a cash payment, a proposed contribution of real property or facility improvements of equivalent value and utility to the public. Prior to acting on a request for a waiver of impact fees under this provision that would involve a contribution of real property or the construction of capital facilities, the Planning Board shall submit a copy of the waiver request to the Board of Selectmen for its review and consent prior to its acceptance of the proposed contribution. The value of contributions or improvements shall be credited only toward facilities of like kind, and may not be credited to other categories of impact fee assessment. Full or partial waivers may not be based on the value of exactions for on-site or off-site improvements required by the Planning Board as a result of subdivision or site plan review, and which would be required of the developer regardless of the impact fee assessments authorized by this Ordinance.
- C. The Planning Board may waive an impact fee assessment for a particular capital facility where it finds that the subject property has previously been assessed for its proportionate share of public capital facility impacts, or has contributed payments or constructed capital facility capacity improvements equivalent in value to the dollar amount of the fees waived.
- D. The Planning Board may waive an impact fee assessment where it finds that, due to conditions specific to a development agreement, or other written conditions or lawful restrictions applicable to the subject property, the development will not increase the demand on the capacity of the public capital



facility or system for which the impact fee is being assessed. Illegal provisions in a lease agreement restricting children from occupying units shall not qualify for this provision.

- E. A Fee Payer may request a full or partial waiver of the amount of the impact fee for a particular development based on the results of an independent study of the demand on public capital facility capacity and related costs attributable to that development. In support of such request, the Fee Payer shall prepare and submit to the Planning Board an independent fee calculation or other relevant study and supporting documentation of the public capital facility impact of the proposed development. The independent calculation or study shall set forth the specific reasons for departing from the methodologies and schedules adopted by the Town. The Planning Board shall review such study and render its decision. All costs incurred by the Town for the review of such study, including consultant and counsel fees, shall be paid by the fee payer.
- F. A person may request a full or partial waiver of impact fees for construction within a plat or site plan approved by the Planning Board prior to the effective date of this Section. Prior to granting such a waiver, the Board must find that the proposed construction is entitled to the exemption as provided by RSA 674:39, pursuant to that statute (as amended by SB 414, Session 2004). This waiver shall not be applicable to phases of a phased development project where active and substantial development, building and construction has not yet occurred in the phase in which construction is proposed.

## Section 7      Payment of Impact Fee

- A. Impact fees shall be collected at the time a certificate of occupancy is issued. If no certificate of occupancy is required, impact fees shall be collected when the development is ready for its intended use. Nothing in this subparagraph shall prevent the Planning Board and the assessed party from establishing an alternate, mutually acceptable schedule of payment of impact fees in effect at the time of subdivision plat or site plan approval by the Board. If an alternate schedule of payment is established, the Board may require developers to post bonds, issue letters of credit, accept liens, or otherwise provide suitable measures of security so as to guarantee future payment of the assessed impact fees.
- B. No building permit shall be issued for new development as defined in this Ordinance until the Code Enforcement Officer has assessed the impact fee. The Code Enforcement Officer shall not issue a certificate of occupancy for the development on which the fee is assessed until the impact fee has been paid in full or has been waived by the Planning Board. In the interim between assessment and collection, the Planning Board may authorize another mutually acceptable schedule for payment, or require the deposit of an irrevocable letter of credit or other acceptable performance and payment guarantee with the Town of Newfields.

- C. Where off-site public capital improvements have been constructed, or where such improvements will be constructed simultaneously with new development, and where the Town has appropriated necessary funds to cover such portions of the work for which it will be responsible, the Code Enforcement Officer may collect the impact fee for such capital facilities at the time a building permit or a permit to connect to the public water or public wastewater system, is issued.

## Section 8 Appeals

- A. A party aggrieved by a decision made by the Code Enforcement Officer pursuant to the assessment or collection of impact fees authorized by this Section may appeal such decision to the Zoning Board of Adjustment as provided by RSA 676:5, as amended;
- B. The decision of the Zoning Board of Adjustment may be appealed to the Superior Court as provided by RSA 677:2-14.
- C. A party aggrieved by a decision of the Planning Board under this Section may appeal such decision to the Rockingham County Superior Court as provided by RSA 676:5, III and RSA 677:15, as amended.

## Section 9 Administration of Funds Collected

- A. All funds collected under this Ordinance shall be properly identified and promptly transferred for deposit into separate impact fee accounts for each type of public capital facility for which impact fees are assessed. Each impact fee account shall be a non-lapsing special revenue fund account and under no circumstances shall such revenues deposited therein accrue to the General Fund. The Town Treasurer shall have custody of all accounts, and shall pay out the same upon approved vouchers through the accounts payable system.
- B. The Town shall record all fees paid, by date of payment and the name of the person making payment. The Town shall maintain an updated record of the current ownership, tax map and lot reference number of properties for which fees have been paid under this Ordinance for each permit so affected for a period of at least nine (9) years from the date of receipt of the impact fee payment associated with the issuance of each permit.
- C. Impact fees collected may be spent from time to time by order of the Board of Selectmen and shall be used solely for the reimbursement of the Town or the Newfields School District (including SAU 16), in the case of school impact fees, for the cost of the public capital improvements for which they were collected, or to recoup the cost of public capital improvements made by the Town or the School District in anticipation of the needs for which the impact fee was collected.
- D. In the event that bonds or similar debt instruments have been or will be issued by the Town of Newfields or the Newfields School District for the funding of capacity-related improvements, impact fees from the appropriate related public



capital facility impact fee accounts may be applied to pay debt service on such bonds or similar debt instruments.

- E. At the end of each quarter, the Town shall prepare a report to the Town Treasurer, giving particular account of all impact fee transactions during that quarter. At the end of each fiscal year, the Town shall prepare a report to the Selectmen, Planning Board, Town Treasurer, and the Administration, giving a particular account of all impact fee transactions during the year.

#### Section 10 Use of Funds

- A. Funds withdrawn from the public capital facility impact fee accounts shall be used solely for the purpose of acquiring, constructing or expanding, equipping, or improving public capital facilities, to increase their capacity, or to recoup the cost of such capacity improvements.
- B. Effective upon passage of this Ordinance the updates of the Newfields Capital Improvement Program shall contain a procedure for assigning funds, including any accrued interest, from all of the public capital facilities impact fee accounts for specific public capital facility improvement projects related expenditures or debt service.
- C. Monies, including any accrued interest not assigned in any fiscal period, shall be retained in the same public capital facilities impact fee account until the next fiscal period, except as provided by the refund provisions of this Ordinance.
- D. Funds may be used to provide refunds as described in the Ordinance.

#### Section 11 Refund of Fees Paid

- A. The current owner of record of property for which an impact fee has been paid shall be entitled to a full or partial refund, whichever is applicable, plus accrued interest under the following circumstances:
  - 1. When either the full or partial portion of the impact fee, whichever is applicable, has not been encumbered or legally bound to be spent for the purpose for which it was collected within a period of six (6) years from the date of the full and final payment of the fee; or
  - 2. When the Town, or in the case of school impact fees, the Newfields School District has failed, within the period of six (6) years, from the date of the full and final payment of such fee, to appropriate their proportionate share of related public capital improvement costs.

#### Section 12 Additional Assessments

- A. Payment of the impact fee under this Ordinance does not restrict the Town or the Planning Board from requiring other payments or improvements from the

Fee Payer, as required by the subdivision or site plan review regulations, or as otherwise authorized by law.

- B. The failure to adopt an impact fee for a particular capital facility shall not preclude a municipality from requiring developers to pay an exaction for the cost of off-site improvement needs determined by the planning board to be necessary for the occupancy of any portion of a development. For the purposes of this subparagraph, "off-site improvements" means those improvements that are necessitated by a development but which are located outside the boundaries of the property that is subject to a subdivision plat or site plan approval by the planning board. Such off-site improvements shall be limited to any necessary highway, drainage, and sewer and water upgrades pertinent to that development. The amount of any such exaction shall be a proportional share of municipal improvement costs not previously assessed against other developments, which is necessitated by the development, and which is reasonably related to the benefits accruing to the development from the improvements financed by the exaction.
- C. As an alternative to paying an exaction, the developer may elect to construct the necessary improvements, subject to bonding and timing conditions as may be reasonably required by the planning board. Any exaction imposed pursuant to this section shall be assessed at the time of planning board approval of the development necessitating an off-site improvement

### Section 13 Scattered or Premature Development

- A. Nothing in this Ordinance shall be construed so as to limit the authority of the Newfields Planning Board to deny new proposed development which is scattered or premature, requires an excessive expenditure of public funds, or otherwise violates the Town of Newfields Zoning Ordinance, or the Newfields Planning Board Site Plan Review Regulations or Subdivision Regulations, or which may otherwise be lawfully denied.

### Section 14 Impact Fees and Growth Management Ordinance

- A. The adoption of a growth management limitation or moratorium or indicator of growth impact by the Town of Newfields shall not affect any development with respect to which an impact fee has been paid or assessed as part of the approval for that development.

### Section 15 Review and Change in Method of Assessment

- A. The methodologies adopted by the Planning Board for impact fee assessment, and the associated fee schedules, shall be reviewed periodically and amended as necessary by the Planning Board. Such review shall take place not more than five years from the initial adoption of this Ordinance, nor more frequently than annually, except as required to correct errors or inconsistencies in the assessment formula. Any proposal for changes in the impact fee assessment



methodology or the associated fee schedule shall be submitted to the Board of Selectmen for its review and comment prior to final consideration of the proposed changes by the Planning Board. The review by the Planning Board and Board of Selectmen may result in recommended changes or adjustments to the methodology and related fees based on the most recent data as may be available. No change in methodology or in the impact fee schedules shall be adopted by the Planning Board until it shall have been the subject of a public hearing noticed in accordance with RSA 675:7.

**NEWFIELDS ZONING BY-LAW - GROWTH MANAGEMENT ORDINANCE  
ROCKINGHAM COUNTY  
TOWN OF NEWFIELDS**

**GROWTH MANAGEMENT ORDINANCE  
(2005)**

**Section 1 Authority**

The Section is enacted in accordance with both RSA 674:21 and 674:22.

**Section 2 Purposes**

The purposes of this section of the Zoning Ordinance are as follows:

- A. Promote the development of an economically sound and environmentally stable community, which considers and balances regional development needs.
- B. Determine, monitor, evaluate, and establish a rate of residential growth in the Town that does not unreasonably interfere with the Town's capacity for planned, orderly, and reasonable expansion of its services to accommodate such growth.
- C. Provide a temporary mechanism to allow for phased development of residential projects to manage the impact on municipal services.
- D. Provide a temporary mechanism when municipal services are strained or overloaded to reduce the rate of residential growth to allow the Town time to correct any deficiencies that have developed.
- E. Protect the health, safety, convenience, and general welfare of the Town's residents.

**Section 3 Findings**

The following are the findings of fact regarding the development status of the Town of Newfields as determined by the Newfields Planning Board from its update of the Town's Master Plan in 2004:

- A. Newfields' 1990 population of 888 ranked the community as #188 among the state's 234 communities. Newfields' 2003 estimated population of 1,626 now ranks as #153.
- B. Newfields' 1990 population density of *125.2 per square mile* ranked the community as #78 among the state's 234 communities. Newfields' 2003 estimated population density of *229.2 per square mile* now ranks the community as #53.



C. Newfields' total growth rate of 83.1% in the 1990-2003 period is fourth in the state among all 234 New Hampshire communities. The total 1990-2003 growth rate compares with other communities in the region as follows:

Rank	Community	1990 population	2003 population <sup>#</sup>	Annual growth rate
4	Newfields	888	1,626	83.1%
11	Brentwood	2,590	3,939	52.1%
23	East Kingston	1,352	1,921	42.1%
30	Stratham	4,955	6,757	36.4%
	SAU 16	23,897	30,764	28.7%
84	Kensington	1,631	2,016	23.6%
87	Newmarket	7,157	8,823	23.3%
94	Greenland	2,768	3,377	22.0%
	Rockingham County	245,845	291,168	18.4%
	New Hampshire Statewide	1,109,117	1,291,573	16.5%
131	Exeter	12,481	14,505	16.2%
136	Lee	3,729	4,391	15.8%
152	Epping	5,162	5,879	13.9%
167	Durham	11,818	13,046	10.4%

<sup>#</sup> Office of Energy Planning Estimate

D. Newfields' average annual growth rate of in the 1990-2000 period was 7.5% per year. This growth rate compares with other communities as follows:

	1990 population	2000 population	Annual growth rate
Town of Newfields	888	1551	7.5%
NH Statewide	1,109,117	1,235,550	1.1%
Rockingham County	245,845	277,359	1.3%
Eight surrounding communities	56,709	64,929	1.4%
SAU16 communities	23,897	28,838	2.1%

- E. Newfields' proportion of the population has increased during the same period of 1990-2000, demonstrating that Newfields has accepted a disproportionately greater share of the statewide and regional population increases. Newfields share of population increase compares with other communities as follows:

	Newfields proportion of population 1990	Newfields proportion of population 2000
NH Statewide	0.08%	0.13%
Rockingham County	0.36%	0.56%
Eight surrounding communities	1.57%	2.39%
SAU16 communities	3.72%	5.38%

- F. Newfields' average annual growth rate of housing units of 5.1% in the 1990-2000 period is more than six times the state average of 0.8% as well as well above the Rockingham County average (3.9%), the eight towns surrounding Newfields (4.0%) and the Exeter Cooperative Regional School District towns (1.82%).

- G. Similar growth rate comparisons exist for the 1980-1994 periods between Newfields and these other areas.

#### **Section 4 Indicators of Growth Impact**

The Town hereby determines that the presence of the following conditions constitutes an indicator of growth impact. An indicator of growth impact occurs when:

- A. The average annual percent increase in dwelling units based on building permits issued in Newfields for the past five years exceeds the same average of abutting communities.
- B. The average annual percent of population growth in the Town of Newfields as reported by the Office of State Planning exceeds the same average of the abutting communities.
- C. The number of students enrolled or projected for the coming year for any public schools in the Newfields School System (Newfields Elementary School, Stratham Cooperative Middle School, or Exeter Regional High School) exceeds 85 percent of its stated capacity as defined by the Exeter Regional Cooperative School District.
- D. The annual full value tax rate of Newfields as reported by the New Hampshire Department of Revenue Administration exceeds the average rate



of the combined abutting communities or Rockingham County for the reporting year.

- E. The number of dwelling units of all projects combined for which approval is being sought from the Board, at any time of reporting, if approved could result in the conditions defined by A, B, C, or D above.
- F. The number of public students enrolled or projected for the coming 5 years for each school in the Newfields School System (Newfields Elementary School, Stratham Cooperative Middle School, or Exeter Regional High School) exceeds 100 percent of its stated capacity as defined by the Exeter Regional School District.
- G. The annual capital expenditures including debt service and capital outlay for combined municipal and school department expenditures exceeds 20 percent of the total municipal and school department expenditures combined.

### **Section 5 Planning Board Monitoring**

It is the responsibility of the Planning Board to monitor growth in the Town and to report on the following:

- A. Annual dwelling unit Count: The Planning Board will by February 15 of each year report on the total number of dwelling units existing at the end of its previous calendar year. "Existing units" means all those units previously constructed and occupied plus those units constructed and from which Certificate of Occupancy were issued in the reporting year.
- B. Semi-Annual Reporting: The Planning Board by July 20 and January 20 (of the next year) will report on the number of building permits and Certificates of Occupancy issued for the previous six months for all dwelling units. In the same report, the Planning Board shall report on the status, as appropriate, of any phasing requirements or permit limitations in force in the reporting period.
- C. Notice of Growth Impact: The Planning Board may at any time issue a Notice of Growth Impact, it has determined that any of the conditions in 12.4 exist. Said Notice would include a statement of whether said conditions could result in either Section 6 (Phasing of Developments) or Section 7 (Limiting of Issuance of Permits).
- D. Periodic Reporting: The Planning Board may at any time it thinks it is appropriate or necessary, issue written reports on the status of growth activity in the Town covering such topics as the number of dwelling units or lots being proposed for approval, or for which building permits are being sought, the condition and capacity of any municipal or school facility, the tax burden existing or anticipated on the Town's residents

and/or any other topic affecting or related to the growth or finances of the Town.

Pursuant to the monitoring in Section 5, Sub-section A, B, C, or D the Planning Board shall make appropriate findings of fact, recommendations for action, or take actions provided for in Article VII of the Zoning Ordinance as a result of its monitoring and reporting responsibilities.

## **Section 6 Phasing of Developments**

If the Planning Board, through its monitoring, finds that indicator Section 4 A, B, C, D, or E. has occurred, then the Planning Board may at its discretion issue a Notice of Growth Impact in conformance with Section 5(C) to the Board of Selectmen, the Building Inspector, and the general public by posting a notice in the Town Hall. The phasing of future residential developments, as provided in RSA 674:21, is to prevent a strain on municipal services and therefore, to provide for orderly growth in Town. Phasing may be implemented as provided below:

- A. Phasing required. The Planning Board may require the phasing of a development for a period of up to five years for a project which is proposed to have 50 dwelling units (lots) or less. For a project larger than 50 units or lots, the Planning Board may require a longer period of phasing based on the size of the project and the potential impact on the municipal services of the Town by the number and type of units. The Planning Board shall make appropriate findings of fact to substantiate the need for required phasing.
- B. Effect of Phasing. Once a phasing plan has been approved by the Planning Board, the project shall not be affected by any permit limitations subsequently enacted under the provisions of Section 8 of this Ordinance, provided that the developer secures the permits for and begins substantial construction on the project on the units in each yearly phase. In the event that substantial construction is not undertaken in any yearly phase, then the vesting of that phase shall be forfeited and the developer shall be subject to any limitations imposed by Section 8. For the purpose of this Section, substantial construction shall mean either (a) all dwelling units in that phase are constructed to a weather tight condition or (b) 50 percent of all dwelling units in that phase are completed and a Certificate of Occupancy has been given.
- C. Termination of Phasing. The above constraints shall be removed if either (a) the Ordinance expires under the provision of Section 9 or (b) the Planning Board determines in its Section 5 monitoring procedures that phasing is no longer necessary.



## **Section 7 Limiting the Issuance of Permits**

If the Planning Board finds through its monitoring in accordance with Section above, that either A, B, C, D, or E, plus one or more of indicators F or G has occurred, then the Planning Board may at its discretion issue a Notice of Growth Impact in conformance with Section 5(C) to the Board of Selectmen, the Building Inspector, and the general public by posting a notice in the Town Hall.

- A. Interim Permit Limitations. Once a Notice of Growth Impact is issued, then no residential building permits shall be approved by the Building Inspector until after the hearing in Section 8 is held and until after the Planning Board has set the number of permits delineated in Section 8. The Planning Board has set the number of permits within 45 days of the Notice of Growth Impact being issued.

## **Section 8 Procedure for Phasing and Permit Limitations**

Once a Notice of Growth Impact has been issued pursuant to Section 5(C), then the following procedures will be observed.

- A. Planning Board Findings. The Planning Board will issue appropriate findings of fact to accompany any Notice of Growth Impact issued pursuant to Section 5(C).
- B. Public Hearing. Prior to invoking Section 6 (Phasing of Developments) or Section 7 (Limiting of Issuance of Permits), the Planning Board shall hold a Public Hearing with ten days notice to seek input from the general public.
- C. Determination of Action. After a public hearing in Section 8(C), the Planning Board shall deliberate and decide whether (a) phasing should be invoked (b) permit limitations should be imposed or (c) other appropriate action, and issue its decisions. Any decision will be issued within 45 of the Notice of Growth Impact.
- D. Permit Limitations. The following provisions shall apply:
  - 1. The Planning Board, as part of its decision, may specify what limitations are necessary in the issuance of permits for residential units up until and during any corrective action is taken by the Town and/or School District. In determining the number of permits to be issued, the Planning Board shall consider the severity of the municipal service burden, the amount of capacity remaining in the service, and the amount of time needed to correct the service problem. After determining those facts, the Planning Board shall set the number of dwelling unit permits that can reasonably be issued on an annual basis.

2. After the public hearing, the Planning Board shall set the number of permits to be issued for the one-year period following enactment of the limit or such other shorter period as may be desirable. At the end of the year or such other shorter period, the Planning Board shall hold a hearing to determine if the permit limitation should be removed or altered. After making findings of fact, the Planning Board may:
    - a. Extend the permit limitation,
    - b. Alter the permit limitation, or
    - c. Remove the permit limitation.
- E. Phasing. The Planning Board as part of its decision may require phasing in accordance with the provisions of Phasing, Section 6.
- F. Equitable Distribution. In order to insure equitable distribution of available permits, no individual, partnership, corporation, or other entity or its related or affiliated entities or in the case of individuals their relatives or persons associated in business may receive more than 10 percent of the permits or permits for eight units, whichever is less, available during the limitation period.
1. The Building Inspector shall consult with the Planning Board, and the Planning Board shall devise an administrative procedure necessary to insure equitable distribution of available dwelling unit permits under guidelines expressed above.
  2. No application for a building permit will be accepted from any person who, in an attempt to avoid the building permit limitations of this Ordinance, has failed to pay fair consideration as defined by RSA 545:3 or any other person or entity who has the purpose of evasion of the limitations of Section 8(D) of this Ordinance.

## **Section 9 Sunset**

This Ordinance shall expire at the Annual Town Meeting **in 2009** unless re-adopted at that meeting. The Planning Board shall make recommendations as to the necessity and desirability of re-adopting this ordinance prior to said Annual Town Meeting.



**Newfields Conservation Commission  
Annual Report 2004**

The Conservation Commission would like to thank the people of Newfields for their commitment to protecting and preserving undeveloped land in Newfields.

Two new members were added to the commission this year. Welcome Lauren and Alison.

The Conservation Commission worked with the Open Space Committee to place three properties, with a combined acreage of approximately 147 acres into conservation. We wish to thank these conservation minded property owners for protecting their land. \$32,000 in Current Use funds was used to defray the administrative costs.

2004 also saw an additional 36 acres placed in conservation by one of the commission members. We wish to thank Bobbie Byrne and the Town of Newfields for being conservation minded and preserving her property.

2005 looks to be an exciting year for land conservation. In the coming year, the Cons. Comm. will continue to work with the Open Space Committee, and other local organizations to place other properties in Conservation. An objective for this coming year will be to identify Prime Wetlands areas in Newfields.

The Conservation Commission works with the NH Department of Environmental Services on Wetlands protection by reviewing wetlands permit applications. We also continue to work with other local towns and organizations on conservation issues of mutual interest. By working with other municipalities, we can seek to preserve undeveloped land that overlaps multiple towns.

The Conservation Commission is a volunteer organization and invites any residents that wish to work with us to attend our meetings. These meetings are open to the public. Meetings are held on the third Monday of each month.

Thank you once again, to the Townspeople of Newfields for your continued support.

Members                      conserve

David Mason- Chairman, Treasurer

Bobbie Byrne

Lindsay Carroll

Ray LaBranche

Lauren Hill

Alison Watts

Carolyn Scanlon- Secretary

Selectman's Representative- James McIlroy

Respectfully submitted,



David Mason

# NEWFIELDS OPEN SPACE COMMITTEE

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## MISSION STATEMENT

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The Newfields Open Space Committee (NOSC) was established by the Newfields Board of Selectmen to work closely with willing landowners on permanent land protection options. This volunteer effort includes the identification and protection of the community's significant natural resource areas, such as farm and forestlands, water resource areas, critical wildlife habitat, and other important open areas in town. One of NOSC's goals is to help facilitate voluntary land protection efforts by making property owners aware of options available to preserve their land in its natural state, through either donation or sale of development rights.

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## PROTECTED LAND

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The groundwork laid by the Open Space Committee in 2002 and 2003 has paid off. Due to the diligence of the committee and our conservation-minded landowners, two years of the Open Space Committee's efforts came to fruition over the course of 2004.

In 2004 the Open Space Committee helped to protect more than 211 acres of Newfields land forever. Conservation easements were purchased for three parcels of land:

- 30.9 acre Anderson parcel on Piscassic Road
  - 33.5 acre Gilmore parcel on Halls Mill Road
  - 82.5 acre Daley parcel on the corner of Bald Hill and Piscassic Roads
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## FINANCIAL UPDATE

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To date, \$1,311,000 has been appropriated from the original \$2,000,000 bond. The committee continues to actively pursue additional easements with money originally appropriated through the open space bond.

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## SPECIAL THANKS

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The Newfields Open Space Committee would like to thank the Newfields Conservation Commission for its continued financial support of our activities that are not directly related to the purchase of easements. The money your committee appropriates to us for legal documents, land appraisals, land surveys, and assistance in grant writing is extremely necessary. We appreciate and depend upon your generosity and support for our combined goal of preserving land in Newfields.

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## COMMITTEE MEMBERS

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Committee members include Chairman, David Dwyer, Mark Bouzianis, Lindsay Carroll, Liesl Hull, Raymond LaBranche, Michael Price, and Raymond Trueman.



**NEWFIELDS BUILDINGS & FACILITIES  
ADVISORY COMMITTEE**

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**MISSION AND PURPOSE**

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The Newfields Buildings & Facilities Advisory Committee was created to advise the Newfields Board of Selectmen on the Town's buildings and facilities to meet the following intentions.

- It is the intent of the Board of Selectmen that the Committee obtain and maintain a clear understanding of the Town's existing and expected buildings and facilities in development and support of the Town's Master Plan.
- It is the intent of the Board of Selectmen that the Committee establish a process for evaluating, documenting, and recommending solutions to the Selectmen for the Town's capital buildings and facilities projects.

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**2004 ACCOMPLISHMENTS**

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The committee was formed in spring 2004. During its first year, the committee performed the following tasks:

- Established schedule for regular meetings to be held on the second Wednesday of every month.
- Acquired and reviewed various existing plans for current facilities and previously prepared concept plans for building improvements.
- Began to conduct preliminary site walks and walk-throughs of Town buildings and facilities.
- Began to conduct meetings with Town departments regarding the committee's purpose and intent.
- Began the development of a facilities inventory questionnaire and space needs analysis.

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**2005 AGENDA**

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During its initial year, the committee has started to establish the framework to perform major tasks, which are anticipated for 2005:

- .Inventory of all buildings, facilities, and land owned, operated, or controlled by the Town and subject to the Town's Capital Improvements Program
- Space Needs Analysis for all Town departments
- Prioritization of projects and development of a Building and Facilities program
- Study of alternatives and cost analyses for projects identified as high-priority

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## LONG RANGE STRATEGIC PLAN

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It is the charge of the committee to serve in an advisory role to the Board of Selectmen, in the consideration of capital improvements to the Town's building and facilities, for projects that will ultimately be decided by the Town voters. The committee envisions performing this role through a determination of needs, prioritization of projects, and preparation of a logical, cost-effective implementation plan, which will be integrated with the Town's Capital Improvements Program, as overseen by the Planning Board.

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## FINANCIAL UPDATE

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To date, the committee has operated without a budget. The committee has requested a budget in the amount of \$5,000 for assistance in the study of alternatives and development of recommendations.

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## COMMITTEE MEMBERS

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Committee members include Reuben Hull (Chair), Jack Shaw, Maureen Smith, Raymond Trueman, and Dan Connor, with Board of Selectmen representation by Besty Coes and James McIlroy.



### Celebration Committee 2004

The Celebration Committee held three events this year: the Memorial Day Parade and Picnic, the Senior Luncheon and the Holiday Celebration. The Memorial Day Parade and Picnic were both well attended. Exeter's American Legion Color Guard participated and Gary Blake provided cars for the Grand Marshall and veterans to ride the parade route. The Committee also organized the picnic to allow the town to gather for lunch and family fun after the parade finished. Many town organizations participated in the days festivities including the Police and Fire Departments, the Garden Club, the Friends of the Library, the Conservation Committee, the Boy Scouts, the NPTO, as well as the Community and the Christian Faith Churches.

The Senior Luncheon was held in October of 2004. Ozzy's Farmer's Market catered the wonderful turkey and ham dinner with all the fixings and pie for dessert. The seniors enjoyed musical entertainment from local youths and a jump rope exhibition by the Extreme Air Jump Rope Team. Unfortunately, the event was not as well attended as last year. The Committee will evaluate whether this event is better held in the spring or fall in 2005.

The Holiday Celebration was held on a beautiful evening in December. There was an impressive turnout of adults and children who enjoyed Santa's visit, dinner by the NPTO, a Silent Auction by the Friends of the Library and singing by the Brownies, hot cider by the Newfields Police Department, popcorn and hot chocolate by the Boy Scouts, children's crafts, an ornament hunt, and a wonderful hayride through town.

The Celebration Committee has raised its budget this year to \$3,600, \$1,200 per event. The reason for the increase is the expansion of the events including more people attending and added activities. The Committee was unable to provide the events under the previous \$600 per event stipend. The Committee has been collecting donations and selling cookbooks at all the events to buy new American and Holiday flags for Main Street.

The Committee is truly in need of new members who are willing to take on planning and implementation responsibilities especially for the Memorial Day Parade and picnic. These events require many man-hours of planning. Memorial Day requires chair people and many volunteers to implement an event of this size. The Celebration Committee, as it is currently constituted, is finding it difficult to handle the work without more town involvement. We ask that anyone interested in chairing a committee or volunteering on the day of the event please call Amy Sununu or Natalie Fream.

Events planned for 2005 are: Memorial Day and Picnic, the Senior Luncheon, and the Holiday Celebration.

Submitted by:

Amy Sununu 772-9343

Natalie Fream 778-4840

# CEMETERY COMMITTEE REPORT

## Year 2004

For calendar year 2004, the Cemetery Committee, comprised of William R. Dawson, Jared N. Rumford Sr. and Terry M. Maisey caused the following to be accomplished:

1. Removed a large bull pine from Locust Grove that was dead at the top and posed a potential for uprooting, falling either into the cemetery and damaging many monuments or falling across the roadway, taking out power, cable and telephone lines, and possibly hitting passing vehicles, including school busses.
2. Reset two fallen stones in Locust Grove. Exeter Monument Works did the work in conjunction with J. M. Hayden Equipment Co. The work was done without charge. Letters of thanks were sent to both Exeter Monument and J. M. Hayden Equipment.
3. The Trustees met with representatives from the Board of Selectmen, Rockingham Conservation District and Hallowell Tree Service to discuss the needs of the newly acquired Hilton Cemetery. Hallowell Tree Service has submitted an estimate for the cutting of six trees outside the fence but threatening the cemetery and to add cable supports to three of the four white cedar trees inside the fence.
4. Work has begun at the Isabel Paul family gravesite. This work is being funded by a separate trust fund of Isabel Paul. The work will consist of leveling the granite base blocks that support the cast iron fence, repair of the fence including replacing missing and or broken sections, replacing missing finials, cleaning and repainting the entire fence and making a new gate for the one that was stolen years ago.
5. More of the stone wall at the Newfields Cemetery (Route 108) was repaired by Scott Moulton.



6. Routine lawn maintenance including spring and fall clean up, mowing, fertilizing, brush trimming, spreading lime and other lawn care items.

Future considerations budgetary constraints permitting, include:

1. Using the gravel left from digging graves at the Newfields cemeteries to fill in the ruts left by vehicles driving on the travel paths during times when the travel ways are soft.
2. Wash the stones on the First Parish section of the Newfields cemetery.
3. Remove the leftover gravel from the Newfields cemetery
4. Survey the south border of the Newfields cemetery to determine lots lines.
5. Maintain several monuments in Locust Grove that are at risk of falling due to the terracing of the cemetery.
6. Continue maintenance on the Newfields cemetery stone wall.
7. Survey all of the cemetery plots.

Respectfully submitted,

William R. Dawson  
Jared N. Rumford Sr.  
Terry. M. Maisey

Cemetery Trustees

Building Inspector's Report  
2004

The Town of Newfields issued a total of 55 building permits in the year 2004.

A total of 2 building permits for single family homes were issued. The remaining 53 building permits were issued for decks pools, garages, sheds, renovations and additions.

Building Inspector Larry Shaw is available on Tuesday mornings, 7:30am to 12:00pm and Thursday afternoons, 2:30pm to 5:00pm by appointment only.

If you would like to schedule an appointment, please call the town office at 772-5070, Monday – Friday, 8:30am to 2:30pm.

The fee for a building permit is based on \$85.00 per sq. ft. finished and \$40.00 per sq. ft. unfinished at \$5.00 per \$1,000.00 cost of construction. Minimum permit fee is \$25.00.

Respectfully submitted,

  
\_\_\_\_\_  
Larry Shaw, Building Inspector





## PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

### *INDEPENDENT AUDITOR'S REPORT*

To the Members of the Board of Selectmen  
Town of Newfields  
Newfields, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Newfields, New Hampshire as of and for the year ended December 31, 2003 as listed in the table of contents. These general purpose financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these general purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general purpose financial statements referred to above do not include the general fixed assets account group which should be included in order to conform with accounting principles generally accepted in the United States of America. As is the case with many municipal entities in the State of New Hampshire, the Town of Newfields has not maintained historical cost records of its fixed assets. The amount that should be recorded in the general fixed assets account group is not known.

In our opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Newfields as of December 31, 2003, and the results of its operations and the cash flows of its nonexpendable trust funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the general purpose financial statements of the Town of Newfields taken as a whole. The combining and individual fund financial statements listed as schedules in the table of contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Town of Newfields. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly presented in all material respects in relation to the general purpose financial statements taken as a whole.

*Plodzik & Sanderson  
Professional Association*

March 3, 2004

## VITAL STATISTICS FOR THE YEAR 2004

### BIRTHS

02-20	Fieldhouse, Olivia Madeline - Exeter, NH Fieldhouse, Adrian Watts, Rebecca
03-11	Gregg, Aidan Andrew - Portsmouth, NH Gregg, Scott Gregg, Stacie
04-05	Boyle, Charles Samuel – Portsmouth, NH Boyle, Dennis Boyle, Elizabeth
04-19	Sununu, Isabelle Kathryn – Portsmouth, NH Sununu, James Linehan-Sununu, Christine
04-23	Sununu, Elizabeth Hefford – Boston, MA Sununu, Michael Sununu, Amy
05-15	McIlroy, Erin Katherine – Exeter, NH McIlroy, James McIlroy, Cherilyn
05-27	Flynn, Connor Joseph – Exeter, NH Flynn, Jonathan Flynn, Kimberly
06-14	McNulty, Delaney Jane – Portsmouth, NH McNulty, Peter McNulty, Wendy
06-14	Fernandes, Maggie Elizabeth – Exeter, NH Fernandes, Christopher Fernandes, Lisa
07-30	Dent, Alexis Nicole – Exeter, NH Dent, John Dent, Herrle-Dent
08-05	Garand, Avery Margaret – Portsmouth, NH Garand, Jeffrey Garand, Deborah



09-02	Eldredge, Elizabeth Katherine – Portsmouth, NH Eldredge, Keith Eldredge, Patricia
09-27	Bond, Maximilian Alex – Portsmouth, NH Bond, Lewis Bond, Irmina
10-23	Davis, Roger Whitney – Portsmouth, NH Davis, Richard Davis, Cheryl
10-27	Masiello, Jack Simmons – Exeter, NH Masiello, Matthew Masiello, Martha
10-27	Masiello, Dylan James – Exeter, NH Masiello, Matthew Masiello, Martha
11-05	Bailey, Elizabeth Strahle Parker – Portsmouth, NH Bailey, George Dennis, Sonnya
11-16	Hayden, Jamie Leeta – York, ME Hayden, John Hayden, Cathy
12-05	Hayward, Teagan Jody – Derry, NH Hayward, Thomas Hayward, Jamie
12-16	Moller, Jackson Lars – Exeter, NH Moller, Jon Moller, Laura
12-22	Ludwig, Rachel Skye – Portsmouth, NH Ludwig, Keith Ludwig, Cheri

## MARRIAGES

01-24                    Kimberly A. Jacques – Newfields  
                             Jonathan P. Flynn – Newfields

02-01                    Sue E. Hayden – Newfields  
                             John R. McKinnon- Newfields

02-14                    Constance D. Witman – Newmarket  
                             Samuel S. Taylor – Newfields

02-28                    Donna Marie St. John – Newfields  
                             Robert Edward Marlowe – Newfields

03-20                    Amie Lynn Wake – Newfields  
                             Paul M. Morgado – Newfields

06-19                    Susan Elizabeth Waitt – Hampton  
                             Alden Arthur Neal – Newfields

06-19                    Suzanne Belanger – Newfields  
                             Larry G. Shaw – Newfields

09-04                    Lisa M. Robichaud – Newfields  
                             Darren D. Davis – Exeter

## DEATHS

04-03                    Raymond Michaud  
                             Joseph Michaud  
                             Juliette Michaud

04-17                    Reginald Maisey  
                             Victor Maisey  
                             Nellie Cook

05-18                    Janet Gough  
                             John Meaney  
                             Ruth Collins

06-07                    Maureen R. Hackett  
                             William Doyle  
                             Mary Dalton

07-30                    Thomas P. Marshall  
                             Thomas Marshall  
                             Edna Hogan



09-05	Gemma Kenneson Eugene Franquelli Marie Geninazza
10-16	Vernon R. Cole Orel Cole Unknown
10-26	Gail M. Raymond George Russo Carole Gustafson
10-31	Sarah Sargent Frank Eldredge Marion Adams

### BURIALS

04-07	Raymond F. Michaud, Sr. Newfields Cemetery
04-19	Harvey M. Wilson Newfields Cemetery
05-21	Janet Gough Newfields Cemetery
06-05	Virginia E. Wilson Newfields Cemetery
06-11	Maureen R. Hackett Locust Grove Cemetery
08-02	Thomas P. Marshall Locust Grove Cemetery
08-18	Joyce A. Heath Newfields Cemetery
08-19	Walter M. Webb Newfields Cemetery
10-17	Vernon R. Cole Piscassic Cemetery
12-17	Laura A. Peterson Newfields Cemetery

**ANNUAL REPORTS AND BUDGET  
OF THE  
SCHOOL DISTRICT  
OF  
NEWFIELDS  
NEW HAMPSHIRE  
MARCH 2005**



## **School District Officers**

### **School Board**

Jan Trueman, Chair	Term Expires March 2007
Michael Grant	Term Expires March 2005
Mark Bouzianis	Term Expires March 2006

William Davis	Moderator	Term Expires 2005
Carolyn Bellisio	Clerk	Term Expires 2007
Margaret Doane	Treasurer	Term Expires 2005
Elizabeth Sheehy	Auditor	Term Expires 2005

On Duty Officer	Attendance Officer
Cindy Kubit	Nurse

### **Other Officers SAU 16**

Dr. Arthur Hanson, Superintendent of Schools  
Paul A. Flynn, Associate Superintendent and Director of Human Resources  
Dr. Stephen Kossakoski, Assistant Superintendent - Technology & Research  
Jerome Frew, Assistant Superintendent – Curriculum & Assessment  
Walter Pierce – Business Administrator

Superintendents Office: 24 Front Street, Exeter (775-8653)

### **School Session**

Elementary School	8:30 A.M.- 2:55 P.M.
Cooperative Middle School	7:35 A.M.- 2:07 P.M.
Exeter High School	7:40 A.M.- 2:20 P.M.

### **School Delays/Cancellations**

Announcement will be made over the following Radio Stations by 6:45 a.m. for school delays and cancellations: WOKQ, WERZ, WHEB, WQM  
Delayed opening times: 9:30 a.m. Cooperative Middle School and Exeter High School, 10:30 a.m. elementary schools.

### **SAU 16 Joint Board Meetings**

May	Election of officers and business
December	Budget and other business

### **Newfields Budget Advisory Committee 2005**

Carolyn Bellisio  
Don Doane  
Jody Linehan

MANAGEMENT LETTER

OF

NEWFIELDS SCHOOL DISTRICT

As of June 30, 2004





# Dumais & Ferland

## Certified Public Accountants, LLC

99 High Street • Somersworth, New Hampshire 03878

Thomas G. Dumais, CPA

TDumais@dfcpas.com

Kevin J. Ferland, CPA

KFerland@dfcpas.com

Newfields School Board  
Newfields School District  
Newfields, NH 03856

School Board Members:

In planning and performing our audit of the financial statements of Newfields School District for the year ended June 30, 2004, we considered its internal control in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on internal control. However, we noted certain matters involving internal control and its operation that we consider to be reportable conditions under standards established by the American Institute of Certified Public Accountants. Reportable conditions involve matters coming to our attention relating to significant deficiencies in the design or operation of internal control that, in our judgment, could adversely affect the District's ability to record, process, summarize, and report financial data consistent with the assertions of management in the financial statements.

### Journal Entries

When the bookkeeper prepares a journal entry to correct or reclassify previous postings in the general ledger, the entries are not reviewed or approved.

To strengthen internal control, the assistant business administrator should be reviewing and initialing the journal entries prepared on a monthly basis.

### Property and Equipment

The District does not maintain records of their fixed assets. Fixed assets consist of land, buildings, furniture and fixtures, equipment, vehicles, etc.

The recording and identification of fixed assets would give the District control and establish accountability. This would allow for fair values assigned to the assets and for insurance purposes.

A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Our consideration of internal control would not necessarily disclose all matters in internal control that might be reportable conditions and, accordingly, would not necessarily disclose all reportable conditions that are also considered to be material weaknesses as defined above. However, none of the reportable conditions described above is believed to be a material weakness.

This report is intended solely for the information and use of the School Board and Department of Education and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

DUMAIS & Ferland, CPAs, LLC  
DUMAIS & FERLAND  
Certified Public Accountants, LLC

Dated: August 23, 2004

**SCHOOL WARRANT**  
**NEWFIELDS SCHOOL DISTRICT**  
**STATE OF NEW HAMPSHIRE**

To the inhabitants of the School District of the Town of Newfields, County of Rockingham, State of New Hampshire, qualified to vote upon District affairs:

You are hereby notified to meet as follows:

**FIRST SESSION:** At the Newfields Elementary School in said Newfields on Tuesday, February 8, 2005, at 7:00 p.m. for explanation, discussion, debate, and possible amendment of the following warrant articles:

1. Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,897,050.65? Should this article be defeated, the operating budget shall be \$1,904,630.48 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

The School Board recommends \$1,897,050.65 as set forth on said budget.

The Budget Advisory Committee recommends \$1,897,050.65 as set forth in said budget.

2. Shall the School District vote to approve the cost item included in the collective bargaining agreement reached between the Newfields School Board and the Newfields Staff Association which calls for the following increases in salaries and benefits:

<u>Year</u>	<u>Estimated Increase</u>
2005-2006	\$56,183
2006-2007	\$58,431
2007-2008	\$62,426

and further to raise and appropriate the sum of \$56,183 for the 2005-2006 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year.

The School Board recommends the approval of this warrant article.

3. Shall the School District raise and appropriate the sum of \$10,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings?

The School Board recommends this appropriation.

4. Shall the School District vote to discontinue the Capital Reserve Fund – Building which was established by vote of the District at its regular meeting on March 1, 1994 for the purpose of planning and construction of a building addition. [If this article is adopted, the balance of \$4,814.44 in this fund will be recognized as general revenue and used to offset appropriations when the tax rate is set in the Fall of 2005.]



The School Board recommends adoption of this warrant article.

5. Shall the School District vote to establish a Capital Reserve Fund for the purpose of funding planning and engineering for the development of final bid specifications for a new parking lot, designate the school board to act as agents to expend the Fund and raise and appropriate the sum of \$9,814.44 to be placed in the Fund? [If Article 4, discontinuing the Capital Reserve Fund – Building is adopted, the \$4,814.44 balance in that Fund which will become general revenue will offset \$4,814.44 of the appropriation in Article 5.]

The School Board recommends this appropriation.

6. To hear reports of agents and committees or officers heretofore chosen.
7. To transact any other business which may legally come before the meeting.

SECOND SESSION: At the Newfields Town Hall in said Newfields on Tuesday, March 8, 2005, to choose the following School District Officers: One School Board Member for a three year term, One Treasurer for a three year term, One Moderator for a three year term, One School District Auditor for a one year term; and vote on the articles listed as 1, 2, 3, 4 and 5 above, as those articles may be amended at the First Session; by ballot, the polls to open at 10:00 a.m. and to close no earlier than 7:00 p.m.

Given under our hands at said Newfields on this \_\_\_\_\_ day of January, 2005.

NEWFIELDS SCHOOL BOARD

\_\_\_\_\_  
Janice Trueman , Chairperson

\_\_\_\_\_  
Michael Grant

\_\_\_\_\_  
Mark Bouzianis

TRUE COPY OF WARRANT – ATTEST:

NEWFIELDS SCHOOL BOARD

\_\_\_\_\_  
Janice Trueman , Chairperson

\_\_\_\_\_  
Michael Grant

\_\_\_\_\_  
Mark Bouzianis

**Newfields Elementary School  
Deliberative Session  
February 3, 2004**

John Hayden, Assistant Moderator, called the meeting to order at 7:00pm.

John Hayden started the meeting with the Pledge of Allegiance. John Hayden explained that he was filling in because Bill Davis was called to active duty overseas.

In attendance were: John Hayden, Assistant Moderator; Jan Trueman, School Board Chairman; Mark Bouzianis, School Board Member; Dennis Dobe, Principal; Steve Kossakoski, Assistant Superintendent; Robin Gray, School District Clerk and 16 Newfields residents.

John Hayden explained the procedure of the meeting. He stated that the money on a warrant article could be raised or lowered but an article could not be removed.

The Moderator read **Article 1** as follows: Shall the School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$1,823,213.00? Should this article be defeated, the operating budget shall be \$1,820,133.26 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only.

(This amount includes teacher salaries and salary related benefits at 2002 levels plus \$39,195.00 as the result of a one-year negotiated contract between the Newfields Staff Association and the Newfields School Board).

The School Board recommends \$1,823,213.00 as set forth on said budget.

The Budget Advisory Committee recommends \$1,823,213.00 as set forth in said budget.

Maggie Doane motioned to accept the article as read. Don Doane second. Ray Trueman asked to amend the article because of the year "2002" should be changed to "2003". Ray Trueman rescinded his motion. Barbara Eastman motioned that the line should be changed from "2002" to "2003-2004". Ray Trueman second. All in favor by a show of hands. The amendment carries and the changes will be made.

John Hayden asked if there were any other changes to Article One. With no other changes, Ray Trueman motioned to move as amended. Maggie Doane second. All in favor by a show of hands. Article 1 will be place on the ballot as amended.

John Hayden read **Article 2**: Shall the School District raise and appropriate the sum of \$5,000 to be added to the School Building Maintenance Fund established at the 1992 School District meeting for the purpose of repairing and maintaining school buildings?



The School Board recommends this appropriation.

Dottie Dawson asked how much money was in the fund currently? Jan Trueman stated that there was approximately \$6,000 in the fund. With no more questions, Ray Trueman made a motion to move Article 2 as read.

John Hayden moved to a vote. All in favor by a show of hands.

John Hayden read **Article 3**: To hear reports of agents and committees or officers heretofore chosen.

Maggie Doane motioned to accept Article 3 as read. Don Doane second. All in favor. With no debate or discussion Article 3 was moved to a vote. All in favor by a show of hands.

John Hayden Read **Article 4**: To transact any other business which may legally come before the meeting.

Maggie Doane motioned to accept Article 4 as read. Barbara Eastman second. All in favor. With no debate or discussion Article 4 was moved to a vote. All in favor by a show of hands.

Barbara Clark asked about the Kindergarten meeting that was held last week. Dennis Dobe stated that the meeting was well attended by approximately 23 families out of a possible 40 prospective families. The information was well received and there were many questions that were asked and answered. Mr. Fream asked if there were any minutes from that meeting. Mr. Dobe stated that there were not. Jeff Hoyt asked about the length of the day for the Kindergarten program and the transportation issue of Kindergarten. Dennis Dobe stated that there still was not enough information to make a decision yet. There is a possibility of extending the day to a total of 3 hours. Jeff Hoyt stated that there should be a plan set ahead of time. Dennis Dobe stated that it is hard to tell who will attend the Kindergarten program. People have to be willing to commit to send their child to the school. Dennis Dobe will have more information in a week or two. Jeff Hoyt stated that the Kindergarten program would move at a better pace if more is known about the program. Dennis Dobe is gathering more information.

Caroline Kelly asked if the Kindergarten does have a bus, how long would the cycle take to drop off all the students. Dennis Dobe stated that he has contacted the bus company and they stated that it depends on how many children are on the bus and how many stops around town would have to be made.

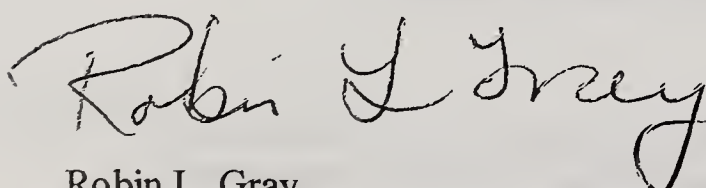
Ray Trueman stated that Ray Buxton's name was spelt wrong on the first page. Barbara Eastman stated that Jody Linehan's name was also spelled incorrectly.

Ray Trueman motioned to close the meeting. Maggie Doane second. All in favor.

John Hayden closed the first session.

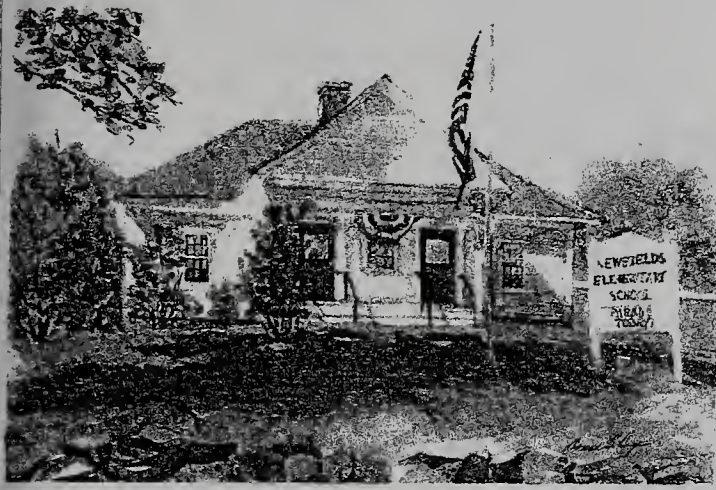
Meeting adjourned at 7:25 pm

Respectfully submitted,



Robin L. Gray  
School District Clerk





## NEWFIELDS ELEMENTARY SCHOOL

9 Piscassic Road

Newfields, New Hampshire 03856

Phone: (603) 772-5555 Fax: (603) 772-0234

[www.nes.sau16.k12.nh.us](http://www.nes.sau16.k12.nh.us)

January 20, 2005

To the Community of Newfields, NH:

It is with great pleasure that I report to you that your community elementary school continues its remarkable progress towards high standards for teaching and learning. Our students continue to excel in standardized assessments. They are making commendable progress through SAU 16's rigorous curricula in each of the core subject areas as well as in the related arts. Perhaps most importantly, a finer community of young people you will never meet. The kids of Newfields never cease to amaze me and our school's many visitors with their kindness, courtesy, and decency. The children of Newfields are very special, indeed!

I would like to share our school's goals for this year with you. Most of our grant initiatives and staff development time and resources are dedicated to the pursuit and attainment of these ambitious school goals. You will notice that the goals are very similar to last year and are established more to promote refinement of the many sweeping reform initiatives the educators at NES embarked upon last year. Our plan was to install many aspects of educational 'best practice' last year, and work to refine our implementation models and program effectiveness in subsequent years. Here are the school goals for 2004-2005.

To the greatest extent possible we will:

- Implement Responsive Classroom techniques (focus on Rules and Logical Consequences),
- Implement the Everyday Math Program (school-wide; focus on program components, vertical integration, and assessment),
- Develop NES Literacy Program (continue work with consultants, professional literature study, classroom library development, institute NES book closet),
- Integrate Educational Technology (further and more routine integration of educational technology, School Portfolio development), and,
- Inform our parents (weekly newsletters, curriculum previews/overviews) and Involve our community (volunteerism, NPTO, community resources).

We should also:

- Begin the process of curriculum mapping for greater understanding of an appropriate scope and sequence of learning and skill development at NES.

As we continue to refine our effectiveness in everything that we do, we always welcome your input. By sharing your perspectives on the school, we will get even better, even faster. Newfields community members are always warmly welcomed to our school. We are extremely proud of our school and we love to show it off. To arrange a visitation and tour, please do not hesitate to contact the school office.

Warmest regards

Dennis W. Dobe, Principal

**TABLE I**  
**NEWFIELDS ELEMENTARY SCHOOL**  
**TOTAL ENROLLMENT 2003-04**

	Pre	K	1	2	3	4	5	Total
<u>1999-00</u> Grades 1-5	-	-	34	26	27	27	26	141
<u>2000-01</u> Grades 1-5	-	13	38	37	26	26	27	167
<u>2001-02</u> Grades 1-5	-	27	28	38	36	28	25	182
<u>2002-03</u> Grades K-5		16	35	28	39	35	25	178
<u>2003-04</u> Grades K-5		15	28	31	28	34	37	173
<u>2004-05</u> Grades K-5		19	33	28	32	28	36	176

**TABLE II**  
**NEWFIELDS ELEMENTARY SCHOOL**  
**STATISTICS FOR GRADES 1 TO 5 FOR**  
**TEN YEARS ENDING JUNE 2004**

	Weeks in year	Number of Boys	Number of Girls	Total Pupils	Average Attendance	Average Absence	Average Membership	Percent of Attendance
1992-93	38	42	43	85	82.06	3.84	85.89	96
1993-94	38	46	44	90	88.34	3.18	91.52	97
1994-95	38	43	52	95	90.8	3.12	93.93	97
1995-96	38	56	53	109	109.56	3.65	113.21	97
1996-97	38	68	51	119	115	3.8	118.8	96.8
1997-98	38	58	66	124	113.1	3.8	116.9	96.7
1998-99	38	72	63	135	130.2	5.5	135.6	96
1999-00	38	74	70	144	141.8	5.3	136.5	96.2
2000-01	38	95	73	168	151.4	7.6	159.0	95.2
2001-02	38	106	75	181	160.6	6.4	167.0	96.1
2002-03	38	114	66	180	162.9	7.3	170.2	95.7
2003-04	38	107	71	178	160.1	6.6	166.7	96

# NEWFIELDS 2004-2005 SALARIES

PRINCIPAL	\$70,000.00
KINDERGARTEN	\$50,583.85
GRADE 1	\$36,915.00
GRADE 1	\$43,843.25
GRADE 2	\$35,177.32
GRADE 2	\$35,692.00
GRADE 3	\$35,691.68
GRADE 3	\$36,056.88
GRADE 4	\$34,338.59
GRADE 4	\$35,692.00
GRADE 4/5	\$47,400.00
GRADE 5	\$46,573.85
SPECIAL EDUCATION	\$35,369.92
SPECIAL EDUCATION 60%	\$26,306.25
SPEECH/LANGUAGE	\$50,981.45
ART 40%	\$12,200.00
MUSIC 40%	\$16,869.78
PHYSICAL EDUCATION 40%	\$12,332.82
GUIDANCE 20%	\$10,410.08
NURSE	\$38,491.11
READING 50%	\$15,752.50



# SCHOOL BUDGET FORM

OF: \_\_\_\_\_ NEWFIELDS \_\_\_\_\_ NH

Appropriations and Estimates of Revenue for the Fiscal Year From July 1, 2005 \_\_\_\_\_ to June 30, 2006 \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list ALL APPROPRIATIONS in the appropriate recommended and not recommended area. This means the operating budget and all special and individual warrant articles must be posted.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the school clerk, and a copy sent to the Department of Revenue Administration at the address below.

Certified That Budget Was Posted With Warrant on (Date): \_\_\_\_\_

### SCHOOL BOARD MEMBERS

*Please sign in ink.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	WARR. ART.#	Expenditures for Year 7/1/_03_ to 6/30/_04_	Appropriations Current Year As Approved by DRA	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>INSTRUCTION (1000-1999)</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
1100-1199	Regular Programs		530,958.37	541,107.63	553,745.11	
1200-1299	Special Programs		222,736.87	217,754.83	226,900.53	
1300-1399	Vocational Programs					
1400-1499	Other Programs		2,824.30	4,100.00	3,000.00	
1500-1599	Non-Public Programs					
1600-1899	Adult & Community Programs					
<b>SUPPORT SERVICES (2000-2999)</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2000-2199	Student Support Services		140,737.64	170,302.31	158,476.01	
2200-2299	Instructional Staff Services		57,873.94	65,475.49	62,217.00	
<b>GENERAL ADMINISTRATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2310 840	School Board Contingency					
2310-2399	Other School Board		11,605.11	12,345.00	12,345.00	
<b>EXECUTIVE ADMINISTRATION</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
2320-310	SAU Management Services		50,389.00	54,472.00	57,467.00	
2320-2399	All Other Administration		360.00	250.00	250.00	
2400-2499	School Administration Service		114,219.04	119,925.00	124,811.00	
2500-2599	Business					
2600-2699	Operation & Maintenance of Plant		117,078.41	123,872.34	133,390.00	
2700-2799	Student Transportation		58,911.50	57,922.00	80,200.00	
2800-2999	Support Service, Central & Other		221,010.39	269,891.40	306,656.00	
3000-3999	<b>NON-INSTRUCTIONAL SERVICES</b>			1,000.00	1,000.00	
4000-4999	<b>FACILITIES ACQUISITIONS &amp; CONSTRUCTION</b>		165,251.09	0.00	0.00	
<b>OTHER OUTLAYS (5000-5999)</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5110	Debt Service - Principal		150,000.00	150,000.00	150,000.00	
5120	Debt Service - Interest		41,767.51	33,745.00	25,543.00	
<b>FUND TRANSFERS</b>			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5220-5221	To Food Service					
5222-5229	To Other Special Revenue					
5230-5239	To Capital Projects					
5251	To Capital Reserves		5,000.00	5,000.00		
5252	To Expendable Trust (*see pg 3)			1,050.00	1,050.00	
5253	To Non-Expendable Trusts					
5254	To Agency Funds					
5300-5399	Intergovernmental Agency Alloc.					
	<b>SUPPLEMENTAL</b>					
	<b>DEFICIT</b>					
<b>SUBTOTAL 1</b>			1,890,723.17	1,828,213.00	1,897,050.65	



PLEASE PROVIDE FURTHER DETAIL:

\*

Amount of line 5252 which is for Health Maintenance Trust \$ \_\_\_\_\_ (see RSA 198:20-c, V)

If you have a line item of appropriations from more than one warrant article, use the space below to identify the make-up of the line total for the ensuing year.


**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/____ to 6/30/____	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
5251	Cap. Res. Building Maintenance			#3	10,000.00	
5251	Cap. Res. Planning & Engineering			#5	9,814.44	
SUBTOTAL 2 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXX	19,814.44	XXXXXXXXXX

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Examples of individual warrant articles might be: 1) Negotiated cost items for labor agreements; 2) Leases; 3) Supplemental appropriations for the current year for which funding is already available; or 4) Deficit appropriations for the current year which must be funded through taxation.

1	2	3	4	5	6	7
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Expenditures for Year 7/1/____ to 6/30/____	Appropriations Current Year As Approved by DRA	WARR. ART.#	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
	Collective Bargaining			#3	56,183.00	
SUBTOTAL 3 RECOMMENDED		XXXXXXXXXX	XXXXXXXXXX	XXXX	56,183.00	XXXXXXXXXX



1

2

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Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	Estimated Revenues ENSUING FISCAL YEAR
<b>REVENUE FROM LOCAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
1300-1349	Tuition				
1400-1449	Transportation Fees				
1500-1599	Earnings on Investments		2,034.49	2,000.00	2,000.00
1600-1699	Food Service Sales			1,000.00	1,000.00
1700-1799	Student Activities				
1800-1899	Community Services Activities				
1900-1999	Other Local Sources		85.37		
<b>REVENUE FROM STATE SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
3210	School Building Aid		48,864.95	45,475.00	45,475.00
3220	Kindergarten Aid				
3230	Catastrophic Aid		0.00	7,224.00	0.00
3240-3249	Vocational Aid				
3250	Adult Education				
3260	Child Nutrition				
3270	Driver Education				
3290-3299	Other State Sources				
<b>REVENUE FROM FEDERAL SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
4100-4539	Federal Program Grants				
4540	Vocational Education				
4550	Adult Education				
4560	Child Nutrition				
4570	Disabilities Programs				
4580	Medicaid Distribution		248.38	5,000.00	5,000.00
4590-4999	Other Federal Sources (except 4810)				
4810	Federal Forest Reserve				
<b>OTHER FINANCING SOURCES</b>			<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5110-5139	Sale of Bonds or Notes				
5221	Transfer from Food Service-Spec.Rev.Fund				
5222	Transfer from Other Special Revenue Funds				
5230	Transfer from Capital Project Funds				
5251	Transfer from Capital Reserve Funds				

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART.#	Actual Revenues Prior Year	Revised Revenues Current Year	ESTIMATED REVENUES ENSUING FISCAL YEAR
OTHER FINANCING SOURCES cont.			XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5252	Transfer from Expendable Trust Funds			6,050.00	1,050.00
5253	Transfer from Non-Expendable Trust Funds				
5300-5699	Other Financing Sources				
	Exeter Region Cooperative - Buy Out		6,336.66	6,531.00	6,917.00
5140	This Section for Calculation of RAN's (Reimbursement Anticipation Notes) Per RSA 198:20-D for Catastrophic Aid Borrowing RAN, Revenue This FY _____ less RAN, Revenue Last FY _____ =NET RAN				
	Supplemental Appropriation (Contra)				
	Voted From Fund Balance				
	Fund Balance to Reduce Taxes		75,083.51	31,153.00	20,000.00
	Total Estimated Revenue & Credits		132,653.36	104,433.00	81,442.00

**\*\*BUDGET SUMMARY\*\***

	Current Year	Ensuing Year
SUBTOTAL 1 Appropriations Recommended (from page 2)	1,823,213.00	1,897,050.65
SUBTOTAL 2 Special Warrant Articles Recommended (from page 3)	5,000.00	19,814.44
SUBTOTAL 3 "Individual" Warrant Articles Recommended (from page 3)	0.00	56,183.00
TOTAL Appropriations Recommended	1,828,213.00	1,973,048.09
Less: Amount of Estimated Revenues & Credits (from above)	(104,433.00)	(81,442.00)
Less: Amount of Cost of Adequate Education (State Tax/Grant)*	(210,548.00)	(300,359.00)
Estimated Amount of Local Taxes to be Raised For Education	1,513,232.00	1,591,247.09

\*Note: You will also be required to pay a State Education Tax RSA 76:3 and you may be required to pay an additional excess education tax in the amount of \$\_\_\_\_\_.



# DEFAULT BUDGET OF THE SCHOOL

OF: \_\_\_\_\_ NEWFIELDS \_\_\_\_\_ NH

Fiscal Year From July 1, \_\_2005\_\_ to June 30, \_\_2006\_\_


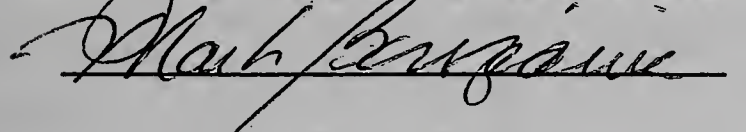
RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-26 or MS-27) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

## SCHOOL BOARD

or

Budget Committee if RSA 40:14-b is adopted

  
  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NH DEPARTMENT OF REVENUE ADMINISTRATION  
COMMUNITY SERVICES DIVISION  
MUNICIPAL FINANCE BUREAU  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397



1	2	3	4	5	6
Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
<b>INSTRUCTION (1000-1999)</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
1100-1199	Regular Programs	541,107.63	14,617.93		555,725.56
1200-1299	Special Programs	217,754.83	9,145.70		226,900.53
1300-1399	Vocational Programs				
1400-1499	Other Programs	4,100.00			4,100.00
1500-1599	Non-Public Programs				
1600-1899	Adult & Community Programs				
<b>SUPPORT SERVICES (2000-2999)</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
2000-2199	Student Support Services	170,302.31	(10,699.41)		159,602.90
2200-2299	Instructional Staff Services	65,475.49			65,475.49
<b>General Administration</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
2310 840	School Board Contingency				
2310-2319	Other School Board	12,345.00			12,345.00
<b>Executive Administration</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
2320-310	SAU Management Services	54,472.00	2,995.00		57,467.00
2320-2399	All Other Administration	250.00			250.00
2400-2499	School Administration Service	119,925.00			119,925.00
2500-2599	Business				
2600-2699	Operation & Maintenance of Plant	123,872.34	9,517.66		133,390.00
2700-2799	Student Transportation	57,922.00	22,278.00		80,200.00
2800-2999	Support Service Central & Other	269,891.40	36,764.60		306,656.00
3000-3999	NON-INSTRUCTIONAL SERVICES	1,000.00			1,000.00
4000-4999	FACILITIES ACQUISITIONS & CONSTRUCTION	0.00			0.00
<b>OTHER OUTLAYS (5000-5999)</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5110	Debt Service - Principal	150,000.00			150,000.00
5120	Debt Service - Interest	33,745.00	(8,202.00)		25,543.00
<b>FUND TRANSFERS</b>		<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>	<b>XXXXXXXXXX</b>
5220-5221	To Food Service				
5222-5229	To Other Special Revenue				
5230-5239	To Capital Projects				
5251	To Capital Reserves	5,000.00			5,000.00
5252	To Expendable Trust	1,050.00			1,050.00

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Acct.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	FUND TRANSFERS	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
5253	To Non-Expendable Trusts				
5254	To Agency Funds				
5300-5399	Intergovernmental Agency Alloc.				
	SUPPLEMENTAL				
	DEFICIT				
	SUBTOTAL 1	1,828,213.00	76,417.48		1,904,630.48

Please use the box below to explain increases or reductions in columns 4 & 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
1100	Salaries of teachers	2140	Psychological Services
1210	Special Education teachers salaries	2150	Speech Pathology services
2320	Office of Superintendent Services	2160	O.T. / P.T. Services
2620	Operation of Plant	5120	Debt Service
2720	Transportation Services		
2900	Support Services -Benefits		



## KEY

( )  
BoldTeacher In-service  
Holiday/No School  
Vacation

## AUGUST / SEPTEMBER

			<u>25</u>	<u>26</u>
29	30	31	1	(2)
(5)	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Aug 25 – Teacher In-Service

Aug 26 – Teacher In-Service &amp; Student Orientation Grades 6 &amp; 9

Aug 29 – School Opens – All Students

Sept 2 and Sept 5 Labor Day Weekend – No School

(23)

## OCTOBER

3	4	5	6	7
(10)	11	12	13	14
17	18	19	20	<u>21</u>
24	25	26	27	28
31				

Oct 10 Columbus Day – No School (19)

Oct 21 – SAU 16 In-Service Day

## NOVEMBER

	1	2	3	4
7	8	9	<u>10</u>	(11)
14	15	16	17	18
21	22	<u>23</u>	<u>24</u>	<u>25</u>
28	29	30		

Nov 10 – SAU 16 In-Service Day

Nov 11 Veteran's Day – No School

Nov 23-25 – Thanksgiving Recess (17)

## DECEMBER

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	<u>23</u>
<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>

Dec 22 – Early Dismissal – No PM session

Dec 23 – Dec 30 – Holiday Recess (16)

## JANUARY

<u>2</u>	3	4	5	6
9	10	11	12	13
(16)	17	18	19	20
23	24	25	26	27
30	31			

Jan 2 – Holiday Recess

(20)

Jan 16 – MLK Day – No School

## FEBRUARY

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
<u>27</u>	<u>28</u>			

Feb 27-28 – Winter Vacation (18)

## MARCH

		<u>1</u>	<u>2</u>	<u>3</u>
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

March 1-3 – Winter Vacation

(20)

## APRIL

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>

April 24-28 – Spring Vacation (15)

## MAY

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
(29)	30	31		

May 29 Memorial Day – No School

(22)

## JUNE

			1	2
5	6	7	8	9
12	13	14	15	<u>16</u>
19	20	21	22	23

June 16\* – Graduation (10)

June 19<sup>th</sup>\*\* – Last day for Students

June 20 – Teacher In-Service (185 day contract)

\*\*June 15, 16 &amp; 19 are snow make-up days, if needed.

180 Student Days



**SUPERINTENDENT'S PRORATED SALARY**

**2003-2004**

BRENTWOOD	\$5,322.00
EAST KINGSTON	\$3,248.00
EXETER	\$19,210.00
EXETER REGION COOP	\$58,555.00
KENSINGTON	\$3,465.00
NEWFIELDS	\$3,592.00
STRATHAM	\$14,105.00
	\$107,497.00

**ASSOCIATE AND ASSISTANT SUPERINTENDENT'S SALARIES**

(Total reflects 2.5+ positions, \$46,397,00 \$86,000, \$84,000, \$5,000)

**2003-2004**

BRENTWOOD	\$10,960.00
EAST KINGSTON	\$6,690.00
EXETER	\$39,570.00
EXETER REGION COOP	\$120,600.00
KENSINGTON	\$7,130.00
NEWFIELDS	\$7,395.00
STRATHAM	\$29,052.00
	\$221,397.00

## Newfields Budget Worksheet

2005-2006

FUNCTION/ OBJECT	DESCRIPTION	ACTUAL 2002-2003	ADOPTED 2003-2004	ACTUAL 2003-2004	ADOPTED 2004-2005	PROPOSED 2005-2006
1000	INSTRUCTION					
11-1100-50110	SALARIES OF TEACHERS	406,190.96	466,608.81	463,911.37	480,502.07	495,120.00
11-1100-00000	WA#3 02-03 / GRADE 4	47,722.94	0.00	0.00	0.00	0.00
11-1100-50120	SALARIES OF TEMPORARY EMPLOYEES	7,290.25	7,125.00	14,616.43	7,125.00	7,250.00
11-1100-50116	FOREIGN LANGUAGE AIDES	6,615.43	12,960.00	7,468.95	3,818.88	3,931.00
11-1100-50322	PROFESSIONAL SVS FOR INSTRUCTION	0.00	1.00	0.00	1.00	1.00
11-1100-50323	PROFESSIONAL SVS FOR 504 PROGRAM	0.00	10,535.00	6,703.13	7,488.00	7,861.00
11-1100-50327	PROFESSIONAL SVS FOR CURR DEV.	768.00	2,000.00	80.00	2,500.00	1,000.00
11-1100-50328	PROF. SVS. CURR DEV. KDG SCREENING	0.00	1.00	479.49	1.00	1.00
11-1100-50561	TUITION TO OTHER LEAs WITHIN STATE	0.00	1.00	0.00	1.00	1.00
11-1100-50564	TUITION TO INTERMED ED AGENCIES IN STA	0.00	1.00	0.00	1.00	1.00
11-1100-50610	GENERAL TEACHING SUPPLIES	24,833.79	29,591.00	23,120.59	24,951.35	20,031.00
11-1100-50611	MINI - GRANT	0.00	1.00	0.00	1.00	1.00
11-1100-50641	BOOKS AND OTHER PRINTED MEDIA	8,142.43	8,820.59	7,548.46	11,176.64	12,120.00
11-1100-50642	AUDIO VISUAL MATERIALS	0.00	1.00	0.00	1.00	1.00
11-1100-50733	NEW FURNITURE AND FIXTURES	411.38	3,400.00	1,569.83	1,235.59	1,322.33
11-1100-50737	REPLACEMENT FURNITURE & FIXTURES	347.63	65.00	52.39	1,384.75	1,127.78
11-1100-50739	OTHER EQUIPMENT	8,004.63	4,676.50	5,407.73	919.35	3,976.00
	TOTAL REGULAR EDUCATION	510,327.44	545,787.90	530,958.37	541,107.63	553,745.11
1200	SPECIAL EDUCATION					
11-1210-50110	SALARIES OF S.E. TEACHERS	48,040.06	52,313.15	62,270.78	64,693.00	67,677.00
11-1210-50118	SALARIES OF S.E. AIDES	91,062.85	86,439.53	81,673.88	85,059.31	80,876.00
11-1210-50125	SALARIES OF S.E. TUTORS					1,500.00
11-1210-50330	OTHER PROF. SVS. FOR S.E.	975.00	1.00	12,882.78	1,500.00	6,560.00
11-1210-50331	RELATED SVS S.E. - CURR DEV.	444.29	1,000.00	11,008.61	1,500.00	1.00
11-1210-50561	S.E. TUITION - PUBLIC N.H.	5,211.00	1.00	0.00	1.00	1.00
11-1210-50562	S.E. TUITION - OUTSIDE NH	0.00	1.00	0.00	1.00	1.00
11-1210-50563	S.E. TUITION - PRIVATE N.H.	12,382.54	46,800.00	46,235.25	50,100.00	53,050.00
11-1210-50580	S.E. TRAVEL	0.00	1,458.00	545.43	2,682.00	3,381.80
11-1210-50610	S.E. GENERAL SUPPLIES	1,159.30	924.00	1,245.73	675.68	1,430.73
11-1210-50641	S.E. BOOKS & OTHER PRINTED MEDIA	3,855.81	1,931.00	1,677.10	1,683.29	1,431.00
11-1210-50733	S.E. NEW FURNITURE & FIXTURES	593.85	0.00	0.00	0.00	1,524.00
11-1210-50737	S.E. REPLACEMENT FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	1.00
11-1210-50739	OTHER EQUIPMENT	0.00	6,005.00	5,197.31	9,859.55	9,466.00
	TOTAL SPECIAL EDUCATION	163,724.70	196,873.68	222,736.87	217,754.83	226,900.53
1400	OTHER INSTRUCTIONAL PROGRAMS					



# Newfields Budget Worksheet

2005-2006

FUNCTION/ OBJECT	DESCRIPTION	ACTUAL 2002-2003	ADOPTED 2003-2004	ACTUAL 2003-2004	ADOPTED 2004-2005	PROPOSED 2005-2006
11-1410-50800	STUDENT BODY ACTIVITIES	4,618.65	4,100.00	2,824.30	4,100.00	3,000.00
	TOTAL OTHER INSTR. PROGRAMS	4,618.65	4,100.00	2,824.30	4,100.00	3,000.00
2112	ATTENDANCE SERVICES					
11-2112-50120	ATTENDANCE SERVICES	0.00	30.00	0.00	30.00	30.00
	TOTAL ATTENDANCE SERVICES	0.00	30.00	0.00	30.00	30.00
2120	GUIDANCE SERVICES					
11-2120-50110	GUIDANCE SALARIES	9,306.93	10,182.95	10,142.95	10,130.08	10,187.00
11-2120-50320	PROFESSIONAL SERVICES FOR GUIDANCE	0.00	1.00	537.12	1.00	1.00
11-2120-50610	GENERAL SUPPLIES FOR GUIDANCE	3,138.33	4,746.00	4,963.01	5,320.00	2,474.00
	TOTAL GUIDANCE SERVICES	12,445.26	14,929.95	15,643.08	15,451.08	12,662.00
2130	HEALTH SERVICES					
11-2130-50110	NURSE'S SALARIES	32,970.31	35,937.58	35,937.58	38,491.11	38,492.00
11-2130-50331	PROFESSIONAL SERVICES-HEALTH	0.00	500.00	0.00	600.00	600.00
11-2130-50430	HEALTH-REPAIRS AND MAINTENANCE	85.00	257.00	320.00	210.00	230.00
11-2130-50610	HEALTH-GENERAL SUPPLIES	415.41	270.00	200.11	476.31	527.61
11-2130-50641	HEALTH-BOOKS AND OTHER PRINTED MEDIA	249.94	0.00	0.00	287.40	327.40
11-2130-50738	REPLACEMENT OF EQUIPMENT	220.41	531.00	343.00	1.00	1.00
11-2130-50739	EQUIPMENT - HEALTH SVS	0.00	1.00	0.00	1.00	1,550.00
	TOTAL HEALTH SERVICES	\$33,941.07	37,496.58	36,800.69	40,066.82	41,728.01
2139	VISION SERVICES					
11-2139-50321	PROFESSIONAL SVS - VISION	0.00	0.00	0.00	0.00	1.00
	TOTAL VISION SERVICES	0.00	0.00	0.00	0.00	1.00
2140	PSYCHOLOGICAL SERVICES					
11-2140-50110	PSYCHOLOGICAL SERVICES	12,862.50	3,000.00	5,914.75	15,000.00	10,000.00
	TOTAL PSYCHOLOGICAL SERVICES	12,862.50	3,000.00	5,914.75	15,000.00	10,000.00
2150	SPEECH PATHOLOGY SERVICES					
11-2150-50110	SPEECH PATHOLOGIST	45,480.38	50,338.92	49,738.92	51,581.45	50,982.00
11-2150-50118	SPEECH-LANGUAGE ASSISTANT	885.00	3,600.00	0.00	3,744.00	3,250.00
11-2150-50321	SPEECH RELATED SERVICES	0.00	0.00	0.00	0.00	1.00
	TOTAL SPEECH SERVICES	46,365.38	53,938.92	49,738.92	55,325.45	54,233.00
2160	O.T. & P.T. SERVICES					

# Newfields Budget Worksheet

2005-2006

FUNCTION/ OBJECT	DESCRIPTION	ACTUAL 2002-2003	ADOPTED 2003-2004	ACTUAL 2003-2004	ADOPTED 2004-2005	PROPOSED 2005-2006
11-2160-50110	OCCUPATIONAL THERAPY	17,911.00	20,500.00	18,960.88	20,592.00	23,400.00
11-2160-50111	O.T. SVS - EXTENDED YEAR PROGRAM	850.00	2,500.00	1,496.32	2,500.00	2,400.00
11-2160-50118	OCCUPATIONAL THERAPY - C.O.T.A.	7,845.55	9,324.00	8,473.00	9,696.96	9,702.00
11-2160-50321	PHYSICAL THERAPY SERVICES	2,000.00	5,160.00	3,710.00	11,640.00	4,320.00
	TOTAL O.T. AND P.T. SERVICES	28,606.55	37,484.00	32,640.20	44,428.96	39,822.00
2210	IMPROVEMENT OF INSTRUCTION SERVICES					
11-2210-50118	AIDES SALARIES	16,196.68	22,155.84	16,501.59	19,356.48	19,927.00
11-2210-50322	PROF. SVS/REG INSTR. IMPROVEMENT	9,785.00	4,000.00	7,838.60	4,000.00	8,200.00
11-2210-50324	PROF. SVS/SCHOOL ADMIN PROF IMPROVMT	0.00	1,500.00	249.00	1,500.00	1,000.00
11-2210-50325	PROF. SVS/HEALTH INSTR. IMPROVEMENT	140.00	250.00	95.00	250.00	300.00
11-2219-50329	PROF. SVS/S.E. INSTR. IMPROVEMENT	900.00	1,000.00	1,419.00	1,000.00	1,000.00
	TOTAL IMPROVEMENT OF INSTR. SVS.	27,021.68	28,905.84	26,103.19	26,106.48	30,427.00
2222	SCHOOL LIBRARY SERVICES					
11-2222-50110	MEDIA SALARIES	10,610.59	6,840.00	10,223.80	11,849.76	9,528.00
11-2222-50321	PROFESSIONAL SERVICES - MEDIA	3,178.66	2,940.00	687.00	3,940.00	2,025.00
11-2222-50430	REPAIRS AND MAINTENANCE - MEDIA	0.00	300.00	0.00	300.00	350.00
11-2222-50610	GENERAL SUPPLIES - MEDIA	1,673.78	4,500.00	2,006.17	3,271.25	2,456.00
11-2222-50641	BOOKS AND OTHER PRINTED MEDIA	1,873.65	2,630.00	2,686.52	3,130.00	2,000.00
11-2222-50642	AUDIO VISUAL MATERIALS	0.00	0.00	0.00	1.00	1.00
11-2222-50733	NEW FURNITURE & FIXTURES	0.00	0.00	0.00	1.00	1.00
11-2222-50737	REPLACEMENT FURNITURE & FIXTURES	0.00	0.00	0.00	1.00	1.00
11-2222-50739	OTHER EQUIPMENT	0.00	0.00	0.00	1.00	1.00
	TOTAL LIBRARY SERVICES	17,336.68	17,210.00	15,603.49	22,495.01	16,363.00
2223	AUDIOVISUAL SERVICES					
11-2223-321	FILM RENTAL	0.00	50.00	0.00	50.00	50.00
	TOTAL AUDIOVISUAL SERVICES	0.00	50.00	0.00	50.00	50.00
2225	TECHNOLOGY					
11-2225-50118	TECHNOLOGY INTEGRATION SALARIES	0.00	6,000.00	5,036.25	8,424.00	8,677.00
11-2225-50320	CONTRACTED SERVICES	0.00	600.00	0.00	600.00	0.00
11-2225-50430	REPAIR AND MAINTENANCE	0.00	1,000.00	154.94	1,000.00	250.00
11-2225-50610	SUPPLIES	0.00	0.00	0.00	500.00	250.00
11-2225-50650	SOFTWARE	0.00	1,000.00	959.24	1,000.00	0.00
11-2225-50733	FURNITURE	0.00	880.00	815.90	200.00	200.00
11-2225-50738	REPLACEMENT EQUIPMENT	0.00	600.00	0.00	600.00	400.00



# Newfields Budget Worksheet

2005-2006

FUNCTION/ OBJECT	DESCRIPTION	ACTUAL 2002-2003	ADOPTED 2003-2004	ACTUAL 2003-2004	ADOPTED 2004-2005	PROPOSED 2005-2006
11-2225-50739	OTHER EQUIPMENT	0.00	6,000.00	9,200.93	4,500.00	5,600.00
	TOTAL TECHNOLOGY	0.00	16,080.00	16,167.26	16,824.00	15,377.00
2310	SUPPORT SERVICES - GENERAL ADMIN.					
11-2310-50110	SCHOOL DISTRICT OFFICERS SALARIES	2,150.00	2,450.00	2,450.00	2,450.00	2,450.00
11-2312-50110	DISTRICT SECRETARY/CLERK SERVICES	340.00	510.00	320.00	510.00	510.00
11-2313-50110	DISTRICT TREASURER SERVICES	600.00	700.00	700.00	700.00	700.00
11-2314-50120	ELECTION SERVICES	0.00	110.00	0.00	110.00	110.00
11-2317-50321	AUDIT SERVICES	4,220.00	4,500.00	4,500.00	4,975.00	4,975.00
11-2318-50321	LEGAL SERVICES	6,767.84	1,000.00	945.00	1,000.00	1,000.00
11-2319-50319	SCHOOL BOARD EXPENSES	5,013.75	2,600.00	2,690.11	2,600.00	2,600.00
	TOTAL SUPPORT SVS-GEN. ADMIN.	19,091.59	11,870.00	11,605.11	12,345.00	12,345.00
2320	OFFICE OF THE SUPERINTENDENT SVS.					
11-2321-50319	OFFICE OF THE SUPERINTENDENT	44,648.00	50,389.00	50,389.00	54,472.00	57,467.00
11-2322-50321	SLC EXPENSE	21.36	250.00	360.00	250.00	250.00
	TOTAL OFFICE OF THE SUPERINTENDENT SVS.	44,669.36	50,639.00	50,749.00	54,722.00	57,717.00
2400	SUPPORT SVS - SCHOOL ADMINISTRATION					
11-2410-50110	OFFICE OF THE PRINCIPAL - SALARIES	84,510.82	65,000.00	68,919.04	70,000.00	72,800.00
11-2410-50111	HEAD TEACHER STIPEND	0.00	800.00	0.00	800.00	800.00
11-2410-50115	SECRETARY SALARIES	29,827.35	29,620.00	31,344.00	30,380.00	30,380.00
11-2410-50430	REPAIRS AND MAINTENANCE	4,886.16	5,590.00	3,881.92	4,500.00	5,050.00
11-2410-50531	TELECOMMUNICATIONS	962.11	3,100.00	2,047.27	3,500.00	6,100.00
11-2410-50534	POSTAGE FEES	950.88	2,200.00	1,153.45	1,500.00	1,500.00
11-2410-50580	TRAVEL	0.00	1,500.00	230.60	500.00	500.00
11-2410-50610	GENERAL SUPPLIES	4,502.97	5,850.00	2,751.92	4,425.00	3,600.00
11-2410-50737	FURNITURE	0.00	240.00	0.00	0.00	1.00
11-2410-50739	EQUIPMENT	1,246.39	3,459.00	3,315.84	3,670.00	3,430.00
11-2410-50810	DUES AND MEMBERSHIPS	486.00	600.00	575.00	650.00	650.00
	TOTAL SUPPORT SVS - SCHOOL ADMIN.	127,372.68	117,959.00	114,219.04	119,925.00	124,811.00
2600	OPERATION OF PLANT					
11-2610-50119	MAINTENANCE SALARIES	36,086.01	39,724.21	37,818.57	40,564.45	39,419.00
11-2620-50411	WATER & SEWER	9,977.40	5,000.00	7,310.98	13,000.00	13,500.00
11-2620-50430	REPAIR AND MAINTENANCE	22,163.16	7,095.00	19,700.50	11,767.89	12,175.00
11-2620-50521	SMP INSURANCE	4,264.44	6,875.00	5,211.00	6,300.00	7,400.00
11-2620-50526	BOILER INSURANCE	0.00	650.00	0.00	0.00	0.00

## Newfields Budget Worksheet

2005-2006

FUNCTION/ OBJECT	DESCRIPTION	ACTUAL 2002-2003	ADOPTED 2003-2004	ACTUAL 2003-2004	ADOPTED 2004-2005	PROPOSED 2005-2006
11-2620-50610	GENERAL SUPPLIES	5,457.59	8,000.00	8,104.28	7,000.00	7,000.00
11-2620-50622	ELECTRICITY	17,595.20	14,000.00	16,686.71	19,000.00	22,000.00
11-2620-50623	LP GAS	9,366.77	6,000.00	10,593.52	9,500.00	11,500.00
11-2620-50624	FUEL OIL	4,975.00	7,000.00	8,000.00	6,000.00	8,000.00
11-2620-50733	NEW FURNITURE AND FIXTURES	0.00	0.00	0.00	0.00	1.00
11-2620-50737	REPLACEMENT OF FURNITURE & FIXTURES	1,372.49	1,859.00	0.00	2,000.00	2,880.00
11-2620-50739	OTHER EQUIPMENT	4,462.02	1,700.00	-727.34	2,000.00	1,500.00
	TOTAL OPERATION OF PLANT	115,720.08	97,903.21	112,698.22	117,132.34	125,375.00
2630	CARE OF GROUNDS					
11-2630-50421	TRASH REMOVAL	2,313.96	2,500.00	2,263.19	2,500.00	3,250.00
11-2630-50422	GROUNDS MAINTENANCE	2,411.00	3,350.00	2,117.00	4,240.00	4,765.00
	TOTAL CARE OF GROUNDS	4,724.96	5,850.00	4,380.19	6,740.00	8,015.00
2700	STUDENT TRANSPORTATION SERVICES					
11-2721-50519	DISTRICT CONTRACT	35,100.00	36,324.00	36,154.50	37,422.00	38,700.00
11-2722-50511	SPECIAL EDUCATION TRANSPORTATION	3,330.00	24,000.00	21,300.00	19,000.00	40,500.00
11-2725-50520	FIELD TRIPS	0.00	1,500.00	1,457.00	1,500.00	1,000.00
	TOTAL STUDENT TRANSPORTATION SVS	38,430.00	61,824.00	58,911.50	57,922.00	80,200.00
2900	SUPPORT SERVICES - OTHER					
11-2900-50211	HEALTH INSURANCE	92,415.53	125,700.00	119,523.50	150,502.53	174,759.00
11-2900-50212	DENTAL INSURANCE	5,961.47	9,353.48	7,829.38	9,262.35	9,597.00
11-2900-50213	LIFE INSURANCE	1,371.09	1,292.91	1,411.66	1,613.16	1,598.00
11-2900-50214	DISABILITY INSURANCE	4,058.89	3,697.95	4,591.76	4,875.00	5,126.00
11-2900-50231	RETIREMENT - NON CERTIFIED	404.55	1,747.58	591.60	1,792.42	1,793.00
11-2900-50232	RETIREMENT - CERTIFIED	13,090.37	18,436.94	15,705.91	21,415.35	29,145.00
11-2900-50220	FICA	62,113.17	72,408.97	67,925.81	74,743.30	78,615.00
11-2900-50250	UNEMPLOYMENT COMPENSATION	548.00	1,436.83	336.00	1,453.56	1,514.00
11-2900-50260	WORKERS COMPENSATION	1,565.00	6,050.72	3,094.77	4,233.73	4,509.00
	TOTAL SUPPORT SERVICES - OTHER	181,528.07	240,125.38	221,010.39	269,891.40	306,656.00
3110	FOOD SERVICES					
11-3110-50570	FOOD SERVICE MANAGEMENT	0.00	2,000.00	0.00	1,000.00	1,000.00
	TOTAL FOOD SERVICES	0.00	2,000.00	0.00	1,000.00	1,000.00
4100	SITE ACQUISITION					
11-4100-50710	WA # 2 Site Acquisition	0.00	165,000.00	156,227.95	0.00	0.00



Newfields Budget Worksheet									
2005-2006									
FUNCTION/ OBJECT	DESCRIPTION	ACTUAL 2002-2003	ADOPTED 2003-2004	ACTUAL 2003-2004	ADOPTED 2004-2005	PROPOSED 2005-2006			
	TOTAL SITE ACQUISITION SERVICES	\$0.00	\$165,000.00	\$156,227.95	\$0.00	\$0.00			
4500	BUILDING ACQUISITION AND CONSTRUCTION								
11-4500-50710	SITE IMPROVEMENT	0.00	10,001.00	9,022.14	0.00	0.00			
	2003-2004 WA#3 Eng. Study \$ 10,000.00								
	Regular Budget \$ 1.00								
11-4500-50720	BUILDING CONSTRUCTION	0.00	1.00	0.00	0.00	0.00			
	Regular Budget \$ 1.00								
	(W.A.#1 BLDG CONST. 2000-2001 \$649,000.)								
	TOTAL BLDG ACQ. AND CONSTR.	0.00	10,002.00	9,022.14	0.00	0.00			
5100	DEBT SERVICE								
11-5110-50910	PRINCIPAL	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00			
11-5120-50830	INTEREST	49,880.01	41,768.00	41,767.51	33,745.00	25,543.00			
	TOTAL DEBT SERVICE	199,880.01	191,768.00	191,767.51	183,745.00	175,543.00			
5222	SPECIAL REVENUES								
11-5222-50892	HA & IB CHARITABLE TRUST	0.00	1,000.00	0.00	1,000.00	1,000.00			
11-5222-50891	IDA GREEN TRUST	0.00	50.00	0.00	50.00	50.00			
	TOTAL EXPENDABLE TRUSTS	0.00	1,050.00	0.00	1,050.00	1,050.00			
5252	CAPITAL RESERVE								
11-5252-50430	WA#4 Expendable Trust -Maintenance	0.00	5,000.00	5,000.00	5,000.00	0.00			
	TOTAL CAPITAL RESERVE	0.00	5,000.00	5,000.00	5,000.00	0.00			
	GRAND TOTAL	1,588,666.66	1,916,877.47	1,890,722.17	1,828,213.00	1,897,050.65			
					% Increase	3.77%			

**NEWFIELDS SCHOOL DISTRICT**

**SPECIAL EDUCATION PROGRAMS**

**PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a**

<b>SPECIAL EDUCATION EXPENSES</b>		<b>2002-2003</b>	<b>2003-2004</b>
1210	Special Programs	163,406	222,736
1430	Summer School	850	0
2140	Psychological Services	12,862	5,915
2139	Vision Services	0	0
2150	Speech and Audiology	45,480	49,739
2159	Speech-Summer School	885	0
2160	Physical Therapy	2,000	3,710
2150	Occupational Therapy	25,757	28,930
2722	Special Transportation	3,330	21,300
2729	Summer School Transportation	0	0
<b>Total Expenses</b>		<b>254,570</b>	<b>332,330</b>

**SPECIAL EDUCATION REVENUE**

1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	63,571	53,562
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	0
3190	Medicaid	9,708	248
<b>Total Revenues</b>		<b>73,279</b>	<b>53,810</b>

<b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>		<b>181,291</b>	<b>278,520</b>
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**NEWFIELDS SCHOOL DISTRICT  
2005-2006 REVENUE PROJECTION**

	<b>2003-2004 ACTUAL</b>	<b>2004-2005 ADOPTED</b>	<b>2005-2006 PROPOSED</b>
BALANCE (ACTUAL OR ESTIMATED)	\$75,083.51	\$31,153.00	\$20,000.00
BUILDING AID	\$48,864.95	\$45,475.00	\$45,475.00
FOUNDATION AID	\$0.00	\$0.00	\$0.00
CHILD NUTRITION	\$0.00	\$1,000.00	\$1,000.00
EARNINGS ON INVESTMENTS	\$2,034.49	\$2,000.00	\$2,000.00
TRUST FUNDS AND GIFTS	\$0.00	\$1,050.00	\$1,050.00
CATASTROPHIC AID	\$0.00	\$7,224.00	\$0.00
MEDICAID DISTRIBUTIONS	\$248.38	\$5,000.00	\$5,000.00
TUITION	\$0.00	\$0.00	\$0.00
IDEA GRANT REIMB (unanticipated)	\$12,711.82	\$0.00	\$0.00
EXETER REGION CO-OP / BUY-OUT	\$6,336.66	\$6,531.00	\$6,377.00
SALE OF NOTES AND BONDS	\$0.00	\$0.00	\$0.00
TRANSFER FROM EXPENDABLE TRUST	\$0.00	\$0.00	\$0.00
OTHER	\$85.37	\$0.00	\$0.00
<b>TOTAL REVENUES</b>	<b>\$145,365.18</b>	<b>\$99,433.00</b>	<b>\$80,902.00</b>
<b>LESS: AMOUNT OF COST OF ADEQUATE EDUCATION GRANT</b>	<b>\$173,407.70</b>	<b>\$210,548.00</b>	<b>\$300,359.00</b>
<b><u>DISTRICT ASSESSMENT</u></b>	<b><u>\$1,603,102.00</u></b>	<b><u>\$1,518,232.00</u></b>	<b><u>\$1,515,789.65</u></b>
<b>TOTAL APPROPRIATION VOTED OR TO BE VOTED BY DISTRICT</b>	<b>\$1,916,877.46</b>	<b>\$1,828,213.00</b>	<b>\$1,897,050.65</b>

NOTE: Warrant Articles are not included above

Art # 2	56,183.00	Collective Barg.
Art # 3	10,000.00	Bldg Maintenance Fund
Art # 5	9,814.44	Cap. Res. Planning & Eng.

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

**ANNUAL REPORT**

For the Year Ending June 30, 2004  
For the Proposed 2005-2006 Budget



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# EXETER REGION COOPERATIVE SCHOOL DISTRICT BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: **Kimberley Casey**

<u>Name</u>	<u>Term Expires</u>	<u>Town</u>
Ralph Adler	2007	Brentwood
Kimberley Casey	2005	East Kingston
Lucy Cushman	2005	Stratham
Linda Henderson	2005	Exeter
Greg Kann	2007	Exeter
Patricia Lovejoy	2006	Stratham
Roy Morrisette	2006	Exeter
Robin Scott	2007	Kensington
Raymond Trueman	2006	Newfields

School District Website: [www.sau16.org](http://www.sau16.org)

Moderator: Charles Tucker

School District Clerk: Sue Bendroth

School District Treasurer: Robert Boyd

## Superintendent's Office

Arthur L. Hanson, Ed.D.  
email: [ahanson@sau16.org](mailto:ahanson@sau16.org)  
Superintendent of Schools

Paul A. Flynn, M.Ed.  
email: [pflynn@sau16.org](mailto:pflynn@sau16.org)  
Associate Superintendent – Director of Human Resources

Stephen A. Kossakoski, Ph.D.  
email: [skossakoski@sau16.org](mailto:skossakoski@sau16.org)  
Assistant Superintendent – Technology & Research

Jerome E. Frew, M.Ed.  
Email: [jfrew@sau16.org](mailto:jfrew@sau16.org)  
Assistant Superintendent – Curriculum & Assessment

Walter C. Pierce, MBA, M.S.T.  
email: [wpierce@sau16.org](mailto:wpierce@sau16.org)  
Business Administrator





24 Front Street Exeter, NH 03833  
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[www.sau16.org](http://www.sau16.org)

ARTHUR L. HANSON, Ed.D.  
Superintendent of Schools

PAUL A. FLYNN, M.Ed.  
Associate Superintendent  
Director of Human Resources

STEPHEN A. KOSSAKOSKI, Ph.D.  
Assistant Superintendent-Technology & Research

JEROME E. FREW, M.Ed.  
Assistant Superintendent-Curriculum & Assessment

WALTER C. PIERCE, MBA, M.S.T.  
Business Administrator

## SAU 16 REPORT OF ADMINISTRATION

2005

### SAU 16 MISSION STATEMENT

The SAU 16 School Districts are committed to working together to develop common standards and values that will result in graduates who are caring, productive and contributing members of society.

In August of 2004, the schools opened their doors with the following enrollments: Swasey Central School in Brentwood – 367; East Kingston Elementary School – 173; Exeter Elementary (Main Street School and Lincoln Street School) – 996; Kensington Elementary School – 194; Newfields Elementary School – 175; Stratham Memorial School – 648; Cooperative Middle School – 1,317; Exeter High School – 1,623, and the Seacoast School of Technology – 560.

### New Exeter High School

The new Exeter High School has proceeded on schedule since last winter under the astute supervision of Walter Pierce, Project Director and SAU 16 Business Administrator. Prior to the groundbreaking ceremony held on May 12, 2004, the site was logged and cleared for the building footprint, roads, parking and athletic fields. Since May, the site work has proceeded on schedule and is approximately 75% complete, including five detention ponds, paved roads and parking lots, septic tanks, site drainage, buried conduit and catch basins. Four of the athletic fields are completed, including installation of in-ground irrigation systems, fencing and grass seeding. The building foundation is complete and the underground utilities are in place.

The extension of the electrical service from Route 27 to the building transformer has been completed. Masonry walls, steel structure, roofing and building membrane for the west third of the building are 80% complete. Our construction manager, Harvey Construction Corporation, signed an agreement in August of 2004 for a Guaranteed Maximum Price (GMP) of \$39,400,000 which is what was budgeted prior to the March 2003 Bond Vote. Construction activity is proceeding through the winter, including structural steel for the remaining two-thirds of the building, mechanical systems, duct work and electrical wiring. The project will be approximately 30% complete as of February 2005 and substantial completion is scheduled for June 2006. Updates of the project are shown on EXTV-Channel 22 and also displayed on our website, [www.sau16.org](http://www.sau16.org).

### SAU 16 Business Office

The SAU Business Office has enjoyed success with general operations and special initiatives this year. The team has continued work on our software conversion, tackled the new GASB 34 accounting standards, supported a multi-district copier bid, and generated savings with additional SAU consolidated purchasing efforts.



We are continuing the deliberately staggered implementation of our new accounting software. As the software vendor has released additional components of its product, the SAU has lagged behind those releases, to allow the software to mature and the working out of any technical issues. This fiscal year, we are completing the transition of all purchasing and ledger functions into the new application. We will work next year on the payroll and personnel areas.

The accounting industry has paid much attention in recent years to the GASB 34 standards, which increase the level of reporting that governmental entities complete. This year the SAU has dedicated a measured amount of time to understanding those standards. We are working to comply with GASB 34 this year in a single district as a first step in globally incorporating these new standards.

Economies of scale are essential to effective cost savings. The Business Office has supported efforts again this year to realize savings where possible through consolidated purchasing. A lengthy survey and analysis of district copier use will provide our schools with improved capacity at managed cost over the coming years. The SAU took advantage of a multi-school, multi-town bidding process to help keep costs low. Additionally, the SAU built upon the annual supplies bid savings by joining a purchasing cooperative for plain paper buying this year.

Last year this office experienced two key staffing changes. A year later our team is working well and has incorporated the new members very smoothly.

### **Human Resources**

During the summer of 2004, the SAU 16 Human Resources Department met with and processed employment papers for 51 new teachers and 68 new support staff members. Over all, SAU 16 employs over 900 people working for our various school districts.

This year, the Exeter Region Cooperative School District has been conducting a search to find a successor to retiring high school Principal Gary Heald. It is hoped that by mid-February a new principal will be hired and ready to begin his/her new assignment as of July 1, 2005.

As a reminder, the HR Department serves all of the SAU 16 Communities of Brentwood, East Kingston, Exeter, Exeter Region Cooperative, Kensington, Newfields and Stratham.

### **Technology and Research**

#### **Technology**

The goal of our technology initiatives continues to be on the integration of technology to support student achievement in the classroom. Toward this end, administrators, technology coordinators, and teachers are working with Dr. Christopher Moersch, Executive Director of the National Business Education Alliance to continue to build their capacity to implement units of instruction that use technology as a support to build higher order thinking skills. In May 2004, the SAU 16 Joint Board approved the addition of a technology integration component into the SAU's teacher evaluation document. Additionally, teachers and administrators continue to have access to many training opportunities throughout SAU 16 to assist in the development of their technological skills.

SAU 16 has also embarked on an ambitious project to use Open Source software in our local schools. One of the results of this effort will be that school district funds will be leveraged and maximized because there are no licensing fees for using Open Source software. Open Source solutions will also enable SAU 16 to maximize its computer hardware investment by allowing older PCs in schools to be used as terminals that operate off a server, thusly increasing the number of computers available to students. Open Source software will also provide SAU 16 teachers and



students will be able to access free software for use at home, which will enable teachers to expand student learning opportunities outside of the classroom. While this project is in the early stages of implementation, we expect that students will notice changes to some computers and software applications in the Spring of 2005.

The development of an SAU 16 Wide Area Network (WAN) will begin in late January of 2005. This network will connect all SAU 16 schools and buildings into one large network. Advantages of this project include: the ability to securely and quickly share documents and resources throughout SAU 16; the potential to consolidate data collection tasks and increase our capability to analyze student data; and, the capacity to maximize the efficiency of our technology support personnel by enabling them to remotely administer and repair servers and desktop computers. The SAU 16 WAN will be completely operational by the end of the 2004-2005 academic year.

### Research

Two significant initiatives are underway that will greatly expand the ability of SAU 16 staff members to analyze and report students progress. First, each school in the SAU has begun working on the development of an on-line school portfolio. This on-line portfolio will include information that will describe the mission and goals of each school, list demographic information; report standardized test scores; and list areas of strength, as well as, describe areas where the school is seeking to improve. The ultimate goal is that these portfolios will server as "living documents" that will describe how each school is working to meet the needs of its students and community. The second research initiative is the SAU 16-wide survey of students, parents, and staff members. A survey developed by the Education for the Future Initiative at the California State University, Chico that has been administered to over 1 million people over the last fifteen years will be used. The survey seeks to measure the perceptions of parents, staff, and students in the areas of safety, academic programming, and also solicits responses on each school's strengths and weaknesses. The Cooperative Middle School and Exeter High School will be surveyed in the Fall 2004 while elementary schools will be surveyed in the Spring of 2005. The results of these surveys will be included in each school's on-line portfolio.

### Great Bay eLearning Charter School

The Great Bay eLearning Charter School (GbeCS) will open on January 24, 2005 with 50 ninth grade students drawn from the SAU 16 towns of Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham. The GbeCS is the first school district sponsored charter school in the state of New Hampshire. Located in the Exeter High School Annex, the focus of the school will be to foster student achievement through project-based learning in a technologically rich learning environment. More information can be found at the school's website: [www.greatbayelearn.org](http://www.greatbayelearn.org).

### Curriculum and Philosophy

- **Assessment Plan** - In May of 2004, a testing schedule through 2008 was presented to the SAU 16 Joint Boards. That schedule can be accessed from the Curriculum and Assessment link on the SAU 16 web page and includes the current plan for assessing student achievement and information for instructional decision making through a variety of standardized and locally developed instruments. That same link provides access to NHEIAP results for grades 3, 6, and 10, explanations of the NWEA Assessment Program (Measures of Academic Progress), New England Common Assessments, and "National Assessment of Educational Progress" (The Nations Report Card). Ongoing Professional Development opportunities are provided to allow staff members the training needed to maximize these resources.

- Through the work of the SAU Instructional Council, the SAU Administration continues to seek alternative means of assessing student performance and gains in academic achievements
- Our curriculum alignment timeline is set forth as part of the Professional Development Master Plan accepted by the State of N.H. Department of Education and spans the years 2002-2007. The following is a progress report of the various curricular priorities for the 2004-2005 school year.

Literacy - Writing prompts for assessing writing in grade levels K-10 are developed for spring administration.

Science - Grade level vocabulary and essential questions for each grade level are currently being identified by representatives from all school and grade levels.

Mathematics - Training for EveryDay Math (EDM) and MathScape is ongoing. Common grade level assessments, parent resource guides, and extended learning packets are topics which are under discussion.

Social Studies - Members are convening to discuss appropriate program and student achievement measurements.

World Languages - In addition to the scheduled 6-12 review this year, a steering committee has been formed to investigate the potential of applying for a Foreign Language Assistance Program Grant, if the grants become available.

Music - As an extension of work previously done, which brought about a series of recommendations in 2002, a task force of SAU 16 music educators are discussing the possibilities of common SAU 16 assessments and resources in music education.

Family and Consumer Sciences (FACS) - Beginning last spring, discussions are taking place reviewing the content standards for FACS and how we are meeting them through our programming and integration with other subjects.

Health - Although the Physical Education and Health Guidelines were adopted in May of 2002, a task force of Health and Physical Education educators, school nurses, and others have recently reconvened to address the crisis of adolescent health issues, and to initiate a proactive plan to address it in our school communities.

- Grade Reporting Systems - A task force has been formed to investigate "best practices and effective characteristics of grade reporting systems". The purpose of the group is to identify practices and develop recommendations to consider when revising grade-reporting systems.
- In all areas where the state has entered into the New England Common Assessment Program, grade level teachers are reviewing the Grade Level Expectations which were released from draft form in October 2004 for alignment to our adopted curriculum.

Sincere appreciation is offered to all of the school board members of SAU 16 for their continued support and dedication to the students of the seven school districts. The Boards' countless hours, dedication and efforts on behalf of collaborative educational and co-curricular excellence, is often unrecognized. Their commitment to SAU 16 students and to their communities allows SAU 16 to be recognized as one of the most outstanding school units in the state of New Hampshire.



## 2005 ANNUAL DISTRICT MEETING WARRANT

### EXETER REGION COOPERATIVE SCHOOL DISTRICT

To the inhabitants of the Exeter Region Cooperative School District, County of Rockingham, State of New Hampshire qualified to vote upon District affairs:

You are hereby notified to meet as follows:

**FIRST SESSION OF ANNUAL MEETING (Deliberative): At the Exeter High School Talbot Gymnasium in Exeter, New Hampshire on Thursday, February 10, 2005, at 7:00 PM for explanation, discussion, debate, and possible amendment of the following warrant articles:**

1. Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$41,060,171? Should this article be defeated, the operating budget shall be \$40,594,774, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The School Board recommends \$41,060,171 as set forth on said budget.)

2. Shall the District establish a capital reserve fund for construction and/or reconstruction of buildings for the use of the Seacoast School of Technology (Region 18 Vocational Center) to be known as the Seacoast School of Technology Building Fund, and name the School Board as agents to expend from said fund, and raise and appropriate to said fund the sum of the amount of the June 30, 2005 undesignated fund balance (surplus) up to \$190,000? (The School Board recommends this appropriation.)

*(The Seacoast School of Technology anticipates a building project in 2008 that will be 75% funded by state funds and require a 25% contribution from local funds. The member districts of our vocational school have paid amounts beyond the calculated tuition rates for this school year 2004-05 in order to set aside funds that will be used to meet that 25% contribution requirement. Passage of this warrant article will transfer these additional amounts to this reserve fund. If this warrant article does not pass, these funds must be returned to the member districts.)*

3. Shall the District raise and appropriate to the expendable trust fund known as the "Special Education Trust Fund" (established by the 2002 District meeting under RSA 198:20-c for the purpose of funding unanticipated special education expenses) the sum of the amount of the June 30, 2005 undesignated fund balance (surplus), after giving

effect to any appropriation under Article 2, above, up to \$100,000? (The School Board recommends this appropriation.)

4. Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2005 undesignated fund balance (surplus), after giving effect to any appropriations under Articles 2 and 3, above, up to \$200,000? (The School Board recommends this appropriation.)

5. Shall the District authorize the School Board to convey approximately thirty-six acres of land on the south side of Little River known as the Morrisette land to the Town of Exeter, New Hampshire on such terms and conditions as the School Board shall determine are in the best interest of the District? (The School Board recommends adoption of this article.)

*(The purpose of this conveyance is to provide the additional offsite wetlands mitigation acreage required by the conditions of the wetlands permit for the new High School.)*

6. To hear reports of agents, auditors, and committees or officers heretofore chosen.

7. To transact any other business which may legally come before the meeting.



**SECOND SESSION:** At the polling places designated below on Tuesday, **March 8, 2005**, to choose the following School District Officers: School District Board Member (Brentwood), School District Board Member (East Kingston), School District Board Member (Exeter), School District Board Member (Stratham), and School District Moderator; and vote on the articles listed as **1,2,3,4, and 5** as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

<u>VOTERS IN TOWN OF</u>	<u>POLLING PLACE</u>	<u>POLLING HOURS</u>
Brentwood	Brentwood Fire Hall	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School Multi-purpose Room	8:00 AM to 7:00 PM
Exeter	Exeter Town Hall	8:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	10:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

Given under our hands at \_\_\_\_\_ on this \_\_\_\_\_ day of January, 2005.

**EXETER REGION COOPERATIVE SCHOOL DISTRICT SCHOOL BOARD**

\_\_\_\_\_  
Kimberley Casey

\_\_\_\_\_  
Lucy Cushman

\_\_\_\_\_  
Linda Henderson

\_\_\_\_\_  
Greg Kann

\_\_\_\_\_  
Patricia Lovejoy

\_\_\_\_\_  
Roy Morrisette

\_\_\_\_\_  
Robin Scott

\_\_\_\_\_  
Ray Trueman

XXXXXXXXXX

\_\_\_\_\_  
Vacant (Brentwood)



**EXETER REGION COOPERATIVE SCHOOL DISTRICT  
2005-2006 FISCAL YEAR BUDGET**

1/7/2005 PROGRAM	BUDGET 2003-2004	ACTUAL 2003-2004	BUDGET 2004-2005	PROPOSED 2005-2006	%
ART	297,452	293,574	316,023	315,308	
MUSIC	318,040	260,391	298,747	327,901	
PHYSICAL EDUCATION	423,710	424,434	444,417	476,832	
BASIC CLASSROOM	360,350	354,256	336,022	431,000	
ALTERNATIVE PROGRAM	182,776	171,977	186,816	266,209	
READING	339,548	281,453	298,022	369,910	
MATHEMATICS	1,325,583	1,328,378	1,419,756	1,477,982	
BUSINESS ED	115,900	119,065	128,976	132,608	
SCIENCE	1,412,150	1,434,711	1,494,367	1,546,958	
ENGLISH	1,446,331	1,420,288	1,530,241	1,680,989	
ESL	36,300	8,460	36,300	36,300	
SOCIAL STUDIES	1,343,572	1,430,461	1,499,939	1,561,312	
FOREIGN LANG	898,116	919,906	988,625	1,070,211	
HEALTH	204,987	203,155	212,797	219,810	
HOME ECONOMICS	182,959	198,263	181,130	177,357	
TECH ED	203,273	173,105	201,111	209,126	
COMPUTER	839,518	899,238	960,592	996,867	
SUBS/SABB/TUT/STAFF DEV	212,326	180,506	205,400	241,500	
REGULAR EDUCATION	\$10,142,891	\$10,101,621	\$10,739,281	\$11,538,180	
SPECIAL EDUCATION	3,174,034	3,396,256	3,707,831	3,894,445	
SEACOAST SCH OF TECH	1,143,934	1,101,557	1,166,303	1,311,537	
ATHLETICS/XCURR	590,408	582,633	622,725	652,393	
ADULT ED	54,350	89,649	57,275	66,150	
GUIDANCE/ATTENDANCE	917,689	885,633	974,001	1,059,837	
NURSE/PSYCH/SPEECH	544,045	496,860	624,576	655,897	
MEDIA/TRAINING	292,620	250,312	311,336	322,383	
SCHOOL BOARD/SPED ADMIN	260,400	273,704	271,000	229,800	
SAU #16 ADMIN	821,335	821,335	891,911	990,542	
SCHOOL ADMIN.	1,524,860	1,480,827	1,624,210	1,734,120	
PLANT OPERATIONS	2,220,414	2,232,214	2,355,711	2,976,586	
TRANSPORTATION	1,085,338	1,124,377	1,160,318	1,263,905	
BENEFITS	5,055,819	5,107,717	5,926,134	6,737,618	
INSURANCE	80,834	72,080	100,000	110,000	
GENERAL FUND TOTAL	\$27,908,971	\$28,016,775	\$30,532,612	\$33,543,393	
DEBT SERVICE	3,644,088	3,674,452	5,796,958	5,798,438	
CAP RES/TRUST FUNDS	784,953	784,953	-	-	
CAPITAL PROJ/SP W.A.	49,900,000	6,647,840	-	-	
FEDERAL/STATE GRANTS	1,130,116	920,009	898,335	898,340	
FOOD SERVICE FUND	800,000	834,743	800,000	820,000	
TOTAL - ALL FUNDS	\$84,168,128	\$40,878,772	\$38,027,905	\$41,060,171	7.97%
Net of Capital Projects	34,268,128	34,230,932	38,027,905	41,060,171	7.97%

# EXETER REGION COOPERATIVE SCHOOL DISTRICT

## SPECIAL EDUCATION PROGRAMS

Previous Two Fiscal Years per RSA 32:11-a

1/14/2005					
<b>SPECIAL EDUCATION EXPENSES</b>			2002-2003		2003-2004
1200/1230	Special Programs		\$ 3,074,130		\$ 3,291,099
1430	Summer School		46,360		44,443
2140	Psychological Services		105,825		110,678
2150	Speech and Audiology		108,738		151,740
2159	Speech Summer School		-		-
2162	Physical Therapy		19,045		39,549
2163	Occupational Therapy		33,548		13,502
2722	Special Transportation		310,338		347,254
2729	Summer School Transportation		-		-
	<b>TOTAL EXPENSES</b>		3,697,985		3,998,265
<b>SPECIAL EDUCATION REVENUES</b>					
1950	Services to other LEAs		-		-
3110	Special Ed. Portion AEG		1,042,303		1,282,776
3240	Catastrophic Aid		269,502		378,109
4580	Medicaid		139,073		254,460
	<b>TOTAL REVENUES</b>		1,450,878		1,915,345
<b>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</b>			\$ 2,247,107		\$ 2,082,920



# EXETER REGION COOPERATIVE SCHOOL DISTRICT

## INDEPENDENT AUDIT REPORT SUMMARY FISCAL YEAR ENDING JUNE 30, 2004



### PLODZIK & SANDERSON

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX-224-1380

#### INDEPENDENT AUDITOR'S REPORT

To the Members of the School Board  
Exeter Region Cooperative School District  
Exeter, New Hampshire

We have audited the accompanying financial statements of the Exeter Region Cooperative School District, as of and for the year ended June 30, 2004 as shown on pages 2 through 4. These financial statements are the responsibility of the Exeter Region Cooperative School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

Management has chosen not to implement Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*. Therefore these financial statements are presented following the principles that were in effect prior to GASB Statement No. 34. Management has not presented government-wide financial statements to display the financial position and changes in financial position of its governmental activities and business-type activities. The financial statements presented do not contain separate statements for governmental, proprietary, if applicable and fiduciary fund types, nor are major and non-major funds separately identified and classified. The financial statements presented report expendable trust funds which should be reported as special revenue funds under the new reporting model. The financial statements also present a general long-term debt account group which should not be reported as such, but the information contained therein should be included in the government-wide financial statements were they presented. Also, the financial statements do not contain any information on capital assets because the government has not maintained historical cost records of such assets. Management has not presented a management's discussion and analysis as required. The amounts that would be reported in the missing statements and required supplementary information; and the effects of reclassifying and properly reporting the information presented are not reasonably determined.

In our opinion, because of the effects of the matters discussed in the preceding paragraph, the financial statements referred to above do not present fairly, the financial position of the Exeter Region Cooperative School District as of June 30, 2004, or the changes in its financial position or its cash flows, where applicable, for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 2, 2004 on our consideration of the Exeter Region Cooperative School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Exeter Region Cooperative School District's basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is not a required part of the basic financial statements. For reasons stated in the third paragraph of this report, we expressed an opinion that the financial statements of the Exeter Region Cooperative School District do not fairly present financial position, results of operations, and cash flows, if applicable in conformity with accounting principles generally accepted in the United States of America. Therefore, we do not express an opinion on the accompanying schedule of expenditures of federal awards.

*Gregory A. Colby, CPA*

September 2, 2004

PLODZIK & SANDERSON  
Professional Association

**SCHEDULE I**  
**EXETER REGION COOPERATIVE SCHOOL DISTRICT**  
*Schedule of Findings and Questioned Costs*  
*For the Fiscal Year Ended June 30, 2004*

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**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

**A. Financial Statements**

1. The auditor's report expresses an adverse opinion on the financial statements.
2. There were no material weaknesses identified relating to the internal control over financial reporting.
3. There were no reportable conditions identified which were not considered material weaknesses relating to the internal control over financial reporting.
4. There were no instances of noncompliance material to the financial statements identified.

**B. Federal Awards**

1. There were no material weaknesses identified relating to the internal control over major programs.
2. There were no reportable conditions identified which were not considered material weaknesses relating to the internal control over major programs.
3. The auditor's report on compliance for major programs expresses an unqualified opinion.
4. There are no audit findings required to be reported in accordance with Circular A-133.
5. The programs tested as major programs are CFDA No. 84.048: Vocational Education - Basic Grants to States, and CFDA No. 84.318: Technology Literacy Challenge Fund Grants.
6. The threshold for distinguishing between Types A and B programs was \$300,000.
7. The Exeter Region Cooperative School District was not determined to be a low-risk auditee.

**SECTION II - FINANCIAL STATEMENT FINDINGS**

**NONE**

**SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

**NONE**



# EXETER REGION COOPERATIVE SCHOOL DISTRICT

## Enrollment Projections

12/22/2004

Cooperative Middle School					
	6th Grade	7th Grade	8th Grade	Total	% Change
2004-05	427	460	425	1312	-3.6%
2005-06	424	433	463	1320	0.6%
2006-07	458	430	436	1324	0.3%
2007-08	454	463	434	1351	2.0%
2008-09	457	460	468	1385	2.5%
2009-10	502	466	465	1433	3.5%
2010-11	463	511	471	1445	0.8%
2011-12	492	471	517	1480	2.4%
2012-13	461	497	477	1435	-3.0%
2013-14	465	470	502	1437	0.1%
2014-15	473	475	475	1423	-1.0%

Exeter High School						
	9th Grade	10th Grade	11th Grade	12th Grade	Total	% Change
2004-05	484	445	350	353	1632	4.0%
2005-06	417	454	426	340	1637	0.3%
2006-07	456	390	435	413	1694	3.5%
2007-08	430	426	374	422	1652	-2.5%
2008-09	430	403	410	362	1605	-2.8%
2009-10	462	403	386	397	1648	2.7%
2010-11	460	434	388	375	1657	0.5%
2011-12	470	431	417	377	1695	2.3%
2012-13	515	442	415	405	1777	4.8%
2013-14	472	484	426	402	1784	0.4%
2014-15	495	444	467	412	1818	1.9%

**MINUTES OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT  
FIRST SESSION OF THE 2004 ANNUAL MEETING  
DELIBERATIVE SESSION – THURSDAY, FEBRUARY 5, 2004 7:00 PM  
EXETER HIGH SCHOOL – TALBOT GYMNASIUM**

Stephen Hermans , Assistant Moderator  
Susan Bendroth, ERCSD District Clerk  
Arthur I. Hanson, Ed.D Superintendent of Schools for SAU 16  
Sally Boyd, ERCSD Assistant Deputy Clerk  
Walter Pierce, SAU #16 Business Administrator  
Nathan Lunney, SAU 16 Assistant Business Administrator  
Barbara Loughman, Legal Counsel for ERCSD

**Members of the Exeter Region Cooperative School Board**

Gregory A. Kann – Chair - Exeter  
Kimberley Casey, Vice-Chair – East Kingston  
Karen Phelan – Brentwood  
Linda Henderson – Exeter  
Roy Morrisette – Exeter  
Claudia Scofield – Kensington  
Ray Trueman – Newfields  
Lucy Cushman – Stratham  
Patty Lovejoy – Stratham

Warren Henderson – Chair of the ERCSD Municipal Budget Committee

Assistant Moderator Steve Hermans opened the meeting at 7:04 PM explaining that Moderator Charles Tucker was absent due to surgery, but that Moderator Tucker had appointed Mr. Hermans, Assistant Moderator. Mr. Hermans explained that this was the first session, also known as the Deliberative Session, which will determine the form of the ballot on Tuesday, March 9, 2004 at the polling places in the various towns. The Pledge of Allegiance followed. The above members were present at the head table and introduced. Mr. Hermans reviewed the procedures for a deliberative session that would be followed for the evening.

**Article I: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$38,027,905? Should this article be defeated, the operating budget shall be \$37,873,015, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Budget Committee and the School Board both recommend \$38,027,905 as set forth on said budget.)**

Mr. Hermans read Article #1. ERCSD Board Chair Greg Kann explained that since this is the first year the district is under a Municipal Budget Committee, instead of a board member speaking to the article, Warren Henderson, Chair of the Municipal Budget Committee would first speak to the article. Chair Henderson recognized the other members of the budget committee (Ralph Adler, Brentwood; Vicki Avery, Stratham; David Barr, Stratham; Sarah Kalil, Newfields; Cheryl McDonough, Kensington; Neil Therrien, Exeter; Charles Walker, East Kingston; Malcolm Wesselink, Exeter; and Greg Kann, Board Representative). With the permission of the moderator, Mr. Henderson recognized SAU Assistant



Business Administrator Nathan Lunney who presented the details of the proposed budget and the default budget. Mr. Hermans asked if anyone would like to speak further to Article #1.

Alan Bailey, Exeter, spoke commenting on the budget and speaking in awe at how the district was able to have the default budget and the operating budget so very close each year. He asked about the projected spending over the next few years. Greg Kann responded on the variables used in projecting the recommended increases – number of students, cost of living, etc., noting that this year the administration was asked to level fund their budgets. Currently, there are no projections for next year's budget even though the projected enrollment for next year is known, the cost of living increase is not. Mr. Bailey questioned the mechanics of the School Board and the Municipal Budget Committee bringing forth their recommendations at the end of each Warrant Article. He also questioned how the Municipal Budget Committee could make recommendations prior to the Public Hearing on the budget? Mr. Henderson explained how the Budget Committee made their recommendations on the warrant articles. Since there was no further discussion, Mr. Hermans declared Article #1 would appear on the ballot as presented.

**Article #2: Shall the District raise and appropriate the sum of the amount of the June 30, 2004 undesignated fund balance (surplus) up to \$100,000 to be added to the expendable trust fund known as the "Special Education Trust Fund" (established by the 2002 District meeting under RSA 198:20-c for the purpose of funding unanticipated special education expenses)? (The School Board recommends this appropriation. The Budget Committee recommends this appropriation.)**

Mr. Hermans read Article #2. School Board member Patty Lovejoy spoke to Article #2. Mr. Hermans asked if anyone wanted to speak further to Article #2 and since there was no one, he declared that Article #2 would appear on the ballot as presented.

**Article 3: Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2004 undesignated fund balance (surplus), after giving effect to any appropriation under Article 2, above, up to \$100,000? (The School Board recommends this appropriation. The Budget Committee recommends this appropriation.)**

Mr. Hermans read Article #3. School Board member Lucy Cushman spoke to Article #3 and asked the voters to approve the article. Regina Delaney, Exeter, asked what was the most amount of money ever placed in this fund? Mrs. Cushman noted it was \$200,000 and explained how any surplus would be used towards this article. The cap by the board for this fund was \$500,000. Ms. Delaney stated that she felt we were being short sited not to fund for maintenance and that we should have a warrant article for maintenance, not a warrant article based on surplus money being available for maintenance purposes. Mrs. Cushman responded that we do have money in the budget for maintenance and this is by no means our whole maintenance fund, but that these monies are maintained for unexpected large expenses. Arthur Baillargeon, Exeter, asked how much money was allowed in the budget for maintenance of the grounds/fields? Mrs. Cushman noted that this budget does have money in it for the maintenance of the fields and that Warrant Article #3 is money for catastrophic maintenance needs and that could very well include grounds/fields. Mr. Hermans asked if anyone else wanted to speak to Article #3, and since there was no further comments/questions, he declared that Article #3 would appear on the ballot as presented.

**Article 4: Shall the District authorize the School Board to sell two certain parcels of land off Amesbury Road in Kensington and Exeter, New Hampshire, known as Kensington Tax Map 17, Lots 19, 27 and 31 and Exeter Tax Map 111, Lot 3, previously acquired for potential athletic fields,**



**under such terms and conditions as the School Board shall determine are in the best interest of the District? (The School Board recommends adoption of this article.)**

Mr. Hermans read Article #4. School Board member Kim Casey spoke to the article. Mr. Bailey, Exeter, questioned when were the two Kensington parcels purchased? Mr. Kann responded that we closed in February 2002. Mr. Bailey asked how much we paid for each parcel? Mr. Pierce noted \$150,000 for one and \$300,000 for the second parcel. Mr. Bailey asked if we expected to recover those monies when the properties were sold and what the assessed values were? Mr. Pierce said he hoped to recover the monies and no, he did not recall the assessed value, but that the monies would go back into the undesignated fund balance. Mr. Bailey expressed concerned that we may not recover the monies we spent for these properties and wondered if we would receive less than their value for purposes of the land being retained for conservation. He also expressed concern over the district becoming real estate agents in buying and selling land without intended school use. Mr. Hermans asked if anyone else would like to speak to Article #4, and since there were no further comments/questions, Mr. Hermans declared Article #4 would appear on the ballot as presented.

**Article #5: Shall the District raise and appropriate \$35,000 as the district's contribution to fund improvements at the intersection of Guinea Road and Hampton Road in Exeter, New Hampshire? This will be a non-lapsing appropriation per RSA 32:7 and will not lapse until the intersection improvements are complete or by June 30, 2010. (The School Board recommends this appropriation. The Budget Committee recommends this appropriation.)**

Mr. Hermans read Article #5. School Board member Roy Morrisette spoke to the article, noting that it is the board's intent to share in that cost, along with other developers and the Town of Exeter. Mr. Callendrello, Exeter, asked the total cost of that project? Bob Eastman, Exeter Selectman, responded that it was probably about \$270,000 for the total cost of the project. Mr. Hermans asked if anyone else would like to speak to Article #5, and since there were no further comments/questions, Mr. Hermans declared Article #5 would appear on the ballot as presented.

**Article #6: Shall the District rescind the adoption of a School District Budget Committee under RSA 195:12-a and RSA 32:14 as adopted by the Exeter Region Cooperative School District on March 11, 2003? (The School Board recommends adoption of this article. The Budget Committee recommends adoption of this article.)**

Mr. Hermans read Article #6. School Board member Linda Henderson spoke to this article explaining why the School Board and the Budget Committee make their recommendations. Mr. Hermans asked if anyone would like to speak to Article #6. Cheryl McDonough, Kensington, explained that she is a Curriculum Director in a community that has a budget committee where many dollars have been cut from their budget and the school district is facing cuts in administration, staff, curriculum, supplies, etc. She further noted numerous reasons why a budget committee was not appropriate when they are also not involved in the on-going dialog with staff and administration in their education concerns, issues and initiatives. Mr. Bailey, Exeter, explained why he feels you should keep the budget committee. He also questioned the legality of having both the School Board and the Municipal Budget Committee's recommendations noted on this warrant article. He said this article is not one of the four types of articles referenced in RSA 32, Section 5 paragraph 5 that allows a recommendation to be noted on the article. He also commented about the Budget Committee not making a recommendation on Article #5 concerning the Kensington property sale, and further believes that the recommendations listed should be removed. Warren Henderson, Exeter, responded to Mr. Bailey's comments by reading various newspaper articles reporting on the negative effects of other school/town budget committees. Again, Mr. Bailey, Exeter, spoke in rebuttal. School Board member Linda Henderson responded to Mr. Bailey's comment that he



had no choice in changing the operating budget that was presented in Warrant Article #1. She refuted his comment by explaining that he had every opportunity to change the operating budget as that is what a deliberative session is all about. School Board member Roy Morrisette also spoke to the efforts of the administration and board to bring forth a level funded budget as feasible and that is why both budgets are so close. Mr. Hermans asked if anyone else would like to speak to Article #6. Since no one had any further comments/questions on Article #6, Mr. Hermans declared Article #6 would appear on the ballot as presented.

**Article #7: On petition of Anthony M. Callendrello and others: "Shall the voters of the Exeter Region Cooperative School District vote to require that the District ensure that the construction project for the new high school complies with the Site Plan Review and Subdivision Regulations for the Town of Exeter and the Town of Exeter Zoning Ordinance."**

Mr. Hermans read Article #7. Tony Callendrello, Exeter, spoke to his petition article. School Board member Linda Henderson offered the following motion to amend Warrant Article #7 to the article: **Shall the voters of the ERCSD vote to recommend that the district follow the procedures in RSA 674:54 for non-binding review of the plans for the new high school?** Greg Kann seconded the motion to amend Warrant Article #7. Mrs. Henderson noted that amending the article would limit ambiguity. Mr. Hermans asked if anyone else would like to speak to the motion. Mr. Callendrello noted he would like to speak to the proposed amendment. He stated that the amendment has no value and he felt this amendment should be rejected since it has no benefit and does not achieve any of the goals to have this new high school building comply with the good planning and design of the town of Exeter. Warren Henderson, Exeter, commented that as Chair of the EHS Building Committee, shared why he would strongly urge the voters to support the amendment. Regina Delaney, Exeter, supported leaving the warrant article, as it was because she lives on Old Town Farm Road and does not believe the school board will follow the recommendations put forth before them by the Exeter Planning Board. School Board member Lucy Cushman, Stratham, spoke in favor of the amendment. Lionel Ingram, Exeter, did not speak in favor or not in favor of the amendment, but clarified that the Planning Board in this case was the Exeter Selectmen, and he is one of those selectmen. He expects the district not to follow all their recommendations, but hopes they will do the best they can. Herb Moyer, Exeter, asked if there are some specific things that were recommended by the Exeter Town Planner, Planning Board or Conservation Commission that were "show stoppers"? Walter Pierce noted that the major thrust of the recommendation by the Exeter Town Planner was to change the site plan, i.e., move a football field to a parcel of land that the district is not sure they will keep. This change would have moved the field away from the school and changed the plan that 80% of the SAU voters voted in favor of. The second area was the storm run off storage. It would have been very expensive and was not planned for. The post development run off cannot be any more than the pre-development run off which has been reviewed by the conservation commission and accepted. Mr. Moyer also asked about permeable parking material and if it was being used on the project. Mr. Pierce noted their research did not yield positive results to try this product, nor was it a cost effective product in most school budgets. Mr. Moyer asked about the new landscaping that is to be considered and Mr. Pierce responded that landscaping would be done around the school with buffering occurring around the perimeter. Tony Callendrello, Exeter, spoke again to the amendment. Christopher Moutis, Exeter, spoke that he is not in favor of the amendment. Herb Moyer, Exeter, asked Mrs. Henderson if in her amendment there would be a paper trail for any recommendations that were not followed? Linda Henderson responded that the paper trail would be found in the minutes of the Exeter Selectmen's meeting with the New High School Facilities Committee. Mr. Hermans asked if there were any further comments/questions to the amended Warrant Article #7. Since there were none, Mr. Hermans called for a vote. Thirty nine (39) voters by a show of cards voted in favor of the amendment and thirteen (13) voted against the amendment. Mr. Herman declared that Article #7 shall appear on the ballot as amended.

**Warrant Article #8: To hear reports of agents, auditors, and committees or officers heretofore chosen.**

Mr. Hermans read Article #8. Mr. Kann thanked two board members who will not be running again, Claudia Scofield from Kensington and Karen Phelan from Brentwood. Linda Henderson reported on the Linden Street Re-Use Committee. She explained that the committee would not be issuing their final report in December due to unexpected issues the committee needs to review prior to their final report. Mr. Hermans announced that since there were no additional reports, he reminded the people present to vote on March 9<sup>th</sup>.

**Motion by Greg Kann and seconded by Roy Morrisette to close the Deliberative Session at 9:15 PM.**

Respectfully submitted,

Susan E.H. Bendroth  
ERCSD Clerk



**MINUTES OF THE EXETER REGION COOPERATIVE SCHOOL DISTRICT  
SECOND SESSION OF THE 2004 ANNUAL MEETING  
VOTING SESSION – MARCH 9, 2004**

The polls were open at the polling places at the hours designated below to choose the following School District Officers: School District Board Member (Brentwood), School District Board Member (Exeter), School District Board Member (Kensington), School District Moderator, School District Budget Committee (Brentwood), School District Budget Committee (East Kingston), School District Budget Committee (Exeter – 2005, Exeter – 2006, Exeter – 2007), School District Budget Committee (Kensington), School District Budget Committee (Newfields), School District Budget Committee (Stratham – 2005, Stratham – 2006) and vote, by ballot on the articles listed as 1 through 7.

Voters in Town of:	Polling Place:	Polling Hours:
Brentwood	Brentwood Fire Hall	8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School Multi-Purpose Room	8:00 AM to 7:00 PM
Exeter	Exeter Town Hall	8:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	10:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

Results of the election of Exeter Region Cooperative School District Officers:

Brentwood Board Member, term ending at 2007 election:

C. Ralph Adler 2,815 votes

Exeter Board Member, term ending at 2007 election

Greg Kann 2,997 votes

Kensington Board Member, term ending at 2007 Election

Robin Alo-Scott 2,738 votes

School District Moderator, term ending at 2007 election

Charles F. Tucker 3,098 votes

Brentwood Budget Committee, term ending at 2007 election

Karen Phelan 21 votes

East Kingston Budget Committee, term ending at 2005 election

Kevin Fitzgibbon 23 votes

Exeter Budget Committee, term ending at 2005 election

Sandra Parks 2,802 votes

Exeter Budget Committee, term ending at 2006 election	
Albert "Bert" Bourgeois	686 votes
Christopher Moutis	855 votes
Anne Surman	1,132 votes

Exeter Budget Committee, term ending at 2007 election	
Malcolm Wesselink	2,683 votes

Kensington Budget Committee, term ending at 2007 election	
Stephen McDonough	2,619 votes

Newfields Budget Committee, term ending at 2006 election	
Howard Moulton	31 votes

Stratham Budget Committee, term ending at 2005 election	
David Barr	2,583 votes

Stratham Budget Committee, term ending at 2006 election	
Robert Boyd, Jr.	2,563 votes

**Article I: Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$38,027,905? Should this article be defeated, the operating budget shall be \$37,873,015, which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (The Budget Committee and the School Board both recommend \$38,027,905 as set forth on said budget.)**

<b>YES 2,320</b>	<b>NO 1,727</b>
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**Article #2: Shall the District raise and appropriate the sum of the amount of the June 30, 2004 undesignated fund balance (surplus) up to \$100,000 to be added to the expendable trust fund known as the "Special Education Trust Fund" (established by the 2002 District meeting under RSA 198:20-c for the purpose of funding unanticipated special education expenses)? (The School Board recommends this appropriation. The Budget Committee recommends this appropriation.)**

<b>YES 2,367</b>	<b>NO 1,657</b>
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**Article 3: Shall the District raise and appropriate to the expendable trust fund known as the "Maintenance Fund" (established by the 2001 District meeting under RSA 198:20-c for the purpose of funding long term and/or unexpected maintenance/repair projects of school buildings and grounds) the sum of the amount of the June 30, 2004 undesignated fund balance (surplus), after giving effect to any appropriation under Article 2, above, up to \$100,000? (The School Board recommends this appropriation. The Budget Committee recommends this appropriation.)**

<b>YES 2,429</b>	<b>NO 1,551</b>
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**Article 4: Shall the District authorize the School Board to sell two certain parcels of land off Amesbury Road in Kensington and Exeter, New Hampshire, known as Kensington Tax Map 17, Lots 19, 27 and 31 and Exeter Tax Map 111, Lot 3, previously acquired for potential athletic fields, under such terms and conditions as the School Board shall determine are in the best interest of the District? (The School Board recommends adoption of this article.)**

**YES 2,980**

**NO 961**

**Article #5: Shall the District raise and appropriate \$35,000 as the district's contribution to fund improvements at the intersection of Guinea Road and Hampton Road in Exeter, New Hampshire? This will be a non-lapsing appropriation per RSA 32:7 and will not lapse until the intersection improvements are complete or by June 30, 2010. (The School Board recommends this appropriation. The Budget Committee recommends this appropriation.)**

**YES 2,213**

**NO 1,805**

**Article #6: Shall the District rescind the adoption of a School District Budget Committee under RSA 195:12-a and RSA 32:14 as adopted by the Exeter Region Cooperative School District on March 11, 2003? (The School Board recommends adoption of this article. The Budget Committee recommends adoption of this article.)**

**YES 2,533**

**NO 1,360**

**Article #7: Shall the voters of the Exeter Region Cooperative School District vote to recommend that the District follow the procedures in RSA 674:54 for non-binding review of the plans for the new high school? (The School Board recommends adoption of this article.)**

**YES 2,961**

**NO 983**

Respectfully submitted,

Susan E.H. Bendroth  
District Clerk

**SAU# 16 BUDGET**  
**FISCAL YEAR 2005-2006**

ACCT#	ITEM DESCRIPTION	ADOPTED FY 2003-2004	ACTUAL FY 2003-2004	ADOPTED FY 2004-2005	ADOPTED 12/20/04 FY 2005-2006
<b>CENTRAL OFFICE ADMINISTRATION</b>					
11-2320-110	ADMINISTRATIVE SALARIES	319,415.00	328,193.94	339,164.00	355,171.00
11-2320-111	TREASURER & BRD MINUTES	1,500.00	1,194.83	1,500.00	1,500.00
11-2320-113	SPECIAL ED ADMIN SALARIES	0.00	-	0.00	85,000.00
11-2320-114	SUPPLEMENTAL SALARIES	1,000.00	1,000.00	0.00	1,000.00
11-2320-115	SECRETARIES SALARIES	132,480.00	139,630.26	141,520.00	149,413.00
11-2320-117	HUMAN RESOURCES (.05)	46,125.00	46,400.00	47,970.00	49,938.00
11-2320-211	HEALTH INSURANCE	95,000.00	101,236.28	121,000.00	131,244.00
11-2320-212	DENTAL INSURANCE	8,075.00	5,545.19	6,500.00	6,922.00
11-2320-213	LIFE INSURANCE	3,534.00	2,997.47	3,534.00	3,400.00
11-2320-214	DISABILITY INSURANCE	3,900.00	4,458.98	4,000.00	4,267.00
11-2320-231	LONGEVITY	600.00	1,011.69	1,100.00	1,136.00
11-2320-232	RETIREMENT (6.81%)	28,804.00	30,079.81	32,000.00	37,850.00
11-2320-220	FICA (7.65%)	37,425.00	39,052.07	41,000.00	42,700.00
11-2320-250	WORKERS COMPENSATION	3,228.00	3,365.54	3,000.00	3,200.00
11-2320-260	UNEMPLOYMENT COMP.	490.00	(95.43)	300.00	384.00
11-2320-290	CONFERENCES	5,000.00	4,724.10	5,000.00	5,000.00
11-2320-270	COURSE REIMBURSEMENTS	1,500.00	1,415.00	3,000.00	3,300.00
11-2320-320	STAFF TRAINING	26,000.00	20,633.11	26,000.00	26,000.00
11-2320-371	AUDIT EXPENSE	5,000.00	5,311.00	5,500.00	6,000.00
11-2320-372	LEGAL EXPENSE	4,000.00	5,720.20	7,000.00	7,000.00
11-2320-373	MENTOR TRAINING	6,225.00	1,852.66	6,225.00	6,500.00
11-2320-450	RENT	65,400.00	64,810.00	67,362.00	69,600.00
11-2320-440	REPAIR & MAINTENANCE	9,000.00	6,291.36	7,500.00	7,500.00
11-2320-520	ERRORS AND OMISSIONS	5,400.00	-	5,400.00	1,400.00
11-2320-521	PROPERTY INSURANCE	1,750.00	2,561.00	1,750.00	2,750.00
11-2320-531	TELEPHONE	13,000.00	7,788.50	13,000.00	13,000.00
11-2320-532	POSTAGE	12,000.00	1,698.13	12,000.00	12,000.00
11-2320-580	TRAVEL	14,000.00	11,870.28	14,000.00	14,600.00
11-2320-610	SUPPLIES	13,000.00	10,544.12	10,000.00	13,500.00
11-2320-611	MAINTENANCE CONTRACTED	2,400.00	4,117.50	2,400.00	4,500.00
11-2320-733	LEASED EQUIPMENT	20,043.00	27,802.17	20,043.00	19,000.00
11-2320-734	EQUIPMENT	0.00	0.00	0.00	0.00
11-2320-810	DUES & SUBSCRIPTIONS	1,400.00	8,875.43	6,400.00	10,000.00
11-2320-870	CONTINGENCY	2,500.00	2,657.84	2,500.00	2,500.00
		<b>889,194.00</b>	<b>892,743.03</b>	<b>957,668.00</b>	<b>1,097,275.00</b>





**SAU# 16 BUDGET**  
**FISCAL YEAR 2005-2006**

ACCT#	ITEM DESCRIPTION	ADOPTED FY 2003-2004	ACTUAL FY 2003-2004	ADOPTED FY 2004-2005	ADOPTED 12/20/04 FY 2005-2006
<b>TECHNOLOGY</b>					
2820-110	TECHNICAL ASSISTANCE SALARII	73,848.00	67,737.84	81,054.02	84,000.00
2820-321	TECHNICAL CONSULTANT	13,000.00	8,486.45	10,000.00	10,000.00
2820-329	TECHNICAL TRAINING	13,200.00	4,771.42	13,400.00	13,140.00
2320-531	TELEPHONE	4,465.72	5,599.74	4,500.00	1,260.00
2320-580	MILEAGE	5,400.00	3,907.54	3,600.00	8,100.00
2820-610	SUPPLIES	4,534.28	13,837.81	8,000.42	5,350.00
2820-611	SHIPPING	1,300.00	453.76	1,500.00	1,500.00
2820-641	BOOKS AND PERIODICALS	900.00	1,932.75	650.00	750.00
2820-650	SOFTWARE	33,878.00	32,248.82	35,264.98	38,837.00
2820-733	FURNITURE	0.00	0.00	0.00	0.00
2820-738	REPLACEMENT OF EQUIPMENT	4,863.00	13,717.85	2,486.00	2,348.00
2820-739	EQUIPMENT	10,323.00	23,302.72	11,965.00	9,565.00
2900-211	HEALTH INSURANCE	5,553.00	242.10	18,750.00	22,500.00
2900-212	DENTAL INSURANCE	350.00	0.00	900.00	900.00
2900-213	LIFE INSURANCE	144.00	148.50	160.00	215.00
2900-214	DISABILITY INSURANCE	0.00	0.00	228.00	320.00
2900-220	FICA	5,650.00	5,199.30	8,375.10	6,450.00
2900-221	RETIREMENT	1,982.00	126.54	3,598.91	4,850.00
2900-250	WORKERS COMPENSATION	437.00	416.00	518.74	315.00
2900-260	UNEMPLOYMENT COMP.	416.00	337.00	1,040.00	550.00
	<b>TECHNOLOGY TOTAL</b>	<b>180,244.00</b>	<b>182,466.14</b>	<b>205,991.17</b>	<b>210,950.00</b>
	<b>GRAND TOTALS</b>	<b>1,507,822.00</b>	<b>1,501,592.80</b>	<b>1,625,259.17</b>	<b><u>1,804,593.00</u></b>



# SAU #16 Budget - FY 2005-06

sauassess06	2003	Valuation	# Pupils	Pupil %	Combined	FY 2005-06
11/17/2004	Equalized val.	Percentage	ADM 03-04		Percentage	Assessment
Town						
Brentwood	\$ 173,561,412	5.01%	319.7	6.05%	5.53%	\$ 99,736
East Kingston	102,236,912	2.95%	160.0	3.03%	2.99%	53,915
Exeter	583,447,764	16.83%	938.7	17.76%	17.29%	312,056
Kensington	139,991,785	4.04%	180.2	3.41%	3.72%	67,188
Newfields	111,490,974	3.22%	166.7	3.15%	3.18%	57,467
Stratham	458,366,084	13.22%	611.7	11.57%	12.40%	223,689
Co Op	1,898,554,259	54.75%	2,908.7	55.03%	54.89%	990,542
<b>TOTAL</b>	<b>\$ 3,467,649,190</b>	<b>100.00%</b>	<b>5,285.7</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$ 1,804,593</b>

## KEY

( )  
**Bold**Teacher In-service  
Holiday/No School  
Vacation

## AUGUST / SEPTEMBER

			<u>25</u>	<u>26</u>
29	30	31	1	(2)
(5)	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Aug 25 – Teacher In-Service

Aug 26 – Teacher In-Service &amp; Student Orientation Grades 6 &amp; 9

Aug 29 - School Opens – All Students

Sept 2 and Sept 5 Labor Day Weekend – No School

(23)

## OCTOBER

3	4	5	6	7
(10)	11	12	13	14
17	18	19	20	<u>21</u>
24	25	26	27	28
31				

Oct 10 Columbus Day – No School

(19)

Oct 21 – SAU 16 In-Service Day

## NOVEMBER

	1	2	3	4
7	8	9	<u>10</u>	(11)
14	15	16	17	18
21	22	<u>23</u>	<u>24</u>	<u>25</u>
28	29	30		

Nov 10 – SAU 16 In-Service Day

Nov 11 Veteran's Day – No School

Nov 23-25 – Thanksgiving Recess

(17)

## DECEMBER

			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	<u>23</u>
<u>26</u>	<u>27</u>	<u>28</u>	<u>29</u>	<u>30</u>

Dec 22 - Early Dismissal – No PM session

Dec 23 – Dec 30 - Holiday Recess

(16)

## JANUARY

<u>2</u>	3	4	5	6
9	10	11	12	13
(16)	17	18	19	20
23	24	25	26	27
30	31			

Jan 2 – Holiday Recess

(20)

Jan 16 - MLK Day – No School

## FEBRUARY

		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
<u>27</u>	<u>28</u>			

Feb 27-28 – Winter Vacation

(18)

## MARCH

		<u>1</u>	<u>2</u>	<u>3</u>
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

March 1-3 – Winter Vacation

(20)

## APRIL

3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
<u>24</u>	<u>25</u>	<u>26</u>	<u>27</u>	<u>28</u>

April 24-28 – Spring Vacation

(15)

## MAY

1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
(29)	30	31		

May 29 Memorial Day – No School

(22)

## JUNE

			1	2
5	6	7	8	9
12	13	14	15	<u>16</u>
19	20	21	22	23

June 16\* – Graduation

(10)

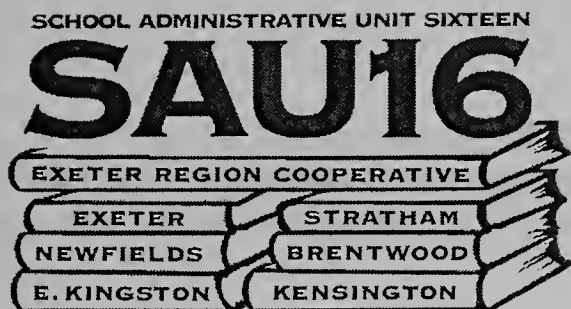
June 19<sup>th</sup>\*\* – Last day for Students

June 20 – Teacher In-Service (185 day contract)

\*\*June 15, 16 &amp; 19 are snow make-up days, if needed.

180 Student Days





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ARTHUR L. HANSON, Ed.D.  
Superintendent of Schools

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Associate Superintendent  
Director of Human Resources

STEPHEN A. KOSSAKOSKI, Ph.D.  
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JEROME E. FREW, M.Ed.  
Assistant Superintendent-Curriculum and Assessment

WALTER C. PIERCE, MBA, M.S.T.  
Business Administrator

## SAU 16 REPORT OF ADMINISTRATION

2005

### SAU 16 MISSION STATEMENT

*The SAU 16 School Districts are committed to working together to develop common standards and values that will result in graduates who are caring, productive and contributing members of society.*

In August of 2004, the schools opened their doors with the following enrollments: Swasey Central School in Brentwood – 367; East Kingston Elementary School – 173; Exeter Elementary (Main Street School and Lincoln Street School) – 996; Kensington Elementary School – 194; Newfields Elementary School – 175; Stratham Memorial School – 648; Cooperative Middle School – 1,317; Exeter High School – 1,623, and the Seacoast School of Technology – 560.

### New Exeter High School

The new Exeter High School has proceeded on schedule since last winter under the astute supervision of Walter Pierce, Project Director and SAU 16 Business Administrator. Prior to the groundbreaking ceremony held on May 12, 2004, the site was logged and cleared for the building footprint, roads, parking and athletic fields. Since May, the site work has proceeded on schedule and is approximately 75% complete, including five detention ponds, paved roads and parking lots, septic tanks, site drainage, buried conduit and catch basins. Four of the athletic fields are completed, including installation of in-ground irrigation systems, fencing and grass seeding. The building foundation is complete and the underground utilities are in place.

The extension of the electrical service from Route 27 to the building transformer has been completed. Masonry walls, steel structure, roofing and building membrane for the west third of the building are 80% complete. Our construction manager, Harvey Construction Corporation, signed an agreement in August of 2004 for a Guaranteed Maximum Price (GMP) of \$39,400,000 which is what was budgeted prior to the March 2003 Bond Vote. Construction activity is proceeding through the winter, including structural steel for the remaining two-thirds of the building, mechanical systems, duct work and electrical wiring. The project will be approximately 30% complete as of February 2005 and substantial completion is scheduled for June 2006. Updates of the project are shown on EXTV-Channel 22 and also displayed on our website, [www.sau16.org](http://www.sau16.org).

### SAU 16 Business Office

The SAU Business Office has enjoyed success with general operations and special initiatives this year. The team has continued work on our software conversion, tackled the new GASB 34 accounting standards, supported a multi-district copier bid, and generated savings with additional SAU consolidated purchasing efforts.

We are continuing the deliberately staggered implementation of our new accounting software. As the software vendor has released additional components of its product, the SAU has lagged behind those releases, to allow

the software to mature and the working out of any technical issues. This fiscal year, we are completing the transition of all purchasing and ledger functions into the new application. We will work next year on the payroll and personnel areas.

The accounting industry has paid much attention in recent years to the GASB 34 standards, which increase the level of reporting that governmental entities complete. This year the SAU has dedicated a measured amount of time to understanding those standards. We are working to comply with GASB 34 this year in a single district as a first step in globally incorporating these new standards.

Economies of scale are essential to effective cost savings. The Business Office has supported efforts again this year to realize savings where possible through consolidated purchasing. A lengthy survey and analysis of district copier use will provide our schools with improved capacity at managed cost over the coming years. The SAU took advantage of a multi-school, multi-town bidding process to help keep costs low. Additionally, the SAU built upon the annual supplies bid savings by joining a purchasing cooperative for plain paper buying this year.

Last year this office experienced two key staffing changes. A year later our team is working well and has incorporated the new members very smoothly.

### **Human Resources**

During the summer of 2004, the SAU 16 Human Resources Department met with and processed employment papers for 51 new teachers and 68 new support staff members. Over all, SAU 16 employs over 900 people working for our various school districts.

This year, the Exeter Region Cooperative School District has been conducting a search to find a successor to retiring high school Principal Gary Heald. It is hoped that by mid-February a new principal will be hired and ready to begin his/her new assignment as of July 1, 2005.

As a reminder, the HR Department serves all of the SAU 16 Communities of Brentwood, East Kingston, Exeter, Exeter Region Cooperative, Kensington, Newfields and Stratham.

### **Technology and Research**

#### **Technology**

The goal of our technology initiatives continues to be on the integration of technology to support student achievement in the classroom. Toward this end, administrators, technology coordinators, and teachers are working with Dr. Christopher Moersch, Executive Director of the National Business Education Alliance to continue to build their capacity to implement units of instruction that use technology as a support to build higher order thinking skills. In May 2004, the SAU 16 Joint Board approved the addition of a technology integration component into the SAU's teacher evaluation document. Additionally, teachers and administrators continue to have access to many training opportunities throughout SAU 16 to assist in the development of their technological skills.

SAU 16 has also embarked on an ambitious project to use Open Source software in our local schools. One of the results of this effort will be that school district funds will be leveraged and maximized because there are no licensing fees for using Open Source software. Open Source solutions will also enable SAU 16 to maximize its computer hardware investment by allowing older PCs in schools to be used as terminals that operate off a server, thusly increasing the number of computers available to students. Open Source software will also provide



SAU 16 teachers and students will be able to access free software for use at home, which will enable teachers to expand student learning opportunities outside of the classroom. While this project is in the early stages of implementation, we expect that students will notice changes to some computers and software applications in the Spring of 2005.

The development of an SAU 16 Wide Area Network (WAN) will begin in late January of 2005. This network will connect all SAU 16 schools and buildings into one large network. Advantages of this project include: the ability to securely and quickly share documents and resources throughout SAU 16; the potential to consolidate data collection tasks and increase our capability to analyze student data; and, the capacity to maximize the efficiency of our technology support personnel by enabling them to remotely administer and repair servers and desktop computers. The SAU 16 WAN will be completely operational by the end of the 2004-2005 academic year.

### Research

Two significant initiatives are underway that will greatly expand the ability of SAU 16 staff members to analyze and report students progress. First, each school in the SAU has begun working on the development of an on-line school portfolio. This on-line portfolio will include information that will describe the mission and goals of each school, list demographic information; report standardized test scores; and list areas of strength, as well as, describe areas where the school is seeking to improve. The ultimate goal is that these portfolios will server as "living documents" that will describe how each school is working to meet the needs of its students and community. The second research initiative is the SAU 16-wide survey of students, parents, and staff members. A survey developed by the Education for the Future Initiative at the California State University, Chico that has been administered to over 1 million people over the last fifteen years will be used. The survey seeks to measure the perceptions of parents, staff, and students in the areas of safety, academic programming, and also solicits responses on each school's strengths and weaknesses. The Cooperative Middle School and Exeter High School will be surveyed in the Fall 2004 while elementary schools will be surveyed in the Spring of 2005. The results of these surveys will be included in each school's on-line portfolio.

### Great Bay eLearning Charter School

The Great Bay eLearning Charter School (GbeCS) will open on January 24, 2005 with 50 ninth grade students drawn from the SAU 16 towns of Brentwood, East Kingston, Exeter, Kensington, Newfields, and Stratham. The GbeCS is the first school district sponsored charter school in the state of New Hampshire. Located in the Exeter High School Annex, the focus of the school will be to foster student achievement through project-based learning in a technologically rich learning environment. More information can be found at the school's website: [www.greatbayelearn.org](http://www.greatbayelearn.org).

### Curriculum and Philosophy

- Assessment Plan - In May of 2004, a testing schedule through 2008 was presented to the SAU 16 Joint Boards. That schedule can be accessed from the Curriculum and Assessment link on the SAU 16 web page and includes the current plan for assessing student achievement and information for instructional decision making through a variety of standardized and locally developed instruments. That same link provides access to NHEIAP results for grades 3, 6, and 10, explanations of the NWEA Assessment Program (Measures of Academic Progress), New England Common Assessments, and "National Assessment of Educational Progress" (The Nations Report Card). Ongoing Professional Development opportunities are provided to allow staff members the training needed to maximize these resources.
- Through the work of the SAU Instructional Council, the SAU Administration continues to seek alternative means of assessing student performance and gains in academic achievements.

- Our curriculum alignment timeline is set forth as part of the Professional Development Master Plan accepted by the State of N.H. Department of Education and spans the years 2002-2007. The following is a progress report of the various curricular priorities for the 2004-2005 school year.

Literacy - Writing prompts for assessing writing in grade levels K-10 are developed for spring administration.

Science - Grade level vocabulary and essential questions for each grade level are currently being identified by representatives from all school and grade levels.

Mathematics - Training for EveryDay Math (EDM) and MathScape is ongoing. Common grade level assessments, parent resource guides, and extended learning packets are topics which are under discussion.

Social Studies - Members are convening to discuss appropriate program and student achievement measurements.

World Languages - In addition to the scheduled 6-12 review this year, a steering committee has been formed to investigate the potential of applying for a Foreign Language Assistance Program Grant, if the grants become available.

Music - As an extension of work previously done, which brought about a series of recommendations in 2002, a task force of SAU 16 music educators are discussing the possibilities of common SAU 16 assessments and resources in music education.

Family and Consumer Sciences (FACS) - Beginning last spring, discussions are taking place reviewing the content standards for FACS and how we are meeting them through our programming and integration with other subjects.

Health - Although the Physical Education and Health Guidelines were adopted in May of 2002, a task force of Health and Physical Education educators, school nurses, and others have recently reconvened to address the crisis of adolescent health issues, and to initiate a proactive plan to address it in our school communities.

- Grade Reporting Systems - A task force has been formed to investigate "best practices and effective characteristics of grade reporting systems". The purpose of the group is to identify practices and develop recommendations to consider when revising grade-reporting systems.
- In all areas where the state has entered into the New England Common Assessment Program, grade level teachers are reviewing the Grade Level Expectations which were released from draft form in October 2004 for alignment to our adopted curriculum.

Sincere appreciation is offered to all of the school board members of SAU 16 for their continued support and dedication to the students of the seven school districts. The Boards' countless hours, dedication and efforts on behalf of collaborative educational and co-curricular excellence, is often unrecognized. Their commitment to SAU 16 students and to their communities allows SAU 16 to be recognized as one of the most outstanding school units in the state of New Hampshire.



SAU# 16 BUDGET					
FISCAL YEAR 2005-2006					
ACCT#	ITEM DESCRIPTION	ADOPTED	ACTUAL	ADOPTED	ADOPTED 12/20/04
		FY 2003-2004	FY 2003-2004	FY 2004-2005	FY 2005-2006
CENTRAL OFFICE ADMINISTRATION					
11-2320-110	ADMINISTRATIVE SALARIES	319,415.00	328,193.94	339,164.00	355,171.00
11-2320-111	TREASURER & BRD MINUTES	1,500.00	1,194.83	1,500.00	1,500.00
11-2320-113	SPECIAL ED ADMIN SALARIES	0.00	-	0.00	85,000.00
11-2320-114	SUPPLEMENTAL SALARIES	1,000.00	1,000.00	0.00	1,000.00
11-2320-115	SECRETARIES SALARIES	132,480.00	139,630.26	141,520.00	149,413.00
11-2320-117	HUMAN RESOURCES (.05)	46,125.00	46,400.00	47,970.00	49,938.00
11-2320-211	HEALTH INSURANCE	95,000.00	101,236.28	121,000.00	131,244.00
11-2320-212	DENTAL INSURANCE	8,075.00	5,545.19	6,500.00	6,922.00
11-2320-213	LIFE INSURANCE	3,534.00	2,997.47	3,534.00	3,400.00
11-2320-214	DISABILITY INSURANCE	3,900.00	4,458.98	4,000.00	4,267.00
11-2320-231	LONGEVITY	600.00	1,011.69	1,100.00	1,136.00
11-2320-232	RETIREMENT (6.81%)	28,804.00	30,079.81	32,000.00	37,850.00
11-2320-220	FICA (7.65%)	37,425.00	39,052.07	41,000.00	42,700.00
11-2320-250	WORKERS COMPENSATION	3,228.00	3,365.54	3,000.00	3,200.00
11-2320-260	UNEMPLOYMENT COMP.	490.00	(95.43)	300.00	384.00
11-2320-290	CONFERENCES	5,000.00	4,724.10	5,000.00	5,000.00
11-2320-270	COURSE REIMBURSEMENTS	1,500.00	1,415.00	3,000.00	3,300.00
11-2320-320	STAFF TRAINING	26,000.00	20,633.11	26,000.00	26,000.00
11-2320-371	AUDIT EXPENSE	5,000.00	5,311.00	5,500.00	6,000.00
11-2320-372	LEGAL EXPENSE	4,000.00	5,720.20	7,000.00	7,000.00
11-2320-373	MENTOR TRAINING	6,225.00	1,852.66	6,225.00	6,500.00
11-2320-450	RENT	65,400.00	64,810.00	67,362.00	69,600.00
11-2320-440	REPAIR & MAINTENANCE	9,000.00	6,291.36	7,500.00	7,500.00
11-2320-520	ERRORS AND OMISSIONS	5,400.00	-	5,400.00	1,400.00
11-2320-521	PROPERTY INSURANCE	1,750.00	2,561.00	1,750.00	2,750.00
11-2320-531	TELEPHONE	13,000.00	7,788.50	13,000.00	13,000.00
11-2320-532	POSTAGE	12,000.00	1,698.13	12,000.00	12,000.00
11-2320-580	TRAVEL	14,000.00	11,870.28	14,000.00	14,600.00
11-2320-610	SUPPLIES	13,000.00	10,544.12	10,000.00	13,500.00
11-2320-611	MAINTENANCE CONTRACTED	2,400.00	4,117.50	2,400.00	4,500.00
11-2320-733	LEASED EQUIPMENT	20,043.00	27,802.17	20,043.00	19,000.00
11-2320-734	EQUIPMENT	0.00	0.00	0.00	0.00
11-2320-810	DUES & SUBSCRIPTIONS	1,400.00	8,875.43	6,400.00	10,000.00
11-2320-870	CONTINGENCY	2,500.00	2,657.84	2,500.00	2,500.00
		889,194.00	892,743.03	957,668.00	1,097,275.00

## SAU# 16 BUDGET

## FISCAL YEAR 2005-2006

[illegible]



## SAU# 16 BUDGET

## FISCAL YEAR 2005-2006

ACCT#	ITEM DESCRIPTION	ADOPTED FY 2003-2004	ACTUAL FY 2003-2004	ADOPTED FY 2004-2005	ADOPTED 12/20/04 FY 2005-2006
<b>TECHNOLOGY</b>					
2820-110	TECHNICAL ASSISTANCE SALARIES	73,848.00	67,737.84	81,054.02	84,000.00
2820-321	TECHNICAL CONSULTANT	13,000.00	8,486.45	10,000.00	10,000.00
2820-329	TECHNICAL TRAINING	13,200.00	4,771.42	13,400.00	13,140.00
2320-531	TELEPHONE	4,465.72	5,599.74	4,500.00	1,260.00
2320-580	MILEAGE	5,400.00	3,907.54	3,600.00	8,100.00
2820-610	SUPPLIES	4,534.28	13,837.81	8,000.42	5,350.00
2820-611	SHIPPING	1,300.00	453.76	1,500.00	1,500.00
2820-641	BOOKS AND PERIODICALS	900.00	1,932.75	650.00	750.00
2820-650	SOFTWARE	33,878.00	32,248.82	35,264.98	38,837.00
2820-733	FURNITURE	0.00	0.00	0.00	0.00
2820-738	REPLACEMENT OF EQUIPMENT	4,863.00	13,717.85	2,486.00	2,348.00
2820-739	EQUIPMENT	10,323.00	23,302.72	11,965.00	9,565.00
2900-211	HEALTH INSURANCE	5,553.00	242.10	18,750.00	22,500.00
2900-212	DENTAL INSURANCE	350.00	0.00	900.00	900.00
2900-213	LIFE INSURANCE	144.00	148.50	160.00	215.00
2900-214	DISABILITY INSURANCE	0.00	0.00	228.00	320.00
2900-220	FICA	5,650.00	5,199.30	8,375.10	6,450.00
2900-221	RETIREMENT	1,982.00	126.54	3,598.91	4,850.00
2900-250	WORKERS COMPENSATION	437.00	416.00	518.74	315.00
2900-260	UNEMPLOYMENT COMP.	416.00	337.00	1,040.00	550.00
	<b>TECHNOLOGY TOTAL</b>	<b>180,244.00</b>	<b>182,466.14</b>	<b>205,991.17</b>	<b>210,950.00</b>
	<b>GRAND TOTALS</b>	<b>1,507,822.00</b>	<b>1,501,592.80</b>	<b>1,625,259.17</b>	<b><u>1,804,593.00</u></b>







